

**MINUTES of the MEETING of WHITWICK PARISH COUNCIL held on THURSDAY 20 SEPTEMBER 2018 at 7 pm at Park Hall, Whitwick Park, off North Street, Whitwick.**

Present: Councillor R Woodward (Chairman)

Cllrs A Barker, S Colledge, D Howe D Everitt, P Moulton [Items 721-end], T Pulford and J Straw.

In Attendance:

Mrs C Tibbles, Parish Manager

21 Members of the public [some left after Items 714]

**712. APOLOGIES**

Received from Cllrs R Adams and T Gillard. Cllr Moulton would be late arriving due to traffic delays. [Parish Manager's note: Cllr Spence had sent apologies but this was not reported at the meeting.]

**713. DECLARATIONS OF INTEREST**

Cllr Everitt declared a disclosable non-pecuniary interest in planning items as a District Councillor and would not comment.

Cllr S Colledge declared a disclosable non-pecuniary interest in all planning matters regarding the Green Wedge as a member of Whitwick Action Group.

Cllr J Straw declared a disclosable non-pecuniary interest in all planning matters regarding the Green Wedge as a member of Whitwick Action Group.

Later in the meeting:

Cllr Everitt declared a conflict of interest in Item 738 as a District Councillor and would withdraw from the Contract Award process.

Cllr Everitt declared a non-pecuniary interest as a District Councillor in Item 720 (a) in case he was called to attend the licensing committee meeting.

Cllr Colledge declared a conflict of interest in Item 720 (a) due to her business premises being in close proximity to the Club.

Cllr P Moulton declared a disclosable non-pecuniary interest in Item 722(a) as the Link Councillor to Thornborough Road Allotment Society.

**714. PUBLIC QUESTION AND ANSWER SESSION**

Members of the public complained about the longstanding noise nuisance from a nearby licensed premises and the Chairman undertook for the council to firstly check on what hours/activities were permitted by the Premises Licence. Complaints were made about the recently displayed sign at Parsonwood Hill Recreation Ground and the Chairman explained that an error had occurred, with apologies already being made by the Parish Manager. A replacement sign had been produced showing the correct 'no dog fouling' pictures in place of the erroneous 'no dogs'. A member of the public stated the land was only managed by the parish council but not owned and the Chairman clarified that the parish council did own the land and held the registered title, which other councillors confirmed they had seen when reviewing all title deeds earlier

in the year. A member of the public commended the 'crocodile' of children walking to Holy Cross Primary School to reduce traffic congestion. Complaints were made about speeding traffic on The Dumps. The Chairman said speeding problems in Whitwick was already being raised as a highways matter for the County Council by Cllr T Gillard, following the recent Community Speedwatch. A question was asked for financial support for a local organisation but it was explained that a grant application form would need to be completed and submitted, with Cllr Colledge undertaking to email the form. A member of the public commended the parish councillors for volunteering their time and urged members of the public to attend regularly every month to hear the business conducted at each meeting. (The session was extended past the normal 15 minutes due to the number of questions raised.)

#### **715. MINUTES**

**Resolved that the minutes of the meeting held on 19 July 2018 be approved as a correct record.**

#### **716. COMMUNITY POLICING**

PCSO Booth had sent his apologies and submitted latest crime information which was read by the Parish Manager on his behalf. The Community Office was hosting another Beat Surgery on Thursday 27 September between 10 am and 12 noon.

#### **717. FUTURE OF HERMITAGE LEISURE CENTRE**

No new information was anticipated until 2019.

#### **718. VISIONING EXERCISE**

**Resolved: to close the visioning exercise on 30 September, with contributions being invited at the Macmillan Coffee Morning.** Cllr Barker and the Chairman volunteered to visit the office and analyse the responses given and update the outcomes of the previous consultation to help the parish council formulate plans for the future.

#### **719. CODE OF CONDUCT AND DECLARATIONS OF INTERESTS**

**The NALC legal advice was noted and it was resolved to extend the code of conduct with a third option, therefore requiring councillors to declare if they had a conflict of interest.** Cllr Everitt declared he would withdraw from the Contract Award process due to a conflict of interest as a District Councillor.

#### **720. CONSULTATIONS BY NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

Cllr Colledge declared a conflict of interest due to her business premises being in close proximity to the Club. Cllr Everitt declared a non-pecuniary interest as a District Councillor who may be called to attend the licensing committee meeting. Neither councillors would take part in the parish council discussion or vote.

- a) Members debated the Premises Licence application by Whitwick Constitutional Club, 8 Silver Street, for provision of plays, films, indoor sporting events, boxing and wrestling, recorded music, dance and the supply of alcohol (on and off the premises) Sunday to Thursday 11:00 hours to midnight, Friday and Saturday 11:00 hours to 0100 hours. An amendment to object to part of the licensing hours was not passed and it was **resolved that the original motion of no objections be**

submitted to the licensing committee and to leave the matter for their consideration in accordance with the licensing objectives.

### 738. GROUNDS MAINTENANCE SPECIFICATION

This item was brought forward and the process discussed openly in public as it was procedural and theoretical. **Resolved that following further detailed professional advice, the 5 members of the Tender Working Party should be responsible for undertaking the scoring process of tenders as they had more detailed and thorough knowledge of the contract requirements, unless a conflict of interest arose for anyone; the Working Party would make a recommendation to full council based on the points awarded; for the tenders to initially remain under the confidential control of the Parish Manager; for a training session to be devised by the Parish Manager for the Working Party members; for a Working Party meeting to be held (date to be confirmed) to evaluate and score the tenders; for an extra Council meeting to be held to award the Contract.**

### 721. LEICESTERSHIRE COUNTY COUNCIL – unitary status

Members considered it was generally too early to have an opinion on this important issue as it was early stages with no proposals to consider. The topic would remain open to debate with the potential important effects on local democracy. A link was available on the county council website giving some information.

**Resolved: await further information and consider at the December meeting.**

[Cllr Moulton arrived during this item at 7.38 pm]

### 722. GRANT APPLICATIONS

Cllr P Moulton declared a disclosable non-pecuniary interest in Item 722(a) as the Link Councillor to Thornborough Road Allotment Society and would not vote on the matter.

**Under the General Power of Competence, it was resolved that:**

- a) **Thornborough Road Wildlife Group be invited to re-apply for a grant towards the cost of fencing to enclose the paddock when the constitution and bank account were in place;**
- b) **a grant of £250 be awarded to Whitwick Church Tower Group towards the cost of providing an auto regulator which would enable full conversion of the clock mechanism to change the hour in spring and autumn.**

### 723. TREE PROBLEM

Update was deferred due to the absence of Cllr Gillard. Cllr Colledge requested the branches overhanging the pavement on Leicester Road from county owned trees at the edge of the City of Dan be reported for urgent action.

### 724. SHARPS DISPOSAL

Members deferred the matter to the next meeting, with the Parish Manager requested to circulate the policy operating in Hinckley and Bosworth.

### 725. FACEBOOK SETTINGS

Members noted that the system allocated the originator of the site certain settings that prevented staff making some changes. **Resolved to set up a new 'page', scale**

down the 'group' and direct followers to the new page. Then a request be made to Cllr Spence to delete the original Facebook account created for the parish.

#### 726. SECTION 106 FUNDING AGREEMENT

Resolved the Parish Manager should enquire whether the sum could be commuted to cover projects already undertaken/commissioned and if other parish play areas would meet the criteria. The prioritising of actual future work or designs would be delegated to the Property Management and General Purposes Committee.

#### 727. STRESS POLICY

Cllr Colledge volunteered to assess the LGA publication "A Councillor's workbook on stress management and personal resilience" and the matter was deferred to a future meeting.

#### 728. WORKING PARTIES

- a) No recommendations made by the Tender Working Party;
- b) that the invitation to meet with the District Council be accepted and a mutually convenient date be offered to the Byelaws Working Party (Cllrs Barker, Everitt, Moulton or Pulford attending with the Parish Manager if possible).

#### 729. COMMUNITY EVENTS/PROJECTS

a) **Grit Bins** - Members noted the report and were disappointed by the failure to achieve 100% neighbour consent in any of the 9 locations requested by residents. **Resolved: to retain the list of locations, to continue to receive suggestions from residents, to monitor the consequences of weather this winter and to review the matter next year.**

b) **Speed Awareness** – Update was deferred due to the absence of Cllr Gillard. Wheelie Bin stickers were taken by several members of the public at the meeting.

c) **Macmillan Coffee Morning** – potential overflow arrangements were considered if the weather was poor on 28 September.

d) **Poppies on Lampposts** – The Chairman and Cllr Barker volunteered to work with students from Stephenson College and help install the poppies on lampposts.

#### 730. DISTRICT COUNCILLORS' REPORTS

Cllr Everitt reported a motion had been proposed to change the liability for council tax for young people aged 16 who were seeking independence after being in care. He had been unable to attend a cabinet meeting so had no report on that.

#### 731. COUNTY COUNCILLOR'S REPORT

None.

[Members noted that 'white lining work was taking place in Whitwick and hoped the crossing would be improved if the gully was cleaned to reduce the 'lake' that formed during heavy rain.]

#### 732. PLANNING MATTERS

**a) The Council had been consulted by NWLDC on the following applications and no objections were raised:**

**18/01426/FUL - 7 Rockland Rise - Erection of a two-storey side extension and single-storey front and rear extensions**

**18/01533/VCI - 48 Hilary Crescent - Variation of condition 2 attached to planning permission 16/00373/FUL to allow for retention of rooflights in eastern roof slope**

**18/01465/OUT -56 Green Lane - Erection of one dwelling (outline - all matters reserved)**

**18/01467/FUL – 35 Tressall Road - Erection of single storey front and rear extensions and replacement garage**

**Members noted the delegated decisions taken by Parish Manager following consultation with members (as extension to deadlines were not available from NWLDC):**

REF 18/01146/VCI - 81 North Street- Variation of condition two of planning permission 17/01593/FUL to alter heights and design of plots 1-3 and 6-7 along with amendments to access - **No objection raised on 06/09/18**

REF 18/01200/FUL - 26 Stainsdale Green - Single storey rear extension, single storey front and side extension, replacement detached garage and rendering of property - **No objection raised on 30/08/18.**

18/01206/OUT - Land Rear Of 21 To 63 Church Lane - Erection of three dwellings (Outline - Details of Access included) (Revised Scheme) **Request for REFUSAL sent on 30/08/18 following objections received from residents and parish councillors**

18/01238/FUL - 2 Tressall Road - Single storey rear extension – **No objection raised on 30/08/18.**

**b) Decisions notified and approved by the District Council:**

REF 18/00783/FUL Erection of a single-storey rear extension at 150 Brooks Lane

REF 18/00829 – 209 Thornborough Road – single storey rear extension

REF 18/00863/VCUM – 191 Loughborough Road – Variation of condition 3 of 14/00933/OUTM to amend the position of vehicular access off Loughborough Road

REF 18/00865/FUL – 191 Loughborough Road – Erection of a detached dwelling including associated off-street parking and formation of new access onto Loughborough Road

REF 18/00972/FUL – 11 King Richards Hill – Proposed single storey side and rear extension

REF 18/00979/FUL – 2 Dumps Road – Proposed single storey side extension

REF 18/01238/FUL - 2 Tressall Road - Single storey rear extension

REF 18/01253/FUL - 97 Spring Lane, - Two storey and single storey rear extensions

**c) Appeal decision notified and ALLOWED by Planning Inspectorate:  
REF APP/G2435/W/18/3194614 – Glebe Farm, Green Lane**

**733. PROPERTY AND LAND MATTERS**

Members noted the verbal update from the Parish Manager, including the report of anti-social behaviour at Parsonwood Hill Recreation Ground. The minutes were deferred to the next council meeting.

**734. REPRESENTATIVES ON OTHER BODIES/EVENTS ATTENDED**

The Chairman reported his attendance at the Parish Fair held in Ashby. He was pleased that the Enforcement Team had been strengthened and he reported several matters of concern from this parish that he hoped would receive attention.

**735. PARISH MANAGER'S REPORT AND MATTERS PENDING**

Members noted the report and updated list of outstanding action points. Additional matters included a branch down from a tree in Whitwick Park that had been cleared that day, an update on projects with Stephenson College, land matters were progressing slowly. An offer from a guest speaker was declined. The Heritage Display was now scheduled for Park Hall from Wednesday 24 – Friday 26 October.

**736. FINANCE AND ACCOUNTS FOR PAYMENT**

Resolved that:

- a) the latest income and expenditure report for 2018/19 be noted;
- b) the bank balances at 31/08/18 were noted as Current Account £33,312.83, Deposit Account £12,013.77 and CCLA Pubic Sector Deposit Fund £145,000.00;
- c) the updated income received since the last meeting, including settlement of an insurance claim, be noted;
- d) the latest payment list and retrospective salary payments be approved;

**737. EXCLUSION OF PRESS AND PUBLIC**

Item was cancelled as Item 738 was discussed earlier in the meeting whilst members of the public were in attendance.

Full signature of Chairman: ..... Date: .....

The meeting terminated at 8.41 pm.

[Cllr Moulton arrived at 7.38 pm]

*Date of next council meetings: Thursday 4 and 20 October 2018 at 7 pm*