

N.B. All Minutes are deemed as draft until formally approved and signed.

**MINUTES of the MEETING of PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE held on 14 July 2021 at 7.00 pm in Park Hall, Whitwick Park, off North Street, Whitwick.**

Present: Councillor A Barker (Chairman)

Cllrs P Moulton and R Woodward [Items 2559 – part 2565 only]

Mrs. A Barker, Ms S Colledge

In Attendance:

Mrs. C Tibbles PSLCC, Parish Manager/Responsible Finance Officer (RFO)

One member of the public (not present for the whole meeting)

**2559. APOLOGIES FOR ABSENCE**

Cllr J Straw.

**2560. DECLARATIONS OF INTEREST**

Mrs A Barker declared a disclosable non-pecuniary interest as a member of Whitwick Historical Group.

Cllr P Moulton declared a disclosable non-pecuniary interest in matters affecting Belton and Whitwick Royal British Legion as the Link Councillor and a member; a non-pecuniary interest in matters affecting Whitwick Historical Group as the Link Councillor and a member; a non-pecuniary interest in matters regarding the Bowls Club as a member and Link Councillor; a non-pecuniary interest as Link Councillor for Thornborough Road Allotment Society and a non-pecuniary interest as a representative member of Leisure Centre Steering Group.

Cllr A Barker declared a disclosable non-pecuniary interest in Whitwick Historical Group as a member and a non-pecuniary interest in Walkers Flats Allotment Society; as a signatory on some transactions and also a non-pecuniary interest as a Director of Holly Hayes Wood.

Cllr Woodward declared a disclosable non-pecuniary interest as a Director of Holly Hayes Woods.

Ms S Colledge declared a non-pecuniary interest in Whitwick Historical Group; a non-pecuniary interest in any planning matter that affected the Green Wedge as a member of Whitwick Action Group; a non-pecuniary interest as a member of Woodstock in Whitwick; a non-pecuniary interest in any matter concerning the old Hermitage Leisure Centre site.

**2561. PUBLIC QUESTIONS AND ANSWER SESSION**

None.

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## **2562. MINUTES**

The minutes for 6 May and 1 July had not been circulated and were deferred.

## **2563. PROJECTS**

**Resolved to accept the quote from Company C (Rudkin and Herbert) for installation of a Vaillant air source pump at a cost of £10,980, with an additional cost of £874 for 5 replacement radiators as the information provided and the expert knowledge displayed was impressive and comprehensive. A further site meeting would be held to verify instructions and that the investment would match (or exceed) the current green credentials of the heating system being replaced, with an early installation date being requested.**

Quotes received from Company A, £6980; Company B £15,190 and Company D £13,827 would be declined but thanked for their input.

## **2564. PARK HALL – INTERNET PROVISION**

This matter was deferred to await more clarification of implications of this new project.

## **2565. UPDATE ON ACTION POINTS FROM LAST MEETING**

The Parish Manager reported on responses from JR Landscaping to questions raised by members. A site meeting was requested by members and would be arranged for early the following month, subject to everybody's availability (provisionally in the Pavilion). An apology had been given by the office to Meadow Barn regarding misinformation on responsibilities; an apology had also been given to another hirer for late opening of their booking event (with free hire arranged by the office to compensate for the inconvenience); a staff meeting was being held the following week by Ms Mabey and the new caretakers phone would be issued; the new SIM cards would be operational the following day for the 2 other council phones; celebration of a hirer's anniversary was approved; permission to sell ice-creams from a CIC stall while using Park Hall was approved; Meadow Barn had offered bird boxes to the parish council and this was deferred to seek further information (fixing, style, design etc); Meadow Barn would soon be undertaking a new cookery course and members were keen to explore potential for operation of a café, (possibly a dementia café) or other partnership working; permission granted for Meadow Barn to use the new A frame notice board purchased by the parish council; Cllr Moulton reported that an allotment plot was being explored at Thornborough Road by Meadow Barn.

[Cllr R Woodward left the meeting at 7.37 pm.]

A Tree Warden virtual training had been attended by Ms Williams and the Parish Manager with a lot of knowledge being gleaned after covid had cancelled previous events; members clarified that the role would be parish wide (so not taking responsibility for our own open spaces) and when lone working systems were set up, the Tree Warden could be eyes and ears

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within Whitwick and perhaps receive a quarterly written report; a covid update from LRALC had clarified that hirers were still required to follow the regulations of building owners (even if they were stricter than government guidelines); the playground installation at Hilary Crescent had started as planned on 13 July; a new footpath from Green Lane was clarified as requiring 1.2 metre width for disabled access (plus turning places); new park benches were still to be ordered from existing budget; quotes were to be sought for Robinson Road fence repair and for replacement of missing gate at Hilary Crescent; the Chairman offered to contact Tony Smith at Holly Hayes Wood regarding a wooden gate at the boundary point.

Ideas for future consideration would include commissioning of tree surveys and advice on future planting schemes, with members noting the Parish Manager had been informed of £3000 grant being awarded by the Bardon Quarry Community Fund.

Full signature of Chairman: ..... Date: .....

[Cllr R Woodward left the meeting at 7.37 pm.]

The meeting terminated at 8.10 pm.

Date of the next meeting: Thursday 2 September 2021 at 7 pm