

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1076	Precept	100	Income	Precept reduced by 3% for April 2021 by council resolution on 26/01/2021
1080	Council Tax Support Grant ENDE	100	Income	Phased grant ended 31/03/21
1090	Grants/Donations Received	100	Income	Covid Impact Grant received 20/21.
1100	Bank Interest	100	Income	Less interest due to lower forecast Reserves target
1200	Allotment Inc/ Thornborough Rd	100	Income	Hire charges remain same as 2015 for 21/22
1205	Allotment Inc/ Walkers Flats	100	Income	Hire charges remain same as 2015 for 21/22
1250	Bowling Green & Pavilion Hire	100	Income	Hire charges remain same as 2015 for 21/22
1300	Whitwick Park Hall Hire	100	Income	Cautious forecast (less hirers). No price increase since 2016. Extended closures during Covid 20/21
1350	Other Income	100	Income	One licence fee expected
4465	Not in use (Old ref deposits)	100	Income	Deposits held separately and not recorded as income
4000	Office Admin Salaries	200	Salaries	Council regrade 2 staff 01/21. Pay award unknown, incremental drift, New apprentice 21/22 £15000
4001	Office Apprentice	200	Salaries	NEW - created by council 21/01/21
4010	Park Hall Caretakers	200	Salaries	Customer use unknown (Covid) - pay award unknown 21/22. Underspend if less use.
4020	Parish Warden	200	Salaries	Fixed Term appointment of Parish Warden (covid caused postponement to 21/22)
4040	Employers NI	200	Salaries	Council regrade 2 staff 01/21
4050	Employers Pension	200	Salaries	Council regrade 2 staff 01/21
4055	Sickness Contingency/ Holiday	200	Salaries	Locum Cover for P Mgr sickness 21/22 - £25 hour, 6 week provision - risk to business continuity
4110	Stationery/Postage/Consumables	210	Administration	Reduction in postage, stationery & stock in hand 31/3/21
4120	Printing	210	Administration	Printing increase (Covid)
4130	Bank Charges	210	Administration	Increased transaction charges until internet banking adopted
4150	Parish Website	210	Administration	Estimate for updates to new site (Accessibility regs)
4170	Office Equipment	210	Administration	Replace aging laptop 20/21. Phone/tablet investment needed 21/22.
4320	Insurance	210	Administration	5% increase allowed for 21-22, 2% for extra asset cover (new purchases)
4330	Audit	210	Administration	Remote Inspection savings. Fees agreed 21/22.
4335	GDPR	210	Administration	Continued compliance - resource needed.
4340	Professional Fees	210	Administration	Byelaws delayed (ER provision) Ongoing legal representation/Land enforcement 20/21
4350	Staff Training	210	Administration	20/21 reduced Covid. Restore for 21/22. No provision for apprentice 21/01/21

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4360	Councillors Training	210	Administration	Whole Council training recommended (x 3 sessions). Mng conflict/resolution/mediation 20/21/22
4370	Staff Recruitment	210	Administration	No increase anticipated
4380	Election Contingency	210	Administration	Casual Vacancy costs are higher -forecast 21/22
4390	General Contingency	210	Administration	Single budget-contingent liab.(eg Covid changes £20k, buffer20k, £10k). Reduced by council 21/01/21
4510	VAS Project	300	Community Initiatives	Estimate for running costs of 2 signs in 10 parish locations -RFO to review
4511	Contingency for VAS compliance	300	Community Initiatives	VAS 3 hrs x 3 people x 12 events x £9.39 if no volunteers. Re-calculation needed.
4512	Defibrillators	300	Community Initiatives	20/21 project delayed ER allocation £1165 per machine and cabinet X2 (plus buffer for increases)
4520	Salt Bins	300	Community Initiatives	Salt supplier to change + 4 new bin provision/installation
4525	Benches	300	Community Initiatives	Delayed so ER 20/21 unspent -Commemorative Benches for events 2021 & 2023)
4530	Newsletter and Media	300	Community Initiatives	U/spend Covid. 5% increase anticipated as 2020 notified after budget
4540	SUSPENDED Community	300	Community Initiatives	Removed by council 21/01/21. Full sponsorship required.
4541	Community Lamppost Poppies	300	Community Initiatives	Donations assist. ER unspent balance (Covid). Budget to replace in 2021/22 for 100th RBL Anniv.
4542	Community Christmas Lighting	300	Community Initiatives	EMR £1500 for 2021 order. Reduced by council 21/01/21 for one centrepiece display.
4543	SUSPENDED Cont'y Christmas Lig	300	Community Initiatives	Lights 8 hrs x 3 people x 2 days x £10.04 if no volunteers. Removed by council 21/01/21
4545	Parish Improvement Plan	300	Community Initiatives	10 hours Locum support to create Parish Improvement Plan ER if unspent
4547	Flood Action Plan/Contingency	300	Community Initiatives	Creation of Flood Action Plan. ER if Unspent
4550	Community Grant Scheme	300	Community Initiatives	Fewer applications in 2020/21 (Covid). Reduced by council 21/01/21 so no increased support 21/22
4200	Electricity	350	Community Office Running Costs	Lower usage (Covid) but normal occupation in 21/22 + RPI increase
4210	Water Charges	350	Community Office Running Costs	Reduction in 20/21. RPI increase allowed for 21/22
4220	Business Rates	350	Community Office Running Costs	Savings made whilst exemption applies. May change in future.
4250	Internet/Phone	350	Community Office Running Costs	Supplier changed 19/20. Reduced forecast for 21/22 but extra SIMS needed
4260	Fire Extinguisher Servicing	350	Community Office Running Costs	Allowance for replacement extinguisher costs
4270	Security Servicing	350	Community Office Running Costs	Earmark the unspent balance at year end. Increase for review and checks.
4280	PAT Testing	350	Community Office Running Costs	Re-charge to tenants (income received). RPI increase allowed+extra items
4460	Repairs and Maintenance	350	Community Office Running Costs	Earmark the unspent balance at year end. RPI increase.
4480	Running Costs Contingency	350	Community Office Running Costs	No allocation for 21/22

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4200	Electricity	400	Park Hall Running Costs	Covid reduced usage. Forecast for normal use+RPI increase allowed
4210	Water Charges	400	Park Hall Running Costs	25% of Split bill with Pavilion (& Bowling Green irrigation)
4220	Business Rates	400	Park Hall Running Costs	Affected by Covid and part-credit for Hall closure. 21/22 forecast at full rate
4260	Fire Extinguisher Servicing	400	Park Hall Running Costs	Earmark the unspent balance at year end. Allowance for new extinguisher. RPI increase.
4270	Security Servicing	400	Park Hall Running Costs	RPI increase.
4280	PAT Testing	400	Park Hall Running Costs	RPI increase allowed
4310	Subscriptions and Memberships	400	Park Hall Running Costs	PRS Licence and Premises Licence - legally required. Affected by Covid.
4410	Waste Collection	400	Park Hall Running Costs	NWLDC suspended collection - Covid. Alternative supplier engaged - lower price.
4420	Consumables	400	Park Hall Running Costs	RPI increase allowed
4430	Electrical Certificate	400	Park Hall Running Costs	Checks overdue (Covid). Pay from R&M in future
4440	Sewer Pump Servicing	400	Park Hall Running Costs	20/21 Provide higher allocation. 21/22 service in house.
4450	Boiler Servicing	400	Park Hall Running Costs	Overdue (Covid) and cessation by installers. RPI increase allowed
4460	Repairs and Maintenance	400	Park Hall Running Costs	Decorating done. Earmark unspent balance. RPI increase. Heating replacement £7254(+EMR £2746)
4480	Running Costs Contingency	400	Park Hall Running Costs	Earmark the unspent balance at Year End. No allocation for 20/21
4200	Electricity	405	Pavilion and Other Building	Undepend Covid. Heaters now fixed. RPI increase allowed.
4210	Water Charges	405	Pavilion and Other Building	75% of bill (shared with Park Hall) includes bowling green irrigation. Feb recalculation expected
4460	Repairs and Maintenance	405	Pavilion and Other Building	19/20 periodic inspection (Covid delay). Electrical works anticipated.
4480	Running Costs Contingency	405	Pavilion and Other Building	No allocation - general contingency
4450	Boiler Servicing	410	Railway Station Building	Boiler replaced 20/21. RPI increase allowed for 20/21
4460	Repairs and Maintenance	410	Railway Station Building	RPI increase costed.
4480	Running Costs Contingency	410	Railway Station Building	Maintenance costs remain uncertain and risk is high.
4490	Repairs and Renewals Fund	410	Railway Station Building	Formerly Building Condition Survey Budget
4460	Repairs and Maintenance	420	Allotments	Reduced allocation 20/21. Continue 21/22
4470	Annual Lease	420	Allotments	No increase forecast
4710	Grounds Maintenance	430	Grounds Maintenance	Review by RFO

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4715	Grass Cutting/Strimming	430	Grounds Maintenance	Review by RFO
4720	Litter Pick/Bin emptying	430	Grounds Maintenance	Review by RFO
4725	Shrubs/Flower Displays	430	Grounds Maintenance	Review by RFO
4730	Park Ranger Service	430	Grounds Maintenance	Review by RFO
4735	Playground Insp/Maintenance/Sw	430	Grounds Maintenance	Review by RFO- aging equipment & vandalism repairs
4736	Bowling Green	430	Grounds Maintenance	Review by RFO
4737	Other GM Works	430	Grounds Maintenance	Provision for improvements
4740	Tree Inspection/Surveys	430	Grounds Maintenance	Covid delayed appt of contractor. Earmark if unspent. 21/22 reduced for park. Increase in 22/23
4741	Tree Maintenance	430	Grounds Maintenance	Covid delayed work. Earmark if unspent. 21/22 works needed. Reduce in 22/23 for park
4743	Tree Planting- SUSPENDED 01/21	430	Grounds Maintenance	Covid delayed free trees (plant/stake). ER unspent & transfer to Climate Fund by council 21/01/21
4310	Subscriptions and Memberships	440	Other Running Costs	Fields In Trust Subscription (cost to Centre 430)
4460	Repairs and Maintenance	450	Repairs and Renewals Fund Land	ER unspent balance. Maintain £32,500 R&R Fund. Future allocation to replace when used.
4600	Play Equipment	450	Repairs and Renewals Fund Land	P/G project agreed for Hilary Crescent 20/21. Replace when used for future P/G renewals
4610	Open Spaces Signage	460	Projects/ Initiatives	Earmark if byelaws still delayed. 21/22 supplement Signage
4620	Park Entrance Improvements	460	Projects/ Initiatives	Pothole repairs due. 21/22 need whitelining, pedestrian safety
4630	SUSPENDED 01/21New Proj's/Init	460	Projects/ Initiatives	New projects delayed (Visioning not finished). ER due to Covid delays. Build for future
4635	Climate Change Action Fund	460	Projects/ Initiatives	Created by Council 21/01/21. New project (incorporating Tree Planting)
4640	Fencing - New and repairs	460	Projects/ Initiatives	Land H&S improvements to replace old/damaged fencing or install new fencing
4650	Projects with Grants/Donations	460	Projects/ Initiatives	20/21 Donation for Civic and Memorial Bench