

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
<b>1076</b>	Precept	<b>100</b>	Income	Precept reduced by 3% for April 2021 by council resolution on 26/01/2021
<b>1080</b>	Council Tax Support Grant ENDE	<b>100</b>	Income	Phased grant ended 31/03/21
<b>1090</b>	Grants/Donations Received	<b>100</b>	Income	Covid Impact Grant received 20/21.
<b>1100</b>	Bank Interest	<b>100</b>	Income	Less interest due to lower forecast Reserves target
<b>1200</b>	Allotment Inc/ Thornborough Rd	<b>100</b>	Income	Hire charges remain same as 2015 for 21/22
<b>1205</b>	Allotment Inc/ Walkers Flats	<b>100</b>	Income	Hire charges remain same as 2015 for 21/22
<b>1250</b>	Bowling Green & Pavilion Hire	<b>100</b>	Income	Hire charges remain same as 2015 for 21/22
<b>1300</b>	Whitwick Park Hall Hire	<b>100</b>	Income	Cautious forecast (less hirers). No price increase since 2016. Extended closures during Covid 20/21
<b>1350</b>	Other Income	<b>100</b>	Income	One licence fee expected
<b>4465</b>	Not in use (Old ref deposits)	<b>100</b>	Income	Deposits held separately and not recorded as income
<b>4000</b>	Office Admin Salaries	<b>200</b>	Salaries	Council regrade 2 staff 01/21. Pay award unknown, incremental drift, New apprentice 21/22 £15000
<b>4001</b>	Office Apprentice	<b>200</b>	Salaries	NEW - created by council 21/01/21
<b>4010</b>	Park Hall Caretakers	<b>200</b>	Salaries	Customer use unknown (Covid) - pay award unknown 21/22. Underspend if less use.
<b>4020</b>	Parish Warden	<b>200</b>	Salaries	Fixed Term appointment of Parish Warden (covid caused postponement to 21/22)
<b>4040</b>	Employers NI	<b>200</b>	Salaries	Council regrade 2 staff 01/21
<b>4050</b>	Employers Pension	<b>200</b>	Salaries	Council regrade 2 staff 01/21
<b>4055</b>	Sickness Contingency/ Holiday	<b>200</b>	Salaries	Locum Cover for P Mgr sickness 21/22 - £25 hour, 6 week provision - risk to business continuity
<b>4110</b>	Stationery/Postage/Consumables	<b>210</b>	Administration	Reduction in postage, stationery & stock in hand 31/3/21
<b>4120</b>	Printing	<b>210</b>	Administration	Printing increase (Covid)
<b>4130</b>	Bank Charges	<b>210</b>	Administration	Increased transaction charges until internet banking adopted
<b>4150</b>	Parish Website	<b>210</b>	Administration	Estimate for updates to new site (Accessibility regs)
<b>4170</b>	Office Equipment	<b>210</b>	Administration	Replace aging laptop 20/21. Phone/tablet investment needed 21/22.
<b>4320</b>	Insurance	<b>210</b>	Administration	5% increase allowed for 21-22, 2% for extra asset cover (new purchases)
<b>4330</b>	Audit	<b>210</b>	Administration	Remote Inspection savings. Fees agreed 21/22.
<b>4335</b>	GDPR	<b>210</b>	Administration	Continued compliance - resource needed.
<b>4340</b>	Professional Fees	<b>210</b>	Administration	Byelaws delayed (ER provision) Ongoing legal representation/Land enforcement 20/21
<b>4350</b>	Staff Training	<b>210</b>	Administration	20/21 reduced Covid. Restore for 21/22. No provision for apprentice 21/01/21

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<b>4360</b>	Councillors Training	<b>210</b>	Administration	Whole Council training recommended (x 3 sessions). Mng conflict/resolution/mediation 20/21/22
<b>4370</b>	Staff Recruitment	<b>210</b>	Administration	No increase anticipated
<b>4380</b>	Election Contingency	<b>210</b>	Administration	Casual Vacancy costs are higher -forecast 21/22
<b>4390</b>	General Contingency	<b>210</b>	Administration	Single budget-contingent liab.(eg Covid changes £20k, buffer20k, £10k). Reduced by council 21/01/21
<b>4510</b>	VAS Project	<b>300</b>	Community Initiatives	Estimate for running costs of 2 signs in 10 parish locations -RFO to review
<b>4511</b>	Contingency for VAS compliance	<b>300</b>	Community Initiatives	VAS 3 hrs x 3 people x 12 events x £9.39 if no volunteers. Re-calculation needed.
<b>4512</b>	Defibrillators	<b>300</b>	Community Initiatives	20/21 project delayed ER allocation £1165 per machine and cabinet X2 (plus buffer for increases)
<b>4520</b>	Salt Bins	<b>300</b>	Community Initiatives	Salt supplier to change + 4 new bin provision/installation
<b>4525</b>	Benches	<b>300</b>	Community Initiatives	Delayed so ER 20/21 unspent -Commemorative Benches for events 2021 & 2023)
<b>4530</b>	Newsletter and Media	<b>300</b>	Community Initiatives	U/spend Covid. 5% increase anticipated as 2020 notified after budget
<b>4540</b>	SUSPENDED Community	<b>300</b>	Community Initiatives	Removed by council 21/01/21. Full sponsorship required.
<b>4541</b>	Community Lamppost Poppies	<b>300</b>	Community Initiatives	Donations assist. ER unspent balance (Covid). Budget to replace in 2021/22 for 100th RBL Anniv.
<b>4542</b>	Community Christmas Lighting	<b>300</b>	Community Initiatives	EMR £1500 for 2021 order. Reduced by council 21/01/21 for one centrepiece display.
<b>4543</b>	SUSPENDED Cont'y Christmas Lig	<b>300</b>	Community Initiatives	Lights 8 hrs x 3 people x 2 days x £10.04 if no volunteers. Removed by council 21/01/21
<b>4545</b>	Parish Improvement Plan	<b>300</b>	Community Initiatives	10 hours Locum support to create Parish Improvement Plan ER if unspent
<b>4547</b>	Flood Action Plan/Contingency	<b>300</b>	Community Initiatives	Creation of Flood Action Plan. ER if Unspent
<b>4550</b>	Community Grant Scheme	<b>300</b>	Community Initiatives	Fewer applications in 2020/21 (Covid). Reduced by council 21/01/21 so no increased support 21/22
<b>4200</b>	Electricity	<b>350</b>	Community Office Running Costs	Lower usage (Covid) but normal occupation in 21/22 + RPI increase
<b>4210</b>	Water Charges	<b>350</b>	Community Office Running Costs	Reduction in 20/21. RPI increase allowed for 21/22
<b>4220</b>	Business Rates	<b>350</b>	Community Office Running Costs	Savings made whilst exemption applies. May change in future.
<b>4250</b>	Internet/Phone	<b>350</b>	Community Office Running Costs	Supplier changed 19/20. Reduced forecast for 21/22 but extra SIMS needed
<b>4260</b>	Fire Extinguisher Servicing	<b>350</b>	Community Office Running Costs	Allowance for replacement extinguisher costs
<b>4270</b>	Security Servicing	<b>350</b>	Community Office Running Costs	Earmark the unspent balance at year end. Increase for review and checks.
<b>4280</b>	PAT Testing	<b>350</b>	Community Office Running Costs	Re-charge to tenants (income received). RPI increase allowed+extra items
<b>4460</b>	Repairs and Maintenance	<b>350</b>	Community Office Running Costs	Earmark the unspent balance at year end. RPI increase.
<b>4480</b>	Running Costs Contingency	<b>350</b>	Community Office Running Costs	No allocation for 21/22

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4200	Electricity	400	Park Hall Running Costs	Covid reduced usage. Forecast for normal use+RPI increase allowed
4210	Water Charges	400	Park Hall Running Costs	25% of Split bill with Pavilion (& Bowling Green irrigation)
4220	Business Rates	400	Park Hall Running Costs	Affected by Covid and part-credit for Hall closure. 21/22 forecast at full rate
4260	Fire Extinguisher Servicing	400	Park Hall Running Costs	Earmark the unspent balance at year end. Allowance for new extinguisher. RPI increase.
4270	Security Servicing	400	Park Hall Running Costs	RPI increase.
4280	PAT Testing	400	Park Hall Running Costs	RPI increase allowed
4310	Subscriptions and Memberships	400	Park Hall Running Costs	PRS Licence and Premises Licence - legally required. Affected by Covid.
4410	Waste Collection	400	Park Hall Running Costs	NWLDC suspended collection - Covid. Alternative supplier engaged - lower price.
4420	Consumables	400	Park Hall Running Costs	RPI increase allowed
4430	Electrical Certificate	400	Park Hall Running Costs	Checks overdue (Covid). Pay from R&M in future
4440	Sewer Pump Servicing	400	Park Hall Running Costs	20/21 Provide higher allocation. 21/22 service in house.
4450	Boiler Servicing	400	Park Hall Running Costs	Overdue (Covid) and cessation by installers. RPI increase allowed
4460	Repairs and Maintenance	400	Park Hall Running Costs	Decorating done. Earmark unspent balance. RPI increase. Heating replacement £7254(+EMR £2746)
4480	Running Costs Contingency	400	Park Hall Running Costs	Earmark the unspent balance at Year End. No allocation for 20/21
4200	Electricity	405	Pavilion and Other Building	Underspend Covid. Heaters now fixed. RPI increase allowed.
4210	Water Charges	405	Pavilion and Other Building	75% of bill (shared with Park Hall) includes bowling green irrigation. Feb recalculation expected
4460	Repairs and Maintenance	405	Pavilion and Other Building	19/20 periodic inspection (Covid delay). Electrical works anticipated.
4480	Running Costs Contingency	405	Pavilion and Other Building	No allocation - general contingency
4450	Boiler Servicing	410	Railway Station Building	Boiler replaced 20/21. RPI increase allowed for 20/21
4460	Repairs and Maintenance	410	Railway Station Building	RPI increase costed.
4480	Running Costs Contingency	410	Railway Station Building	Maintenance costs remain uncertain and risk is high.
4490	Repairs and Renewals Fund	410	Railway Station Building	Formerly Building Condition Survey Budget
4460	Repairs and Maintenance	420	Allotments	Reduced allocation 20/21. Continue 21/22
4470	Annual Lease	420	Allotments	No increase forecast
4710	Grounds Maintenance	430	Grounds Maintenance	Review by RFO

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<b>4715</b>	Grass Cutting/Strimming	<b>430</b>	Grounds Maintenance	Review by RFO
<b>4720</b>	Litter Pick/Bin emptying	<b>430</b>	Grounds Maintenance	Review by RFO
<b>4725</b>	Shrubs/Flower Displays	<b>430</b>	Grounds Maintenance	Review by RFO
<b>4730</b>	Park Ranger Service	<b>430</b>	Grounds Maintenance	Review by RFO
<b>4735</b>	Playground Insp/Maintenance/Sw	<b>430</b>	Grounds Maintenance	Review by RFO- aging equipment & vandalism repairs
<b>4736</b>	Bowling Green	<b>430</b>	Grounds Maintenance	Review by RFO
<b>4737</b>	Other GM Works	<b>430</b>	Grounds Maintenance	Provision for improvements
<b>4740</b>	Tree Inspection/Surveys	<b>430</b>	Grounds Maintenance	Covid delayed appt of contractor. Earmark if unspent. 21/22 reduced for park. Increase in 22/23
<b>4741</b>	Tree Maintenance	<b>430</b>	Grounds Maintenance	Covid delayed work. Earmark if unspent. 21/22 works needed. Reduce in 22/23 for park
<b>4743</b>	Tree Planting- SUSPENDED 01/21	<b>430</b>	Grounds Maintenance	Covid delayed free trees (plant/stake). ER unspent & transfer to Climate Fund by council 21/01/21
<b>4310</b>	Subscriptions and Memberships	<b>440</b>	Other Running Costs	Fields In Trust Subscription (cost to Centre 430)
<b>4460</b>	Repairs and Maintenance	<b>450</b>	Repairs and Renewals Fund Land	ER unspent balance. Maintain £32,500 R&R Fund. Future allocation to replace when used.
<b>4600</b>	Play Equipment	<b>450</b>	Repairs and Renewals Fund Land	P/G project agreed for Hilary Crescent 20/21. Replace when used for future P/G renewals
<b>4610</b>	Open Spaces Signage	<b>460</b>	Projects/ Initiatives	Earmark if byelaws still delayed. 21/22 supplement Signage
<b>4620</b>	Park Entrance Improvements	<b>460</b>	Projects/ Initiatives	Pothole repairs due. 21/22 need whitelining, pedestrian safety
<b>4630</b>	SUSPENDED 01/21New Proj's/Init	<b>460</b>	Projects/ Initiatives	New projects delayed (Visioning not finished). ER due to Covid delays. Build for future
<b>4635</b>	Climate Change Action Fund	<b>460</b>	Projects/ Initiatives	Created by Council 21/01/21. New project (incorporating Tree Planting)
<b>4640</b>	Fencing - New and repairs	<b>460</b>	Projects/ Initiatives	Land H&S improvements to replace old/damaged fencing or install new fencing
<b>4650</b>	Projects with Grants/Donations	<b>460</b>	Projects/ Initiatives	20/21 Donation for Civic and Memorial Bench