



## **LOCAL GOVERNMENT TRANSPARENCY CODE**

### **QUARTERLY STATEMENT TO 30 JUNE 2015**

#### **EXPENDITURE EXCEEDING £500 (excluding recoverable VAT)**

04/06/2015 – Hunter Aitkenhead Ltd – IFA pension report - £750.00

04/06/2015 – Association for Public Service Excellence – park, recreation grounds and open spaces survey - £2369.23

04/06/2015 – National Association for Local Councils – annual subscription - £827.91

25/06/2015 – Zurich Municipal – annual insurance premium - £2898.49

#### **GOVERNMENT PROCUREMENT CARD TRANSACTIONS**

None

#### **PROCUREMENT INFORMATION**

Order placed with Wicksteed Leisure Ltd for 'Workout in Whitwick' project involving supply and installation of adult outdoor fitness equipment and children's activity trail together with safety surfacing to total value of £31,634.00. Installed in June. (Note: fully financed by Section 106 'planning gain' monies and NWLDC grant of £10,000)

Quotations invited for building works to convert former public conveniences to community hub/parish office. Contract not let as at 30 June. Grants being sought.



## **LOCAL GOVERNMENT TRANSPARENCY CODE**

### **QUARTERLY STATEMENT TO 30 SEPTEMBER 2015**

#### **EXPENDITURE EXCEEDING £500**

25/06/2015 – Wicksteed Leisure Ltd – supply and install 'Workout in Whitwick' outdoor exercise equipment - £25,268.24

16/07/2015 – Greenbarnes Ltd – supply of parish notice board - £1164.10

16/07/2015 – Wicksteed Leisure Ltd – safety surfacing for 'Workout in Whitwick' - £6365.76

20/08/2015 – Western Power Distribution – electricity connection to parish office - £1355.82

03/09/2015 – North West Leics District Council – grounds maintenance period 1 to 30 June - £35474.25

03/09/2015 – Severn Trent Water – water supply charges, Whitwick Park - £555.07

03/09/2015 – Association for Public Service Excellence – grounds maintenance benchmarking/options review - £3092.22

03/09/2015 – John Merison (Building Contractors) Ltd – deposit for building work to convert former public conveniences to parish office - £1900.00

#### **GOVERNMENT PROCUREMENT CARD TRANSACTIONS**

None

#### **PROCUREMENT INFORMATION**

Following a published invitation to quote, the Council has commissioned John Merison (Building Contractors) Ltd to undertake works to convert the former Market Place public conveniences to a parish office. The accepted quote was in the sum of £19,122.84 (less £200 already paid for drawing of plans) but may be subject to additional agreed variations. The works are due to commence in October and complete by December 2015.



**LOCAL GOVERNMENT TRANSPARENCY CODE**  
**QUARTERLY STATEMENT TO 31 DECEMBER 2015**

**EXPENDITURE EXCEEDING £500 (excluding recoverable VAT)**

1/10/2015 – NWLDC – Election fees - £5015.27

5/11/2015 – NWLDC – Grounds maintenance, second quarter - £35,474.25

5/11/2015 – Ellis Whittam – Health and safety advice, year 1 - £1850.00

5/11/2015 – Leics CC – 2 grit bins - £650.00

17/12/2015 – John Merison BMC Ltd – Community Office conversion (interim) -  
£10,353.62

**GOVERNMENT PROCUREMENT CARD TRANSACTIONS**

None

**PROCUREMENT INFORMATION**

(Details of every invitation to tender for contracts to provide goods and/or services with a value that exceeds £5,000)

None



## **LOCAL GOVERNMENT TRANSPARENCY CODE**

### **QUARTERLY STATEMENT TO 31 MARCH 2016**

#### **EXPENDITURE EXCEEDING £500**

07/01/2016 – Severn Trent Water – water and drainage charges - £535.73

28/01/2016 – NWLDC – grounds maintenance 3<sup>rd</sup> quarter - £42,569

10/03/2016 – John Merison (BMC) Ltd – office conversion works - £8423

10/03/2016 – WEC Electrical – fit water boiler and emergency lighting, Park Hall -  
£615.36

10/03/2016 – Sansom Clarke – building condition survey, old railway station - £745

10/03/2016 – NWLDC – clearance works, George Street allotments - £720

10/03/2016 – NWLDC – grounds maintenance 4<sup>th</sup> quarter - £42,569

#### **GOVERNMENT PROCUREMENT CARD TRANSACTIONS**

None

#### **PROCUREMENT INFORMATION**

None

## **TRANSPARENCY CODE – INFORMATION FOR ANNUAL PUBLICATION 2015/16**

### **Local authority land**

Full details are contained in the Asset Register – see separate document.

### **Grants to voluntary, community and social enterprise organisations**

No grants were made in 2015/16, the Council's scheme for small grants having been suspended due to budget pressures.

### **Organisation chart**

The Parish Council had only two employees:

Clerk – Fixed term contract - Grade LC2 points 30-34 (£21,319 to £23,966) – 19 hours pro rata – actual salary in £10,000 to £15000 bracket

Assistant Clerk - Fixed term contract - Grade LC2 points 30-34 (£21,319 to £23,966) – 18 hours pro rata – actual salary in £10,000 to £15000 bracket

### **Trade union facility time**

None

### **Parking account**

None

### **Parking spaces**

The Parish Council does not have any controlled on or off street public parking spaces. Parking is allowed within Whitwick Park which is ancillary to the use of the Park and its facilities.

### **Senior salaries**

The Parish Council does not employ any staff whose remuneration exceeds £50,000

### **Constitution**

The Parish Council's Standing Orders and Code of Conduct are already available on the website

### **Pay multiple**

This requirement to publish does not apply to parish councils which are not a 'relevant' authority' as defined by Section 43(1) of the Localism Act 2011

### **Fraud**

The Parish Council has not been involved in any counter fraud activities

## **INFORMATION TO BE PUBLISHED ONCE ONLY**

### **Waste contracts**

The Parish Council has no existing waste collection contracts.