

Budget Notes

| <u>A/c Code</u> | <u>Description</u> | <u>Centre</u> | <u>Description</u> | <u>Budget Notes</u> |
|-----------------|--------------------------------|---------------|--------------------|---|
| 1076 | Precept | 100 | Income | Precept reduced by 3% for April 2021 by council resolution on 26/01/2021 |
| 1080 | Council Tax Grant ENDED 21 | 100 | Income | Phased grant ended 31/03/21 |
| 1090 | Grants/Donations Received | 100 | Income | Covid Impact Grant received 20/21. Tree Survey/planting grant received 21/22 |
| 1100 | Bank Interest | 100 | Income | Less interest - lower rates and lower forecast Reserves target |
| 1200 | Allotment Inc/ Thornborough Rd | 100 | Income | Plot charges remain same as 2015 for 22/23 |
| 1205 | Allotment Inc/ Walkers Flats | 100 | Income | Plot charges remain same as 2015 for 22/23 |
| 1250 | Bowling Green & Pavilion Hire | 100 | Income | Hire charges remain same as 2015 for 22/23 |
| 1300 | Whitwick Park Hall Hire | 100 | Income | Extended closures during Covid 21/22.Hire charges minor increase for 22/23-unchanged since 2015 |
| 1350 | Other Income | 100 | Income | One licence fee expected |
| 4465 | Not in use (Old ref deposits) | 100 | Income | Deposits held separately and not recorded as income |
| 4000 | Staff Salaries | 200 | Salaries | Independent review Jan21 concluded.APT&C Pay pending.Incremental drift. Salaries combined (DPA) |
| 4001 | Apprentice - deferred | 200 | Salaries | NEW apprentice approved by council 01/21 but deferred. No date set. |
| 4010 | Not in Use | 200 | Salaries | Now combined with other salaries (DPA) |
| 4020 | Not in Use | 200 | Salaries | Now combined with other salaries (DPA) |
| 4040 | Employers NI | 200 | Salaries | NI increase applied 22/23 from 13.8% to 15.05% |
| 4050 | Employers Pension | 200 | Salaries | Pension ER responsibility increased |
| 4055 | Employment Contingency | 200 | Salaries | Legal compliance required; Temp appointment needed 22/23. Cost of cover reduced. |
| 4110 | Stationery/Postage/Consumables | 210 | Administration | Reduction in postage, stationery & stock in hand 31/3/22 |
| 4120 | Printing | 210 | Administration | Allowance for Technical call out to scanner |
| 4130 | Bank Charges | 210 | Administration | Increased transaction charges until internet banking adopted |
| 4150 | Parish Website | 210 | Administration | New website built (for Accessibility regs) - amendments as required (if not done by staff) |
| 4170 | Office Equipment | 210 | Administration | Investment made 21/22 from EMR. |
| 4180 | Software Licences/Support | 210 | Administration | Investment in IT support 21/22 - continues in 22/23 |
| 4310 | Subscriptions and Memberships | 210 | Administration | Increased membership 21/22 to continue in 22/23 for council and staff advice |
| 4320 | Insurance | 210 | Administration | 15% increase allowed for 22/23, 5% for extra asset cover (new purchases) |
| 4330 | Audit | 210 | Administration | Remote Inspection savings 21/22 and new provider 22/23 - estimate cost |
| 4335 | GDPR | 210 | Administration | Continued compliance - assessment needed and email upgrade for councillors |

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| 4340 | Professional Fees | 210 | Administration | Byelaws delayed (EMR provision) Ongoing legal representation/Land enforcement 2020 |
| 4350 | Staff Training | 210 | Administration | Reduced during Covid but increased need for 21/22 and CILCA 22/23 |
| 4360 | Councillors Training | 210 | Administration | Whole Council - suggest Priority Setting for Council (x2 sessions). New Cllr Training (election) |
| 4370 | Staff Recruitment | 210 | Administration | Advertising costs discounted 21/22 |
| 4380 | Election Contingency | 210 | Administration | Casual Vacancy costs are higher (estimate) so supplement reserves for 22/23 |
| 4390 | General Contingency | 210 | Administration | Cost of delayed Covid work. Buildings to have own contingency (EMR used and greatly reduced) |
| 4510 | VAS Scheme | 300 | Community Initiatives | 2 signs used in 10 parish locations, expand? Council reduced budget request for 22/23 |
| 4511 | VAS Contingency(compliance) | 300 | Community Initiatives | VAS 3 hrs x 3 people x 12 events x £10.04 if no volunteers. Council removed budget for 22/23 |
| 4512 | Defibrillators | 300 | Community Initiatives | 20/21 project delayed £1500 per machine x 7. Council reduced budget request for 22/23 |
| 4520 | Grit Bin Provision | 300 | Community Initiatives | Salt supplier to change + 4 new bin provision/installation |
| 4525 | Benches | 300 | Community Initiatives | Commemorative Benches for events 2021 & 2023. Grants hoped for Covid benches. |
| 4530 | Newsletter and Media | 300 | Community Initiatives | U/spend Covid stopped some printing. 5% increase anticipated for next year (conf February) |
| 4540 | Community Events&Partnerships | 300 | Community Initiatives | Reinstated for possible Jubilee & Partnership working. Council reduced budget request for 22/23 |
| 4541 | Remembrance Event | 300 | Community Initiatives | New Event responsibility for PC to arrange March, as requested by Royal British Legion |
| 4542 | Community Christmas Lighting | 300 | Community Initiatives | Expand village/bus.cover for 22/23(9 other suppliers)? Council reduced budget request for 22/23 |
| 4543 | Contingency Christmas Lights | 300 | Community Initiatives | Lights 8 hrs x 2 people x 2 days x £10.20 (volunteers?) Council removed budget request for 22/23 |
| 4547 | Flood Action Plan/Contingency | 300 | Community Initiatives | Council removed budget for 22/23 |
| 4550 | Community Grant Scheme | 300 | Community Initiatives | Fewer applications in 2020/21 (Covid). Reduced by council 21/01/21 so no increased support 21/22 |
| 4200 | Electricity | 350 | Community Office Running Costs | Lower usage (Covid) but increased occupation in 22/23 + 15% RPI increase |
| 4210 | Water Charges | 350 | Community Office Running Costs | Reduction in 20/21. Increase in 21/22 and forecast higher in 22/23 |
| 4220 | Business Rates | 350 | Community Office Running Costs | Previous exemption revoked. Charges applied 21/22 and increase forecast |
| 4250 | Internet/Phone | 350 | Community Office Running Costs | Savings with new supplier 19/20. Extra SIM contracts mid-year for 21/22 to continue |
| 4260 | Fire Extinguisher Servicing | 350 | Community Office Running Costs | Allowance for replacement extinguisher costs |
| 4270 | Security Servicing | 350 | Community Office Running Costs | New CCTV to be sourced for protection (use EMR) |
| 4280 | PAT Testing | 350 | Community Office Running Costs | RPI increase allowed+extra items |

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| 4460 | Repairs and Maintenance | 350 | Community Office Running Costs | RPI increase. Damp problem noted at entrance. |
| 4480 | Running Costs Contingency | 350 | Community Office Running Costs | No allocation for 21/22 |
| 4200 | Electricity | 400 | Park Hall Running Costs | Covid reduced usage. Forecast for normal use+ 15% increase allowed |
| 4210 | Water Charges | 400 | Park Hall Running Costs | 25% of Split bill with Pavilion (& Bowling Green irrigation) |
| 4220 | Business Rates | 400 | Park Hall Running Costs | Reduced Covid use (part-credit when closed) 22/23 forecast at full rate may be reassessed |
| 4250 | Internet/Phone | 400 | Park Hall Running Costs | New provision for Caretakers phone. Council removed budget for internet provision for 22/23 |
| 4260 | Fire Extinguisher Servicing | 400 | Park Hall Running Costs | Earmark the unspent balance at year end. Allowance for new extinguisher. RPI increase. |
| 4270 | Security Servicing | 400 | Park Hall Running Costs | RPI increase. |
| 4280 | PAT Testing | 400 | Park Hall Running Costs | RPI increase allowed |
| 4310 | Subscriptions and Memberships | 400 | Park Hall Running Costs | PRS Licence and Premises Licence - legally required. Temp reduced for Covid. |
| 4410 | Waste Collection | 400 | Park Hall Running Costs | NWLDC suspended collection - Covid. Alternative supplier engaged - lower price. |
| 4420 | Consumables | 400 | Park Hall Running Costs | RPI increase allowed |
| 4430 | Electrical Certificate | 400 | Park Hall Running Costs | Checks overdue (Covid). Pay from R&M in future |
| 4440 | Sewer Pump Servicing | 400 | Park Hall Running Costs | 20/21 Provide higher allocation. 21/22 service due. In house 22/23 |
| 4450 | Boiler Servicing | 400 | Park Hall Running Costs | New installation. RPI increase allowed for next year. |
| 4460 | Repairs and Maintenance | 400 | Park Hall Running Costs | Heating replaced in 21/22(supplemented by EMR). Estimate for 22/23 general R&M |
| 4480 | Running Costs Contingency | 400 | Park Hall Running Costs | Council removed budget request for 22/23 |
| 4200 | Electricity | 405 | Pavilion and Other Building | Underspend Covid. Heaters now fixed but winter bills awaited. 15% increase allowed |
| 4210 | Water Charges | 405 | Pavilion and Other Building | 75% of bill (shared with Park Hall) includes bowling green irrigation. Feb recalculation expected |
| 4460 | Repairs and Maintenance | 405 | Pavilion and Other Building | Electrical works completed 21/22. EMR used. |
| 4480 | Running Costs Contingency | 405 | Pavilion and Other Building | Contingency needed as no EMR remaining |
| 4450 | Boiler Servicing | 410 | Railway Station Building | Boiler serviced 21/22-invoice still awaited. RPI increase allowed for 22/23 |
| 4460 | Repairs and Maintenance | 410 | Railway Station Building | Electrical re-wire 21/22. EMR used. Council reduced budget request for 22/23 |
| 4480 | Running Costs Contingency | 410 | Railway Station Building | Council removed budget request for 22/23 |
| 4490 | Repairs and Renewals Fund | 410 | Railway Station Building | Formerly Building Condition Survey Budget - no budget for 22/23 |
| 4470 | Annual Lease | 420 | Allotments | No increase forecast |

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| 4310 | Subscriptions and Memberships | 430 | Grounds Maintenance | Fields in Trust annual subscription |
| 4710 | Grounds Maintenance | 430 | Grounds Maintenance | Review by RFO |
| 4715 | Grass Cutting/Strimming | 430 | Grounds Maintenance | Review by RFO |
| 4720 | Litter Pick/Bin emptying | 430 | Grounds Maintenance | Review by RFO |
| 4725 | Shrubs/Flower Displays | 430 | Grounds Maintenance | Flower beds at Park entrance and by Noticeboard £5000 extra allocation |
| 4730 | Park Ranger Service | 430 | Grounds Maintenance | Review by RFO |
| 4735 | Playground Insp/Maintenance/Sw | 430 | Grounds Maintenance | Aging equipment /invested in new installations. Vandalism repairs & higher inspection costs |
| 4736 | Bowling Green | 430 | Grounds Maintenance | Works required for pre/post season improvements |
| 4737 | Other GM Works | 430 | Grounds Maintenance | Provision for improvements |
| 4740 | Tree Inspection/Surveys | 430 | Grounds Maintenance | Contractor appointed 10/21 for £3750. EMR unspent. 22/23 reduced for priority OS only. Inc EMR 2025 |
| 4741 | Tree Maintenance | 430 | Grounds Maintenance | Covid delayed work. Earmark if unspent. 21/22 works needed, cont in 22/23. |
| 4743 | Tree Planting-reinstated 22/23 | 430 | Grounds Maintenance | Reinstate for 22/23 |
| 4310 | Subscriptions and Memberships | 440 | Other Running Costs | Fields In Trust Subscription (cost to Centre 430) |
| 4460 | Repairs and Maintenance | 450 | Repairs and Renewals Fund Land | ER unspent balance&maintain £32,500 Fund. Council reduced budget request for 22/23 |
| 4600 | Play Equipment | 450 | Repairs and Renewals Fund Land | Refurb Hilary Cres, expand Holly Hayes & Green Lane. Replace when used for future P/G renewals |
| 4610 | Open Spaces Signage | 460 | Parish Projects | Earmark if byelaws still delayed. 21/22 supplement Signage |
| 4620 | Park Entrance Improvements | 460 | Parish Projects | 22/23 shrubs etc Council reduced budget request for 22/23 |
| 4630 | New Projects | 460 | Parish Projects | Council removed budget request for 22/23 |
| 4635 | Climate Change Action Fund | 460 | Parish Projects | Created by Council 21/01/21. EMR if unspent. New projects may include Air Quality Monitoring |
| 4640 | Fencing - New and repairs | 460 | Parish Projects | Land H&S improvements - Green Lane entrance |