

At : 17:09

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1076	Precept	100	Income	Illustrative balance sheet provided. Precept reduced by 2.07% by council resolution on 17/1/19
1080	Council Tax Support Grant	100	Income	Reducing and being phased out - ends in 20/21
1100	Bank Interest	100	Income	Higher investment return on Reserves
1200	Allotment Inc/ Thornborough Rd	100	Income	Hire charges remain same as 2015
1205	Allotment Inc/ Walkers Flats	100	Income	Hire charges remain same as 2015
1250	Bowling Green & Pavilion Hire	100	Income	Hire charges remain same as 2015
1300	Whitwick Park Hall Hire	100	Income	Hire charges remain same as 2015
1350	Other Income	100	Income	One licence not renewed, one licence fee expected
4465	Not in use (Old ref deposits)	100	Income	Change in new year. Deposits held separately and not recorded as income
4000	Office Admin Salaries	200	Salaries	Reviewed by Staff Committee
4010	Park Hall Caretakers	200	Salaries	Reviewed by Staff Committee
4040	Employers NI	200	Salaries	Reviewed by Staff Committee
4050	Employers Pension	200	Salaries	Reviewed by Staff Committee (Emp'EE rates to increase)
4055	Sickness Contingency/ Holiday	200	Salaries	Reviewed by Staff Committee
4120	Printing	210	Administration	Printing increase expected +20%
4150	Parish Website	210	Administration	Increased costs. New legislation 19/20 - compliance unknown. Rebuild anticipated
4310	Subscriptions and Memberships	210	Administration	Virement in 17/18. Shared expenditure in 18/19
4320	Insurance	210	Administration	5% increase allowed for 19/20
4335	GDPR	210	Administration	Reduction 19/20 due to change in anticipated legislation
4340	Professional Fees	210	Administration	Increased activity - byelaws provision to be confirmed and other surveys needed
4350	Staff Training	210	Administration	19/20 reduced to previous level before CiLCA training
4360	Councillors Training	210	Administration	19/20 Increased for post election training
4370	Staff Recruitment	210	Administration	No increase anticipated
4380	Election Contingency	210	Administration	No increase anticipated
4510	Projects	300	Community Initiatives	Speed Reduction measures
4530	Newsletter and Media	300	Community Initiatives	3% anticipated
4540	Community Events	300	Community Initiatives	Provision for events/partnership working
4550	Community Grant Scheme	300	Community Initiatives	Provision for increase in applications - + 50%

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4250	Internet/Phone	350	Community Office Running Costs	17/18 price increase by Virgin.
4460	Repairs and Maintenance	350	Community Office Running Costs	New allocation (cost neutral - reduced contingency by same amount)
4480	Running Costs Contingency	350	Community Office Running Costs	18/19 New allocation
4210	Water Charges	400	Park Hall Running Costs	25% of Split bill with Pavilion (& Bowling Green irrigation)
4220	Business Rates	400	Park Hall Running Costs	17/18 Reduction negotiated (charity).
4310	Subscriptions and Memberships	400	Park Hall Running Costs	PRS Licence.
4440	Sewer Pump Servicing	400	Park Hall Running Costs	19/20 Serviced in house. 20/21 Provide higher allocation
4460	Repairs and Maintenance	400	Park Hall Running Costs	Provision for decorating in 19/20
4480	Running Costs Contingency	400	Park Hall Running Costs	No increase forecast
4210	Water Charges	405	Pavilion and Other Building	18/19 split Budget with Park Hall reduction but includes bowling green irrigation
4460	Repairs and Maintenance	405	Pavilion and Other Building	19/20 Increased allocation advised for periodic inspection
4480	Running Costs Contingency	405	Pavilion and Other Building	18/19 New Allocation
4450	Boiler Servicing	410	Railway Station Building	19/20 New allocation advised
4480	Running Costs Contingency	410	Railway Station Building	18/19 New allocation. Increased for 19/20
4490	Building Condition Survey	410	Railway Station Building	Rename Repairs and Renewals - create earmarked reserve
4470	Annual Lease	420	Allotments	No increase forecast
4710	Grounds Maintenance	430	Grounds Maintenance	Review needed - split costs according to services.
4715	Grass Cutting/Strimming	430	Grounds Maintenance	New code - virement according to service costs.
4720	Litter Pick/Bin emptying	430	Grounds Maintenance	New code - virement according to service costs.
4725	Shrubs/Flower Displays	430	Grounds Maintenance	New code - virement according to service costs.
4730	Park Ranger Service	430	Grounds Maintenance	New code - virement according to service costs.
4735	Playground Insp/Maintenance/Sw	430	Grounds Maintenance	New code - virement according to service costs.
4737	Other GM Works	430	Grounds Maintenance	New code - virement according to service costs.
4740	Tree Insp/Maintenance	430	Grounds Maintenance	New code for 19/20. Triennial inspection-works anticipated. £5000 from GM savings, £5000 new alloc.

Budget Notes

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4310	Subscriptions and Memberships	440	Other Running Costs	Fields In Trust Subscription
4460	Repairs and Maintenance	450	Repairs and Renewals Fund Land	Savings on cost savings on contract commitments.
4610	Open Spaces Signage	460	Projects/ Initiatives	New signage on open spaces
4620	Park Entrance Improvements	460	Projects/ Initiatives	Potholes, whitelining, pedestrian safety
4630	New Projects/Initiatives	460	Projects/ Initiatives	New projects to be agreed
4640	Fencing - New and repairs	460	Projects/ Initiatives	Land H&S improvements
4650	Grant Supported Projects	460	Projects/ Initiatives	18/19 Projector Park Hall

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Annual Budget - By Centre

Note: Final Budget v6 Adopted 17 Jan 2019

	<u>Last Year</u>		<u>Current Year</u>				<u>19/20</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
100	<u>Income</u>									
1076	Precept	193,704	193,704	290,556	290,556	290,556	0	284,513	0	0
1080	Council Tax Support Grant	15,535	15,535	11,651	11,651	11,651	0	7,767	0	0
1090	Grants Received	0	0	0	500	500	0	0	0	0
1100	Bank Interest	200	181	100	776	700	0	550	0	0
1200	Allotment Inc/ Thornborough Rd	1,040	1,109	1,040	1,078	1,078	0	1,040	0	0
1205	Allotment Inc/ Walkers Flats	500	441	410	527	526	0	410	0	0
1250	Bowling Green & Pavilion Hire	1,000	1,000	1,000	1,000	2,000	0	1,000	0	0
1300	Whitwick Park Hall Hire	6,300	9,460	3,500	8,781	8,750	0	4,500	0	0
1350	Other Income	200	1,733	200	5,300	3,612	0	1	0	0
	Total Income	218,479	223,163	308,457	320,168	319,373	0	299,781	0	0
4465	Not in use (Old ref deposits)	0	283	0	0	0	0	0	0	0
	Overhead Expenditure	0	283	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	218,479	222,880	308,457	320,168	319,373		299,781		
200	<u>Salaries</u>									
4000	Office Admin Salaries	30,000	29,097	37,270	22,307	34,682	0	39,748	0	0
4010	Park Hall Caretakers	3,500	2,743	3,610	2,419	3,828	0	4,982	0	0
4040	Employers NI	2,800	1,751	2,800	1,839	2,887	0	3,640	0	0
4050	Employers Pension	1,000	951	1,230	758	1,182	0	1,315	0	0
4055	Sickness Contingency/ Holiday	500	297	520	97	194	0	520	0	0
	Overhead Expenditure	37,800	34,838	45,430	27,420	42,773	0	50,205	0	0

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	<u>Last Year</u>		<u>Current Year</u>				<u>19/20</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	(37,800)	(34,838)	(45,430)	(27,420)	(42,773)		(50,205)		
210 Administration									
4110 Stationery/Postage/Consumables	720	700	742	493	742	0	764	0	0
4120 Printing	250	254	300	316	394	0	408	0	0
4130 Bank Charges	120	117	130	100	90	0	134	0	0
4150 Parish Website	385	385	400	425	425	0	3,500	0	0
4160 Getmapping (Parish Online)	130	126	130	150	150	0	155	0	0
4170 Office Equipment	1,000	897	1,030	179	1,030	0	1,061	0	0
4180 Software Licences/Support	1,953	2,187	2,000	544	2,000	0	2,060	0	0
4310 Subscriptions and Memberships	1,062	1,136	1,095	1,156	1,156	0	1,191	0	0
4320 Insurance	2,942	2,942	3,090	2,997	2,997	0	3,147	0	0
4330 Audit	1,150	998	1,185	1,008	1,008	0	1,038	0	0
4335 GDPR	0	0	2,000	125	2,000	0	1,000	0	0
4340 Professional Fees	4,120	3,121	4,244	7,334	7,334	0	9,000	0	0
4350 Staff Training	750	699	1,250	1,264	1,250	0	750	0	0
4360 Councillors Training	750	179	250	40	120	0	750	0	0
4370 Staff Recruitment	200	0	200	0	200	0	200	0	0
4380 Election Contingency	2,500	0	2,500	0	2,500	0	2,500	0	0
Overhead Expenditure	18,032	13,740	20,546	16,132	23,396	0	27,658	0	0
Movement to/(from) Gen Reserve	(18,032)	(13,740)	(20,546)	(16,132)	(23,396)		(27,658)		
300 Community Initiatives									
4510 Projects	1,000	210	1,000	72	1,000	0	7,500	0	0

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		<u>Last Year</u>		<u>Current Year</u>				<u>19/20</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4520	Salt Bins	1,050	0	1,050	0	1,050	0	1,050	0	0
4530	Newsletter and Media	1,400	1,330	1,200	1,235	1,350	0	1,390	0	0
4540	Community Events	20	1,052	2,000	1,728	2,000	0	2,000	0	0
4550	Community Grant Scheme	1,500	1,460	1,500	1,250	1,500	0	2,250	0	0
	Overhead Expenditure	4,970	4,052	6,750	4,285	6,900	0	14,190	0	0
6000	plus Transfer from EMR	0	0	0	45	0	0	0	0	0
	Movement to/(from) Gen Reserve	(4,970)	(4,052)	(6,750)	(4,240)	(6,900)		(14,190)		
350	<u>Community Office Running Costs</u>									
4200	Electricity	500	556	515	331	556	0	800	0	0
4210	Water Charges	250	174	258	120	180	0	186	0	0
4220	Business Rates	435	435	480	240	292	0	247	0	0
4250	Internet/Phone	680	793	750	568	725	0	773	0	0
4260	Fire Extinguisher Servicing	27	22	28	18	18	0	29	0	0
4270	Security Servicing	50	0	52	75	80	0	83	0	0
4280	PAT Testing	25	35	26	0	50	0	52	0	0
4460	Repairs and Maintenance	0	0	0	0	0	0	500	0	0
4480	Running Costs Contingency	0	0	500	259	250	0	500	0	0
	Overhead Expenditure	1,967	2,015	2,609	1,612	2,151	0	3,170	0	0
	Movement to/(from) Gen Reserve	(1,967)	(2,015)	(2,609)	(1,612)	(2,151)		(3,170)		
400	<u>Park Hall Running Costs</u>									
4200	Electricity	1,250	699	1,288	472	900	1,100	1,030	0	0
4210	Water Charges	258	234	275	301	400	0	283	0	0

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	<u>Last Year</u>		<u>Current Year</u>				<u>19/20</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4220 Business Rates	103	103	115	110	132	0	118	0	0
4260 Fire Extinguisher Servicing	100	57	103	83	103	0	106	0	0
4270 Security Servicing	0	120	0	0	120	0	124	0	0
4280 PAT Testing	30	35	31	0	40	0	42	0	0
4310 Subscriptions and Memberships	100	170	105	212	212	0	218	0	0
4410 Waste Collection	250	140	258	152	175	0	266	0	0
4420 Consumables	250	239	258	363	350	0	266	0	0
4430 Electrical Certificate	50	0	52	0	100	0	54	0	0
4440 Sewer Pump Servicing	180	192	185	0	40	0	90	0	0
4450 Boiler Servicing	100	0	103	0	275	0	106	0	0
4460 Repairs and Maintenance	500	500	1,000	1,156	1,000	0	2,000	0	0
4480 Running Costs Contingency	1,500	736	1,545	-197	1,545	0	1,545	0	0
Overhead Expenditure	4,671	3,225	5,318	2,651	5,392	1,100	6,248	0	0
Movement to/(from) Gen Reserve	(4,671)	(3,225)	(5,318)	(2,651)	(5,392)		(6,248)		
405 Pavilion and Other Building									
4200 Electricity	1,250	1,153	1,288	736	1,175	0	1,500	0	0
4210 Water Charges	772	704	750	900	1,200	0	773	0	0
4460 Repairs and Maintenance	0	640	0	26	640	0	656	0	0
4480 Running Costs Contingency	0	0	750	275	750	0	750	0	0
Overhead Expenditure	2,022	2,497	2,788	1,938	3,765	0	3,679	0	0
Movement to/(from) Gen Reserve	(2,022)	(2,497)	(2,788)	(1,938)	(3,765)		(3,679)		
410 Railway Station Building									

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	<u>Last Year</u>		<u>Current Year</u>				<u>19/20</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4450 Boiler Servicing	0	0	0	70	70	0	70	0	0
4460 Repairs and Maintenance	1,000	0	1,030	658	1,030	0	1,500	0	0
4480 Running Costs Contingency	0	0	750	0	750	0	1,000	0	0
4490 Building Condition Survey	200	0	206	0	0	0	206	0	0
Overhead Expenditure	1,200	0	1,986	728	1,850	0	2,776	0	0
Movement to/(from) Gen Reserve	(1,200)	0	(1,986)	(728)	(1,850)		(2,776)		
420 Allotments									
4460 Repairs and Maintenance	500	0	515	0	250	0	530	0	0
4470 Annual Lease	600	600	600	300	600	0	600	0	0
4570 Grants Paid Th Road	950	950	950	950	950	0	950	0	0
4575 Grants Paid W Flats	0	220	250	263	250	0	250	0	0
Overhead Expenditure	2,050	1,770	2,315	1,513	2,050	0	2,330	0	0
Movement to/(from) Gen Reserve	(2,050)	(1,770)	(2,315)	(1,513)	(2,050)		(2,330)		
430 Grounds Maintenance									
4710 Grounds Maintenance	136,735	133,772	135,840	101,677	135,840	0	118,854	0	0
4715 Grass Cutting/Strimming	0	0	0	0	0	0	1	0	0
4720 Litter Pick/Bin emptying	0	0	0	0	0	0	1	0	0
4725 Shrubs/Flower Displays	0	0	0	0	0	0	1	0	0
4730 Park Ranger Service	0	0	0	0	0	0	1	0	0
4735 Playground Insp/Maintenance/Sw	0	0	0	0	0	0	1	0	0
4737 Other GM Works	0	0	0	0	0	0	1	0	0
4740 Tree Insp/Maintenance	0	0	0	0	0	0	10,000	0	0

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	<u>Last Year</u>		<u>Current Year</u>				<u>19/20</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	136,735	133,772	135,840	101,677	135,840	0	128,860	0	0
Movement to/(from) Gen Reserve	(136,735)	(133,772)	(135,840)	(101,677)	(135,840)		(128,860)		
440 Other Running Costs									
4310 Subscriptions and Memberships	50	50	50	50	50	0	52	0	0
Overhead Expenditure	50	50	50	50	50	0	52	0	0
Movement to/(from) Gen Reserve	(50)	(50)	(50)	(50)	(50)		(52)		
450 Repairs and Renewals Fund Land									
4460 Repairs and Maintenance	12,500	2,100	12,500	7,945	12,500	0	11,980	0	0
Overhead Expenditure	12,500	2,100	12,500	7,945	12,500	0	11,980	0	0
Movement to/(from) Gen Reserve	(12,500)	(2,100)	(12,500)	(7,945)	(12,500)		(11,980)		
460 Projects/ Initiatives									
4610 Open Spaces Signage	1,000	2,016	0	0	0	0	7,500	0	0
4620 Park Entrance Improvements	2,000	3,348	0	0	0	0	10,000	0	0
4630 New Projects/Initiatives	300	0	5,000	288	5,000	0	5,000	0	0
4640 Fencing - New and repairs	4,200	0	0	4,200	4,200	0	7,500	0	0
4650 Grant Supported Projects	0	0	0	121	500	0	0	0	0
Overhead Expenditure	7,500	5,364	5,000	4,609	9,700	0	30,000	0	0
6000 plus Transfer from EMR	0	2,229	0	373	373	0	0	0	0
Movement to/(from) Gen Reserve	(7,500)	(3,135)	(5,000)	(4,236)	(9,327)		(30,000)		

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	218,479	223,163	308,457	320,168	319,373	0	299,781	0	0
Expenditure	229,497	203,707	241,132	170,560	246,367	1,100	281,148	0	0
Net Income over Expenditure	<u>-11,018</u>	<u>19,456</u>	<u>67,325</u>	<u>149,608</u>	<u>73,006</u>	<u>-1,100</u>	<u>18,633</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	2,229	0	418	373	0	0	0	0
Movement to/(from) Gen Reserve	<u>(11,018)</u>	<u>21,685</u>	<u>67,325</u>	<u>150,026</u>	<u>73,379</u>		<u>18,633</u>		