

*DRAFT MINUTES - These minutes are draft only, until approved by the next meeting of the Parish Council.

Whitwick Parish Council Extraordinary Meeting **Thursday 5th March 2026 7pm**

Meeting Date: Thursday 5th March 2026

Meeting Location: Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville, Leics, LE67 5HB

Meeting Start Time: 7pm

Councillors Present:

- Chairman Cllr Anthony Barker, Cllr Peter Moulton, Cllr Audrey Barker, Cllr Phil Casson, Cllr Andy Roach, Cllr Ray Woodward.

Officers Present:

- Hollie Seager, Deputy Clerk

Public Attendees:

- 0 members of the public in attendance
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26-104 APOLOGIES

No apologies received.

26-105 DECLARATIONS OF INTEREST

Cllr P Moulton – nothing appertaining to the agenda

Cllr Audrey Barker declared a **registerable interest** as

- Whitwick Historical Group as a member

Cllr R Woodward declared a **registerable interest** as

- Whitwick Historical Group as a member
- Whitwick Quarry Liaison Group as a member

Cllr Anthony Barker – nothing appertaining to the agenda

Cllr A Roach – nothing appertaining to the agenda

Cllr P Casson – nothing appertaining to the agenda

26-106 PUBLIC PARTICIPATION SESSION

No members of the public present.

26-107 MINUTES

APPENDIX A

On the motion of Cllr Audrey Barker, seconded by Cllr Andy Roach, members RESOLVED to approve the Property Management and General Purposes Committee meeting minutes for the 22nd of January 2026 as a true record, to be signed by the Chair.

It was raised by the Chairman; he thought the agenda was 'excessive' in its length and he informed the members he wanted that to be minuted.

26-108 THORNBOROUGH ROAD ALLOTMENT AGREEMENT UPDATE

APPENDIX B

Report received and noted by members. Members were informed that the Parish Clerk, Deputy Clerk and Cllrs Audrey and Anthony Barker were present this morning on a visit to Thornborough Road Allotments. Whilst there they met with the secretary of the allotments and confirmed that a formal email would be sent to arrange a meeting with all the committee members to resolve the outstanding issues with the management agreement. The Parish Clerk will send over a selection of dates and times for the meeting, all PMGP members will be informed and invited to attend.

26-109 WALKERS FLATS ALLOTMENTS MINUTES

Received and noted by members.

APPENDIX C

26-110 BOWLS CLUB UPDATE

Email from club Chairman received and noted by members.

APPENDIX D

26-111 BOWLS CLUB LICENCE AGREEMENT

Members commented that the licence agreement would possibly need to be longer than a year to enable the club to apply for any grant funding available.

ITEM DEFERRED UNTIL NEXT MEETING.

APPENDIX E

26-112 GROUNDS MAINTENANCE MEETING

Deputy clerk informed members that JR and members would be invited to a ground's maintenance only PMGP meeting on the return of the ground's maintenance team from their holiday. A date will be confirmed and communicated to all members to attend.

Received and noted.

26-113 ANNUAL MAINTENANCE TASKS

Cllr Anthony Barker confirmed he had approved the repair work to the macerator following the service as part of 'routine maintenance'.

Report received and noted by members.

APPENDIX F

26-114 PLAY AREA INSPECTION REPORTS

Members commented on the inspection report and confirmed that priorities 9-12 needed to be completed as soon as possible. Cllr Anthony Barker stated that the other items of priority 8 and less cannot be left unattended and to forward a copy of the full inspection report to the grounds maintenance team and highlight the items that they could address and resolve. There is a £7k additional budget allocated for this financial year coded '4600 Play Equipment'

On the motion of Cllr P Moulton, it was RESOLVED that in line with the terms of reference, we obtain three quotes for repair of priorities 9-12, then dependant on costings, recommend to full council to approve the works to be completed. Seconded by Cllr R Woodward.

APPENDIX G

Deputy Clerk informed members that unfortunately, the surface repairs have not been able to be progressed in this financial year.

On the motion of Cllr Anthony Barker, it was RESOLVED to recommend to full council that the £20'000 budget allocation that was agreed last year will now need to be transferred to Ear Marked Reserves code 4600 'Play Equipment' to complete works this financial year. Seconded Cllr A Roach.

26-115 WHITWICK PARK TOILETS

Deputy clerk updated members that the purchase order had been sent to the contractor to replace and repair the locks on all THREE toilet doors to secure the entire block. Once a date has been confirmed all PMGP members will be informed.

Unfortunately, the toilet project has not been able to be progressed in this financial year.

On the motion of Cllr Audrey Barker, it was RESOLVED to recommend to full council the £16'000 budget allocation that was agreed last year will now need to be transferred to Ear Marked Reserves code 4630 'New Projects – TOILET REPAIR' to complete works this financial year. Seconded Cllr R Woodward.

26-116 WORKING PARTIES/COMMUNITY GROUPS

Cllr Anthony Barker commented on councillors being able to report things they see around the village to the various departments that deal with it, i.e. NWLDC, LCC, Environmental Agency etc. Members can assist the Parish by using the 'report it' tool on the various applicable websites. Deputy Clerk will email members with the website links.

Deputy Clerk recommended we set up a community group 'Friends of Whitwick'

26-117 FUTURE AGENDA ITEMS

To note that all future agenda items should be raised with the Parish Clerk for consideration.

26-118 DATE OF NEXT MEETING

Thursday 19th March 7pm – Council Meeting

Thursday 30th April 6pm-8pm – Annual Parish Meeting

Thursday 7th May 2026 7pm – PMGP Committee Meeting

Thursday 21st May 2026 7pm – Annual Council Meeting

Meeting closed by Chairman 8:07pm.

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