

*DRAFT MINUTES - These minutes are draft only, until approved by the next meeting of the Parish Council.

Whitwick Parish Council Extraordinary Meeting **Thursday 7th May 2026 7pm**

Meeting Date: Thursday 7th May 2026

Meeting Location: Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville, Leics, LE67 5HB

Meeting Start Time: 7pm

Councillors Present:

- Chairman Cllr Anthony Barker, Cllr Audrey Barker, Cllr Ray Woodward.

Officers Present:

- Hollie Seager, Deputy Clerk

Public Attendees:

- 0 members of the public in attendance
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26-161 APOLOGIES

Cllr Casson – prearranged commitments

Cllr Moulton – prearranged commitments

Cllr Roach – Away on honeymoon

On the motion of Cllr Ray Woodward, seconded by Cllr Audrey Barker, members RESOLVED to accept the apologies.

26-162 DECLARATIONS OF INTEREST

Cllr Audrey Barker declared a **registerable interest** as

- Whitwick Historical Group as a member

Cllr R Woodward declared a **registerable interest** as

- Whitwick Historical Group as a member
- Whitwick Quarry Liaison Group as a member

Cllr Anthony Barker – nothing appertaining to the agenda

26-163 PUBLIC PARTICIPATION SESSION

No members of the public present.

26-164 MINUTES

APPENDIX A

On the motion of Cllr Audrey Barker, seconded by Cllr Ray Woodward, members RESOLVED to approve the Property Management and General Purposes Committee meeting minutes for the 5th March as a true record, to be signed by the Chair.

26-165 ANNUAL MAINTENANCE TASKS

APPENDIX B

Report provided in agenda plus, item 26-165. No upcoming maintenance tasks in May / June 2026.

26-166 PARISH WARDEN INSPECTION REPORTS

APPENDIX C

Report provided in agenda plus, item 26-166.

Update provided to members regarding flooding manhole on footpath 0.12 (Tressall Road/Hilary Crescent) The Senior Technician of Highway Drainage and Flood Alleviation for Leicestershire County Council has met with a representative of Friends of Holly Hayes Wood week commencing 2nd March 2026. We received an update on Tuesday 5th May 2026 that Leicestershire County Council had approved the works to be completed, and works are now scheduled and due to commence between 27th – 29th July 2026.

26-167 TRAS MEETING

APPENDIX D

Report provided in agenda plus, item 26-167.

Update provided to members. A meeting was held between Thornborough Road Allotment Society and Whitwick Parish Council on 23rd April 2026.

A list of what allotments annual accounts should contain has been provided to Thornborough Road Allotment Society.

Thornborough Road Allotment Society must submit their accounts and any further outstanding information requested to Whitwick Parish Council within 28 days of the meeting, which is Thursday 21st May 2026. Upon submission, the accounts will be initially checked by the Parish Council, they will then be sent to an external auditor, who is a professionally trained accountant to cross match the income received and expenditure and confirm the balance sheet is a true and accurate record.

Members were invited to attend a site visit to Thornborough Road Allotment Society on Thursday 28th May 2026 at 10am.

26-168 WHITWICK BOWLS CLUB SIGNED LICENCE AGREEMENT 2026

APPENDIX E

Members were informed that the 2026 Licence Agreement for Whitwick Bowls Club has now been signed by the Chairperson and Whitwick Parish Council.

26-169 ACCESS IRRIGATION SERVICE

APPENDIX F

Report provided in agenda plus for item 26-169.

Access Irrigation completed the spring service on Tuesday 17th March 2026.

Deputy Clerk and the engineer were present. The system has been re-filled for the season to start.

The engineer provided the deputy clerk with a demonstration on how to set the timers on the system in case additional timers needed to be added in instances of warm weather over the summer period.

26-170 TREE SURVEY

APPENDIX G

Report provided in agenda plus for item 26-170.

The tree survey commenced on 5th March 2026 and has now been completed.

There is a tree management strategy that Leicestershire County Council adopt that has been provided to us. It was sent to all members on 05.05.2026. This tree strategy is available for all members and public to access/read on the Leicestershire County Council website.

The outcome of the survey is as follows:

2 trees have been highlighted in 'priority 1' category – The work will need to be completed within 3 months of the reports being received. The trees are located on Hilary Crescent and Swannymote Road

40 trees have been highlighted in 'priority 2' category – The work will need to be completed within year of the reports being received. The trees are located on Ashford Road, Thomas Road, Stinson Way, Thornborough Road open space, Whitwick Park, Howe Road, Briers Way Footpath, Parsonwood Hill, Carr Hill Rock, Elsdon Close, City of Dan, Swannymote Road, Holly Hayes Road, Hermitage Road, North Street, Hilary Crescent.

9 trees have been highlighted in 'routine' category – The work will need to be completed within 3 years as part of regular maintenance.

The tree reports will be uploaded to our website for all members and members of the public to view.

Cllr Ray Woodward requested for it to be minuted that he had been approached by a resident located on Green Lane with a query regarding the trees that back onto their property situated at the back of Hermitage Road play area. The trees in question will have been reviewed and available to see in the reports. Any works required to be completed on these trees will be done so in line with the recommended priorities outlined in the schedule provided by the horticultural specialist that carried out the survey.

26-171 FUTURE AGENDA ITEMS

To note that all future agenda items should be raised with the Parish Clerk for consideration.

26-172 DATE OF NEXT MEETING

Thursday 4th June 2026 7pm – PMGP Meeting

Thursday 2nd July 2026 7pm – PMGP Meeting

The chair declared the meeting closed at 7.24pm.