



Thursday 27<sup>th</sup> August 2026

**To: The Members of the Property Management and General Purposes Committee**

(Chair Cllr Tony Barker, Cllr Audrey Barker, Cllr Elijah Bennett, Cllr Peter Moulton, Cllr Andy Roach and Cllr Ray Woodward)

Dear Chairman and committee members,

## **NOTICE OF PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE MEETING**

I hereby give notice that the next meeting of the Property Management and General Purposes Committee will be held at:

**Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville,  
Leicestershire LE67 5HB on**

**Thursday 3<sup>rd</sup> September 2026 at 7.00pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

**The public and press are invited to attend meetings of the Parish Council.**

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

**To view the full agenda, please visit [www.whitwickpc.org](http://www.whitwickpc.org) or contact our office team for a copy on 01530 459527 or email [clerk@whitwickparishcouncil.gov.uk](mailto:clerk@whitwickparishcouncil.gov.uk).**

Yours faithfully,

Sharon Kaye  
Parish Clerk

*3a Market Place, Whitwick, Coalville, Leicestershire LE67 5DT*

*Phone: 01530 459527 Email: [clerk@whitwickparishcouncil.gov.uk](mailto:clerk@whitwickparishcouncil.gov.uk) Website: [www.whitwickpc.org.uk](http://www.whitwickpc.org.uk)*

# **AGENDA**

**26-324 APOLOGIES** - To receive apologies for absence.

**26-325 DECLARATIONS OF INTEREST** - To receive any declarations of interest regarding any agenda items.

**26-326 PUBLIC PARTICIPATION SESSION** - To receive representation and questions from the public in respect of items of business on the agenda.

**26-327 MINUTES** – To approve and sign the minutes of the Property Maintenance and General Purposes Committee meeting held on Thursday 2<sup>nd</sup> July 2026 – **APPENDIX A**

**26-328 ANNUAL MAINTENANCE TASKS** - To receive the annual maintenance tasks report.

**26-329 PARISH WARDEN INSPECTION REPORTS** – To receive the parish warden inspection reports – **APPENDIX B-1 and B-2**

**26-330 COMMUNITY PROJECTS – REMEMBRANCE GARDEN BENCH** – To review and approve the recommendation for a new commemorative miners bench in the Remembrance Garden – **APPENDIX C**

**26-331 COMMUNITY PROJECTS – GRIT BIN APPLICATION** – To receive and approve the grit bin application for footpath 016/1 between North Street and The Hockley.

**26-332 ALLOTMENTS – WALKER FLATS ALLOTMENTS SOCIETY** – To receive a report from the Parish Clerk and the year-end accounts.

**26-333 MEMORIAL BENCH POLICY** – To review the memorial policy.

**26-334 MEMORIAL GARDEN HEDGING** – To review a proposal to reduce the height of the hedging.

**26-335 PARISH CLERK REPORT** – To receive an update from the Parish Clerk.

**26-336 DATE OF NEXT MEETING** - Thursday 5<sup>th</sup> November 2026 7pm.

**26-337 FUTURE AGENDA ITEMS** - To note that all future agenda items should be raised with the Parish Clerk for consideration.

**N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.**

Standing Order 5.8 states: Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted.” The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.