



Tuesday 26th May 2026

To: The Members of the Staffing Committee
(Chair Cllr Peter Moulton, Cllr Tony Barker, Cllr Andy Roach)

Dear Councillors,

NOTICE OF STAFFING COMMITTEE MEETING

I hereby give notice that the next staffing committee meeting of Whitwick Parish Council will be held at:

3A Market Place, Whitwick, Coalville, Leicestershire LE67 5DT on

Wednesday 27th May 2026 at 1.30pm

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The public and press are invited to attend meetings of the Parish Council.

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

To view the full agenda, please visit www.whitwickpc.org or contact our office team for a copy on 01530 459527 or email clerk@whitwickparishcouncil.gov.uk.

A handwritten signature in black ink, appearing to read "Sharon Kaye".

Sharon Kaye
Parish Clerk

3a Market Place, Whitwick, Coalville, Leicestershire LE67 5DT
Phone: 01530 459527 Email: clerk@whitwickparishcouncil.gov.uk Website: www.whitwickpc.org.uk

AGENDA

26-209 ELECTION OF CHAIRMAN FOR 2026/2027

To elect the Chairman for the 2026/2027 year.

26-210 APOLOGIES

To receive apologies for absence

26-211 DECLARATIONS OF INTEREST

To receive any declarations of interest regarding any agenda items.

26-212 PUBLIC PARTICIPATION SESSION

To receive representation and questions from the public in respect of items of business on the agenda.

26-213 MINUTES

To approve and sign the minutes of the Staffing Committee meeting held on:
22nd January 2026.

26-214 EXCLUSION OF PUBLIC AND PRESS

To approve the exclusion of the public for the next agenda items:

As the following agenda item includes confidential information it is likely to be considered with members of the public excluded from the meeting in accordance with The Public Bodies (Admissions to Meetings) Act 1960 and the Local Government Act 1972 sections 100 and 102 for the reason that the nature of the business of the Parish Council is of a confidential nature.

26-215 STAFF APPRAISALS

To receive an update on staff appraisals from the Parish Clerk.

26-216 STAFFING MATTERS

To receive a report from the Parish Clerk.

N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.

Standing Order 5.8 states: "Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted." The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.