



Thursday 14<sup>th</sup> May 2026

**To: The Members of Whitwick Parish Council**

(Chair Sue Colledge, Cllr Audrey Barker, Cllr Tony Barker, Cllr Elijah Bennett, Cllr Amanda Briers, Cllr Phil Casson, Cllr Tony Gillard, Cllr Peter Moulton, Cllr Andy Roach Cllr Ray Woodward, Cllr Michael Wyatt)

Dear Councillors,

## **NOTICE OF ANNUAL COUNCIL MEETING**

I hereby give notice that the next meeting of Whitwick Parish Council will be held at:

**Whitwick Park Hall, Whitwick Park, North Street, Whitwick,  
Coalville, Leicestershire LE67 5HB on**

**Thursday 21<sup>st</sup> May 2026 at 7.00pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

### **The public and press are invited to attend meetings of the Parish Council.**

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

**To view the full agenda, please visit [www.whitwickpc.org](http://www.whitwickpc.org) or contact our office team for a copy on 01530 459527 or email [clerk@whitwickparishcouncil.gov.uk](mailto:clerk@whitwickparishcouncil.gov.uk).**

A handwritten signature in black ink, appearing to read 'Sharon Kaye'.

Sharon Kaye  
Parish Clerk

3a Market Place, Whitwick, Coalville, Leicestershire LE67 5DT  
Phone: 01530 459527 Email: [clerk@whitwickparishcouncil.gov.uk](mailto:clerk@whitwickparishcouncil.gov.uk) Website: [www.whitwickpc.org.uk](http://www.whitwickpc.org.uk)

## AGENDA

### **26-174 ELECTION OF CHAIRMAN FOR 2026-2027**

To elect the Chairman for 2026-2027 and to sign the Declaration of Acceptance of Office.

### **26-175 ELECTION OF VICE-CHAIRMAN FOR 2026-2027**

To elect the Vice-Chairman for 2026-2027.

### **26-176 APOLOGIES**

To receive and approve apologies for absence.

### **26-177 DECLARATIONS OF INTEREST**

To receive any declarations of interest, regarding any agenda item.

### **26-178 REGISTERS OF INTEREST**

Each member to receive a copy of their latest Register of Interests form held on file, and to verify it is still correct.

### **26-179 COMMUNITY POLICING**

- a) Attendance at meeting by local PCSO or to receive and note any current report, if available.
- b) Dates of future beat surgeries to be provided, if available.  
Next meeting dates can be seen on the parish council website on the Community Information > Policing page.  
<https://whitwickpc.org.uk/community-information/policing/>

### **26-180 PUBLIC PARTICIPATION SESSION**

To receive representation and questions from the public in respect of items of business on the agenda.

### **26-181 WORKING PARTY/LINK COUNCILLOR'S REPORTS**

To receive reports from working party and link councillors, if any.

### **26-182 DISTRICT COUNCILLOR'S REPORT**

To receive reports from District Councillor's, if any.

### **26-183 COUNTY COUNCILLOR'S REPORT**

To receive a report from the County Councillor, if any.

### **26-184 REVIEW OF THE TERMS OF REFERENCE FOR THE APPEALS COMMITTEE**

**APPENDIX A**

To approve the Terms of Reference for the Appeals Committee.

### **26-185 REVIEW OF THE TERMS OF REFERENCE FOR THE PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE**

**APPENDIX B**

To approve the Terms of Reference for the Property Management and General Purposes Committee.

### **26-186 REVIEW OF THE TERMS OF REFERENCE FOR THE STAFFING COMMITTEE**

**APPENDIX C**

To approve the Terms of Reference for the Staffing Committee.

### **26-187 APPOINTMENT OF APPEALS COMMITTEE**

To review and appoint the members of the Appeals Committee for 2026-2027.

### **26-188 APPOINTMENT OF PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE**

To review and appoint the members of the Property Management and General Purposes Committee for 2026-2027

### **26-189 APPOINTMENT OF STAFFING COMMITTEE**

To review and appoint the members of the Staffing Committee for 2026-2027

### **26-190 APPOINTMENT OF EVENTS WORKING PARTY**

To review and appoint the members of the Events Working Party for 2026-2027

### **26-191 APPOINTMENT OF WHITWICK QUARRY LINK COUNCILLOR**

To review and appoint the members of the Whitwick Quarry Liaison Committee Link Councillor for 2026-2027

### **26-192 ABOLITION OF PREVIOUS LINK COUNCILLOR POSITIONS**

To review and approve the abolition of the following link councillor positions:

- a) Community Office Link Councillor & Key Holder
- b) Flood Action Plan Link Councillor
- c) Thornborough Road Allotments Society Link Councillor
- d) Walker Flats Allotments Society Link Councillor
- e) Whitwick Park Bowls Club Link Councillor
- f) Whitwick Historical Group Link Councillor
- g) Website Link Councillor
- h) NWLDC Audit & Scrutiny Committee Link

### **26-193 REVIEW OF THE SCHEDULE OF MEETINGS FOR 2026-2027**

To review the proposed calendar of meetings for 2026-2027.

### **26-194 REVIEW OF STANDING ORDERS 2026**

To approve the Standing Orders 2026.

### **26-195 REVIEW OF FINANCE REGULATIONS 2026**

To approve the Finance Regulations 2026.

### **26-196 REVIEW OF RISK ASSESSMENT AND MANAGEMENT SCHEDULE 2026**

To approve the Risk Assessment and Management Schedule 2026.

### **26-197 PLANNING APPLICATIONS**

To comment on the latest planning applications below, received as a consultee to NWLDC, in addition to any applications received up to the meeting date.

#### **Application 1**

**Reference:** [26/00395/FUL](#)

**Location:** 213 Hall Lane Whitwick Coalville Leicestershire

**Proposal:** Conversion of existing integral garage including associated external works and insertion of 1no. ground floor window northern side elevation

#### **Application 2**

**Reference:** [25/00959/OUTM](#)

**Location:** Broom Leys Farm 59 Broom Leys Road Coalville Leicestershire

**Proposal:** Partial demolition of existing buildings and residential development of up to 300 dwellings, including vehicular access from Broom Leys Road, provision of open space, landscaping and associated earthworks (outline - all matters reserved except for access)

#### **Application 3**

**Reference:** [26/00488/FUL](#)

**Location:** Coalville Rugby Club Hall Lane Whitwick LE67 5PF

**Proposal:** Retrospective change of use of car park to allow motorcycle lessons and training and the continued siting of 10 storage containers for storage use (B8)

#### **Application 4 and 13 – amended once**

**Reference:** [26/00455/VCJ](#)

**Location:** Proposed Site Of Swan Lake Lodges Spring Lane Swannington Coalville

**Proposal:** Amendment to condition 33 of planning permission 19/01961/FULM (which was a hybrid planning application for development of the site comprising: full application for the change of use of land for use as a caravan site as defined by S336 of the Town and Country Planning Act, together with associated works. Outline application for the erection of associated restaurant/bar/shop and office (access only)) to remove the requirement that no person shall occupy the accommodation for a period greater than 28 days in a single stay and shall not return to occupy the holiday accommodation within four weeks of the date of their departure, and the requirement that no person shall occupy any of the caravans in the Calendar month of January in any calendar year

#### **Application 5, 7 and 11 – amended twice**

**Reference:** [26/00048/FUL](#)

**Location:** 31 Bonchurch Road Whitwick Coalville Leicestershire

**Proposal:** Installation of a platform lift to the principal elevation of the main dwellinghouse

#### **Application 6**

**Reference:** [26/00458/CLP](#)

**Location:** 90 Hermitage Road Whitwick Coalville Leicestershire

**Proposal:** Certificate of Lawful Proposed Development for erection of single storey rear extension and insertion of 1no. ground floor window opening in the northeastern side elevation

#### **Application 8**

**Reference:** [26/00553/FUL](#)

**Location:** 41 Barr Crescent Whitwick Coalville Leicestershire

**Proposal:** Erection of a two-storey side extension

#### **Application 9**

**Reference:** [26/00244/FUL](#)

**Location:** 16 Hall Lane Whitwick Coalville Leicestershire

**Proposal:** Demolition of existing outbuilding and erection of single storey side and rear extension

#### **Application 10**

**Reference:** [26/00557/VCJ](#)

**Location:** 45 Carterdale Whitwick Coalville Leicestershire

**Proposal:** Amendment to conditions 2 and 3 and removal of condition 4 of planning permission 25/01762/FUL (which was for Demolition of an existing detached garage, erection of a single-storey side extension and a single-storey front extension, render and stone cladding to walls and grey aluminium windows and doors and erection of new boundary treatment.) to amend the materials to light grey render and brick to walls

#### **Application 12**

**Reference:** [26/00630/FUL](#)

**Location:** 65A Church Lane Whitwick Coalville Leicestershire

**Proposal:** Erection of one detached dwelling (retrospective - amended scheme)

#### **26-198 FINANCE – BANK BALANCES**

To approve the bank balance figures provided to members as follows:

|            | Current Acct | Deposit Acct | Investment  | TOTAL       |
|------------|--------------|--------------|-------------|-------------|
| 30/04/2026 | £275,454.11  | £13,309.77   | £225,000.00 | £486,998.47 |
| 31/03/2026 | £133,617.66  | £13,309.77   | £225,000.00 | £371,927.43 |
| 28/02/2026 | £145,030.79  | £13,241.48   | £225,000.00 | £442,328.14 |

#### **26-199 FINANCE – INCOME & EXPENDITURE**

To receive and note the income and expenditure reports for March and April 2026.

**26-200 FINANCE – PAYMENTS TO APPROVE**

To approve the payments to be made for April and May 2026.

**26-201 PROPERTY AND GENERAL MANAGEMENT  
COMMITTEE MEETING MINUTES**

To receive the approved minutes from the 5<sup>th</sup> March 2026 meeting.

**26-202 COUNCIL MEETING MINUTES**

To approve and sign the minutes of the Council meeting  
19<sup>th</sup> March 2026  
26<sup>th</sup> March 2026

**26-203 RAILWAY STATION LEASE LEGAL FEES**

To approve the quote for the Parish Council costs for legal fees for the Railway Station lease.

**26-204 COMMUNITY PROJECTS – VEHICLE ACTIVATED SIGNS (VAS)**

To note the latest data for Loughborough Road has been published on <https://whitwickpc.org.uk/news/>.

**26-205 COMMUNITY PROJECTS – VEHICLE ACTIVATED SIGNS (VAS) REPLACEMENT  
BATTERIES AND CHARGERS**

To approve the quote for 4 replacement batteries and 2 chargers for the original vas cameras.

**26-206 COMMUNITY PROJECTS – CCTV FLOOD LIGHTS**

To approve the quote for 2 floodlights for the CCTV camera at Whitwick Park.

**26-207 DATE OF NEXT MEETING**

7pm 18<sup>th</sup> June 2026 Full Council Meeting

7pm 17<sup>th</sup> July 2026 Full Council Meeting

**26-208 FUTURE AGENDA ITEMS**

To note that all future agenda items should be raised with the Parish Clerk for consideration.

**N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR  
ANYONE TO RECORD IT. Please can everyone read this advice and important information.**

Standing Order 5.8 states: Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted.” The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.