



Thursday 12th March 2026

To: The Members of Whitwick Parish Council

(Chair Sue Colledge, Cllr Audrey Barker, Cllr Tony Barker, Cllr Elijah Bennett, Cllr Amanda Briers, Cllr Phil Casson, Cllr Tony Gillard, Cllr Peter Moulton, Cllr Andy Roach Cllr Ray Woodward, Cllr Michael Wyatt)

Dear Councillors,

NOTICE OF COUNCIL MEETING

I hereby give notice that the next full council meeting of Whitwick Parish Council will be held at:

**Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville,
Leicestershire LE67 5HB on**

Thursday 19th March 2026 at 7.00pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The public and press are invited to attend meetings of the Parish Council.

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

To view the full agenda, please visit www.whitwickpc.org or contact our office team for a copy on 01530 459527 or email clerk@whitwickparishcouncil.gov.uk.

A handwritten signature in black ink, appearing to read 'Sharon Kaye'.

Sharon Kaye
Parish Clerk

3a Market Place, Whitwick, Coalville, Leicestershire LE67 5DT
Phone: 01530 459527 Email: clerk@whitwickparishcouncil.gov.uk Website: www.whitwickpc.org.uk

AGENDA

26-119 APOLOGIES

To receive and approve apologies for absence.

26-120 DECLARATIONS OF INTEREST

To receive any declarations of interest, in regard to any agenda item.

26-121 COMMUNITY POLICING

- a) Attendance at meeting by local PCSO.
- b) Dates of future beat surgeries to be provided.

26-122 PARISH CLERK REPORT – OLD HERMITAGE LEISURE CENTRE SITE CAR PARK

APPENDIX A

To receive a report from the Parish Clerk about the old Hermitage Leisure Centre site, following a resident complaint.

26-123 PUBLIC PARTICIPATION SESSION

To receive representation and questions from the public in respect of items of business on the agenda.

26-124 COUNTY COUNCILLOR REPORT

To receive a report from the County Councillor, if any.

26-125 DISTRICT COUNCILLOR'S REPORT

To receive reports from District Councillors, if any.

26-126 PLANNING APPLICATIONS

To comment on the latest planning applications below, received as a consultee to NWLDC, in addition to any applications received up to the meeting date.

Application 1

Reference: [26/00244/FUL](#)

Location: 16 Hall Lane Whitwick Coalville Leicestershire

Proposal: Demolition of existing outbuilding and erection of single storey side and rear extension

Application 2

Reference: [25/01746/FUL](#)

Location: 58 Tressall Road Whitwick Coalville Leicestershire

Proposal: Demolition of an existing single-storey rear extension and erection of a single storey rear extension together with render finish to main dwelling and alterations to windows and door in side elevations

Application 3

Reference: [25/01762/FUL](#) AMENDED – No objection previously submitted 16/1/26

Location: 45 Carterdale Whitwick Coalville Leicestershire

Proposal: Demolition of an existing detached garage, erection of a single-storey side extension and a single-storey front and side extension and erection of new boundary treatments

Application 4

Reference: [26/00280/REM](#)

Location: 86 Leicester Road Whitwick LE67 5GJ

Proposal: Erection of five dwellings (reserved matters of scale, appearance, landscaping, levels, BNG and bat and bird boxes to outline planning permission ref. 22/01366/OUT as amended by 25/01013/VCU)

26-127 COUNCIL MEETING MINUTES

To approve the minutes of the Council meeting, held on:

15th January 2026

26th February 2026

APPENDIX B

APPENDIX C

26-128 PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE MINUTES

APPENDIX D

To receive the minutes of the PMGP Committee meeting held on Thursday 22nd January 2026, approved on 5th March 2026.

26-129 FINANCE – BANK BALANCES

APPENDIX E

To approve the bank balance figures provided to members as follows:

	Current Acct	Deposit Acct	Investment	TOTAL
28/02/2026	£145,030.79	£13,241.48	£225,000.00	£442,328.14
31/01/2026	£182,962.50	£13,241.48	£225,000.00	£421,203.98
31/12/2025	£204,086.66	£13,241.48	£225,000.00	£383,272.27

All banks reconciliation report provided to be signed.

26-130 FINANCE – INCOME & EXPENDITURE

APPENDIX F

To receive and note the income and expenditure reports for February 2026.

26-131 FINANCE – PAYMENTS TO APPROVE

APPENDIX G

To approve the payments to be made for March 2026.

Voucher	Date	Payment Ref	Description	Supplier	Total to pay
387	20/03/2026 - 20/03/2026	BACS	Payroll payment correction	Confidential	20.00
379	27/02/2026	BACS	January Phone & Broadband Charges	Utility Warehouse	51.56
380	20/03/2026	BACS	Spring Service 2026	Access Irrigation Ltd	284.40
381	01/03/2026	DD	Software Accounts	Starboard Systems Limited t/a Scribe accounts	93.60
382	20/03/2026	DD	Water Charges 1dec25-1mar26	Water Plus	155.15
383	20/03/2026	BACS	Ink Toner Cartridges x 7	IJT Direct	345.00
384	20/03/2026	BACS	March Ground Maintenance Cost	JR Landscaping & Grounds Maintenance	13161.66
385	20/03/2026	BACS	Grant St Johns the Baptist Church	Whitwick Parish Church PCC	250.00
386	01/03/2026	DD taken in error	Software Bookings	Starboard Systems Limited t/a Scribe accounts	48.00
388	20/03/2026	BACS	Woodstock Christmas Event 2025	Woodstock In Whitwick	125.00
389	20/03/2026	BACS	Refreshments Remembrance Parade 2025	The Black Horse	125.00
390	31/03/2026	DD	March Phone & Broadband Charges	Utility Warehouse	52.91
391	20/03/2026	BACS	Clerk Expenses 15 x Email Software	Whitwick Parish Council	181.44
392	20/03/2026	BACS	Stationery	ESPO	30.84

393	20/03/2026	BACS	Hoover Bags	ESPO	21.00
394	27/03/2026	BACS	Consumables and cleaning materials	ESPO	72.96
395	20/03/2026	BACS	Community Voice March 2026	Latitude Printing t/a Community Voice	181.20
396	20/03/26	BACS	Clerk Expense Claim March 2026	Whitwick Parish Council	6.70
		BACS	Salaries March 2026	Confidential	
				GRAND TOTAL=	15,206.42

26-132 FINANCE – BUDGET YEAR TO DATE REVIEW

APPENDIX H

To receive and note the budget year to date position as at 28th February 2026.

26-133 FINANCE – RESERVES TRANSFERS

APPENDIX I

To approve the reserves transfers.

26-134 ASSET REGISTER

APPENDIX J

To approve the asset register.

26-135 DATE OF NEXT COUNCIL MEETING

Thursday 30th April 2026 6pm-8pm Annual Parish Meeting at Whitwick Park Hall

Thursday 21st May 2026 7pm Annual Council Meeting at Whitwick Park Hall

Thursday 18th June 2026 7pm Council Meeting

26-136 FUTURE AGENDA ITEMS

To note that all future agenda items should be raised with the Parish Clerk for consideration.

N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.

Standing Order 5.8 states: Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted.” The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.



APPENDIX A

3A Market Place, Whitwick, Coalville, Leicestershire LE67 5DT

Tel: 01530 459527 Website: www.whitwickpc.org.uk

Email: clerk@whitwickparishcouncil.gov.uk Parish Clerk: Sharon Kaye

Parish Clerk Report: Old Hermitage Leisure Centre Site Car Park

Author: Sharon Kaye, Parish Clerk
Email: clerk@whitwickparishcouncil.gov.uk

Report Date: 12/3/26

At the previous Parish Council meeting on 26th February 2026, a request was made by a resident to find out why the CCTV had been removed at the old Hermitage Leisure Centre site car park. This was because the resident reported that there had been issues with the following:

- a) drug-dealing
- b) anti-social behaviour
- c) vehicle damage and break-ins
- d) unroadworthy vehicles on the site

Following the response and subsequent phone call received from the Property Services Team Manager, he confirmed the CCTV was attached to the building as well as freestanding poles, so was removed, when the building was demolished as part of the site clearance. It was internally monitored at the site, not at NWLDC CCTV control room. As part of the site clearance all utilities were capped so there is no power supply.

Regarding a dummy camera being fitted or any services being reinstated, this cannot happen. This is because there is a compulsory license agreement for the site with Leicestershire County Council, as part of the A511 Growth Corridor improvement works. This license is active now, and LCC have three years to invoke the license and then 2 years to have the site for use once it has been activated.

The anti-social behaviour team at NWLDC have also spoken to Leicestershire Police who have confirmed there has been no reported incidents at that site since September last year. There was a spate of reports, which were acted on. I have not had a reply yet from our PCSO to my request for statistical data on incidents and crime at the location.

The staffing team have been briefed to ensure any incidents that we are made aware of are reported via the appropriate channels, and we kindly ask Councillors to encourage residents to do the same and ideally copying in the Parish Council, so we are aware of any issues. We will be publishing the "report it" on the website, on Facebook, in the next Newsletter and at the Annual Parish Meeting.

The resident has also been contacted.

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APPENDIX B

*DRAFT MINUTES - These minutes are draft only, until approved by the next meeting of the Parish Council.

Whitwick Parish Council Meeting **Thursday 15th January 2026 7pm**

Meeting Date: Thursday 15th January 2026

Meeting Location: Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville, Leics LE67 5HB

Meeting Start Time: 7pm

Councillors Present:

- Cllr Audrey Barker, Cllr Tony Barker, Cllr Elijah Bennett, Cllr Amanda Briers, Vice Chair Cllr Peter Moulton, Cllr Andy Roach, Cllr Michael Wyatt

Officers Present:

- Sharon Kaye, Parish Clerk

Public Attendees:

- 23 members of the public in attendance including PCSO Connor Mitchell (6574) and PC Rich Willett (1058), Helen Bareford, Planning Manager, Kacey Dickinson, Planner and Matt Pierce, Strategy Land Manager, for David Wilson Homes East Midlands.

Prior to the meeting starting, chair of the meeting Cllr Peter Moulton confirmed that agenda item 26-023 had been moved to between agenda items 26-003 and 26-004.

26-001 APOLOGIES

Cllr Phil Casson – family commitments

Cllr Tony Gillard – on holiday

Cllr Ray Woodward – on holiday

Cllr Sue Colledge – illness

On the motion of Cllr Anthony Barker, seconded by Cllr Andy Roach,

Council RESOLVED to accept the apologies.

26-002 DECLARATIONS OF INTEREST

Cllr Anthony Barker declared a **registerable interest** in

- all matters relating to North West Leicestershire District Council as a District Councillor for the Hermitage Ward
- Holly Hayes Woods as a director

Cllr Audrey Barker declared a **registerable interest**

- Whitwick Historical Group as a member

Cllr E Bennet declared a **registerable interest**

- As a foodbank volunteer
- As a Woodstock in Whitwick Christmas event volunteer

Cllr A Briers had nothing to declare.

Cllr P Moul declared a **registrable interest** in

- all matters relating to North West Leicestershire District Council as a ward member for the Thornborough Ward
- A member on the planning committee at North West Leicestershire District Council
- A member of the Local Plan Committee at North West Leicestershire District Council

Cllr A Roach declared a **registrable interest** in

- Planning application number 4, agenda item 26-006

Cllr M Wyatt declared a **registrable interest** in

- all matters relating to North West Leicestershire District Council

Received and noted.**26-003 COMMUNITY POLICING**

PCSO Connor Mitchell (6574) introduced himself as the new PCSO for Whitwick, Thringstone and Charley. He talked through the Beat Priorities and issues in Whitwick.

The team have done a speed operation on Loughborough Road. If members of the public or the Parish Council let them know areas of issue, then they can target this for future operations.

School parking is a serious concern and they are speaking to adults who are not parking safely or legally.

There has been a few thefts and some thefts from vehicles.

There has been one road traffic accident.

No specific anti-social behaviour at present.

Residents and members were encouraged to report any issues as they will then react to the data received.

A resident and Cllr Barker asked about issues with electric scooters. The PCSO explained these are a major challenge for officers as they need to be in the right place at the right time. Sales of these are not restricted and they are very fast. Had seized one two days ago; this meant a vehicle that could be used for crime was taken off the streets.

If there are hotspots of interest where riders are gathering, please report it.

Cllr Moul raised issues of e-bikes and specified some alley locations where they are being used in appropriately. VAS data was also discussed and our VAS cameras, and PCSO Campbell said the data could be helpful but as the machine doesn't record number plates. A speed watch operation could be an option from that data. The Parish Clerk confirmed that the office team could forward a copy of the VAS data to the Bardon Beat team. Cllr Moul also mentioned to residents that they can sign up to the Neighbourhood Link email update service from Leicestershire Police to receive local updates.

The Parish Clerk then asked whether any Meet the Team events were planned imminently, to be held in Whitwick. This is under review in terms of location, where the event will have the most impact for reaching residents.

A resident asked how many officers are in the area: 4 PCSOs and 4 police officers, and one sergeant over the Bardon Beat at one time – Thringstone, Whitwick, Agar Nook, Greenhill, parts of Hugglescote, Ellistown, Ibstock.

Received and noted.

7.18pm PCSO Connor Mitchell and PC Alex Willett left the meeting.

26-023 DISTRICT COUNCILLOR'S REPORT**APPENDIX I – Pg 57**

Cllr Anthony Barker reported that the Government had returned the investment reserve fund to the BCSSS (British Coal Staff Superannuation Scheme) for the miners, following the additional recent transfer to the MPS (Mineworkers' Pension Scheme). Previous mine workers in his ward had come to him thanking him for his efforts, as well as Cllr Peter Moul and Amanda Hack, MP, for their work on this issue, meeting with the now Minister of the Treasury. This will mean residents will have more money in their pocket to spend in the local economy.

Cllr Wyatt had nothing to report as present as a parish councillor.

Cllr Moulton had attended a multi-agency flood meeting on the 9th of January 2026. Grace Dieu brook runs through the village and certain areas have flooded with sewerage and water flows, particularly when we have bad weather, along Grace Dieu Road and along the route of the brook. The meeting was also attended by Severn Trent, the Environment Agency, Amanda Hack, MP, Whitwick Parish Councillor Elijah Bennett, and colleagues from Leicestershire County Council. Whitwick Parish Council hope to create a Flood Resilience Plan. A meeting will be arranged at Whitwick Park Hall to discuss how to mitigate the effects of flooding and to get a team of resident volunteers to help when flooding occurs.

Received and noted.

26-004 PRESENTATION FROM DAVID WILSON HOMES RE PRE-PLANNING CONSULTATION REGARDING THORNBOROUGH ROAD **APPENDIX A, pg 5-7**

A PowerPoint presentation was given by Helen Bareford, Planning Manager, from David Wilson Homes East Midlands, about the outline planning application they are intending to submit, for the residential development on land East of Thornborough Road, for around 180 new homes. This development will consist of a mix of market and affordable housing, along with extensive publicly accessible open space.

Information from the presentation:

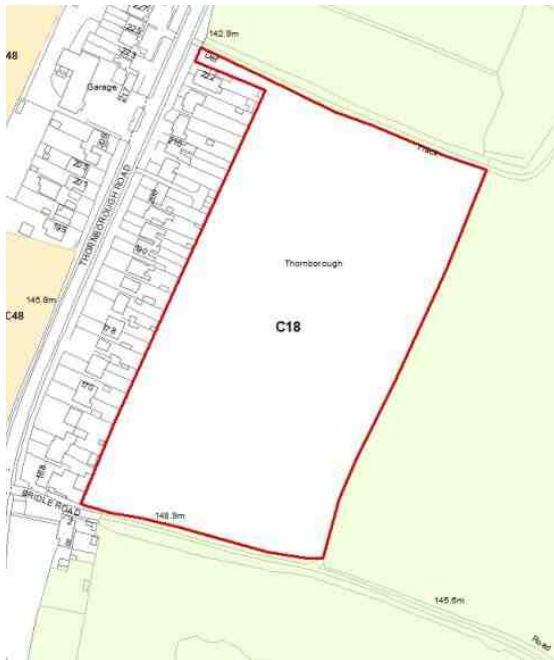
Site Overview

- The site is approximately 12.38 hectares (shown in the red lined area).
- David Wilson Homes have an option to purchase the land subject to satisfactory planning permission.
- This land is located within the 'Coalville Urban Area', identified as the 'Principle Town' in the settlement hierarchy and the most sustainable location for development.



Planning Policy – Adopted & Emerging Local Plan

- Site located with an identified 'Area of Separation' (Policy En5) in the current Adopted Local Plan (2021).
- NWLDC is in the process of producing a new Local Plan and propose to allocate the western part of the Site for residential development (C18) in the latest version of the new Local Plan (Reg 18-March 2025).
- Draft allocation proposes to remove site C18 from the Area of Separation.
- NWLDC Area of Separation Report (May 2022) regards much of site as having an 'incidental' or 'secondary' contribution to the AoS (area of separation).



Discussions with Local Planning Authority – North West Leicestershire District Council

- DWH has promoted the site for residential development through the emerging new Local Plan process.
- Principle of residential development
- Extent of build development & Area of Separation Policy
- 5 Year Housing Land supply
- Presumption in favour of sustainable development where LPA (local planning authority) lack a 5YHLS (5 year housing and land supply).

Proposed Planning Application – Headline information

- Outline application
- Up to 180 dwellings (mix of 1 – 5 bed)
- Proposed access off Thornborough Road
- 20% affordable dwellings (up to 36 Units)
- Circa 6.5 Ha Public Open Space including LEAP (locally equipped area for play), retained PRoW (public rights of way), new pedestrian/cycle links
- Sustainable Urban Drainage System
- 10% on Site Biodiversity Net Gain
- National Forest Planting (20% GSA (Gross Site Area))
- Retention of and infilling of existing trees & hedgerow
- A suite of technical surveys and assessment work has been carried out to inform and support the proposed scheme. This includes; Arboricultural, Ecology, Noise, Heritage, Flood Risk and Drainage, Landscape and Transport and Connectivity.

Evolution of the Illustrative Masterplan – Constraints & Opportunities











- Site Access
- Existing dwellings on Thornborough Road
- Existing PRow (public rights of way) 011/1 and 09/1 to be retained
- Drainage to be located in the lowest part of the site
- Site levels dictating extent of built development and location of LEAP (locally equipped area for play)
- Tree & Hedgerow retention
- Farm track retention
- Important views & impact on Area of Separation

Evolution of the Illustrative Masterplan – Parameters Plan

- Parameters are based on the identified constraints and opportunities



Key

 Application Site Boundary	 Existing Public Right of Way within the site boundary	 Proposed residential development (including dropts, footpaths, private drives, incidental open space and other associated infrastructure)	 Retained route of existing farm access
 Other Land Under Control of Applicant	 Approximate route of proposed pedestrian/cycle link (subject to detailed design)	 Proposed open space (including open space, landscaping, National Forest planting, footpaths, drainage and other associated infrastructure)	<i>All boundaries are subject to a lateral tolerance of +/- 10m within application boundary, subject to site constraints.</i>
 Existing Public Right of Way beyond the site boundary	 Proposed access/egress for all modes	 Indicative area of land required for proposed access and internal highways, not within residential land use (subject to detailed design)	

Evolution of the Illustrative Masterplan – Illustrative Masterplan

- The adjacent plan shows one way in which the proposal could be developed.
- Detailed designs will be submitted at the reserved matters stage.



Benefits of the development

- A mix of new market homes to meet the Districts housing needs
- A mix of new affordable homes to meet the districts affordable housing needs
- Economic growth- new jobs
- Enhanced sustainability measures incorporated across the site
- Significant amount of newly accessible Public Open Space, including children's play area and sustainable drainage features
- Support for Community Infrastructure (via S106 contributions)
- On-site National Forest Planting and Biodiversity Net Gain

Kacey Dickinson, Planner for David Wilson Homes East Midlands, then talked through the responses received from the public consultation held in December 2025.

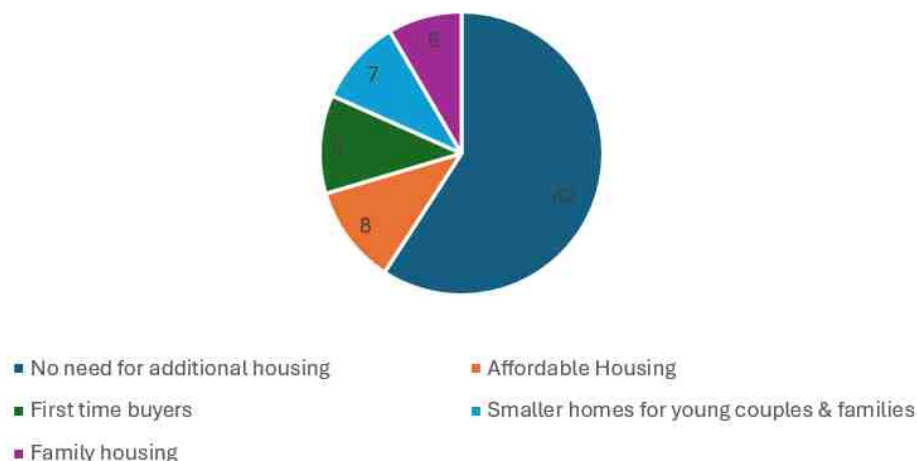
Public Consultation Headline Results

- Online Consultation held between 10th - 24th December
- Leaflets were distributed to 2,105 local residential addresses and 63 local businesses
- A website containing information of the proposals included a survey for residents to complete
- A total of 55 responses were received

Online Public Consultation results

Question 1

What kind of homes do you think are needed in the local area



Note: Respondents were asked to select up to three priorities, therefore totals exceed 55.

Question 2

What are your top three priorities to secure as part of the development on the site.



Note: Respondents were asked to select up to three priorities, therefore totals exceed 55.

A total of 29 respondents provided additional comments in relation to their priorities. Comments were commonly regarding:

- traffic, access and infrastructure capacity
- the importance of securing high-quality design
- the protection of residential amenity.

Question 3 - What would you like to see delivered as part of the development?

45 respondents submitted comments. The dominant themes were:

- Delivery of housing that meets local needs
- Appropriate green space, landscaping and pedestrian connectivity
- Importance of community benefits and infrastructure provision.

Question 4 – Do you have any comments on the proposed site layout plan?

40 respondents submitted comments. Many comments raised concerns regarding:

- layout
- access arrangements
- density
- the relationship between new development and existing homes.
- Parking provision
- The distribution of open space

Question 5 – Are there any other comments you wish to raise in respect of the proposed development?

45 respondents submitted additional comments. These largely reiterated concerns relating to:

- Traffic
- Infrastructure capacity
- Impact of development on local character.

Some respondents expressed conditional support for the development, provided that the identified issues are appropriately addressed.

Helen Bareford then continued by confirming what would happen next in terms of a planning application.

Next Steps

- Complete review of public consultation exercise
- Finalise masterplan
- Complete technical reports once masterplan finalised
- Submit outline planning application
- 13 week target determination following validation
- Submit Reserved matters scheme (based on achieving outline approval)
- 13 week target determination following validation
- Begin construction on site.

A question and answer session was then held after the presentation with Councillors and residents present at the meeting, with questions being answered by Helen Bareford and Matt Pierce, Strategy Land Manager.

Cllr Roach asked for specifics of the figures from the pie charts as not easy to read from the slides.

Cllr Wyatt asked if the development would be similar to the Greenhill Road site?

DWH - It would be similar, but Grange Road, Hugglescote was mentioned as the more recent site they have worked on. There will be consultation with the planning department about the specifics, and may have a design review panel.

Local resident – Do you have the option to purchase the whole of the site including the blue outlined area?

DWH – Yes

Local resident – Can you confirm as part of the whole SHELAA (Strategic Housing and Economic Land Availability Assessment) the whole of the site was identified as C18 for up to 348 homes

DWH – Yes it was. Feedback received from the initial assessment was the site was too big, hence why it has been reduced. The Area of Separation is a local designation, The development has to retain the farm track access for the farmer to the top field area. There is planning guidance for the number of dwellings and access required for a site, as it can depend on the width of the access, for emergency vehicles, on whether a second access would be needed.

Local resident – Allocation C44 from the SHELAA (land at the rear of Church Lane, Whitwick) is owned by Westernrange Limited, also known as Davidsons land buying arm. It was identified within the SHELAA for between 36-50 homes. It is currently land locked because the only access to discharge onto the highway is the track that runs parallel with the cemetery and comes out opposite Seals.

The area known locally as Seven Acres, which is the owner of 241 Church Lane, own the other land identified by the resident and the sliver of land between C18 and C44.

137 Church Lane has also received outline planning permission for 13 houses, demolishing 2 houses (137 and 139).

Can you confirm or deny whether the plan is to approach Westernrange and the owners of 137-139 Church Lane, to link the whole lot together?

DWH – Anyone can submit land for the SHELAA for consideration. They have not had any discussions with them. The resident was advised to look at how the sites were scored on the SHELAA originally for the areas mentioned When the original application was submitted, development on all 3 fields in C18 was considered. This pre-application submission is the third option for the site. They will submit for the maximum they would like to build on the land but discussion always follows with the local planners on what is then suitable and appropriate. Initial SHELAA information submitted will not necessarily reflect the actual final planning application.

The resident then responded to say that James Wilson, director of Westernrange had directly approached the owners of 137-139 Church Lane.

DWH responded to say that if they were approached, they would then review that in terms of it's location in relation to their existing development but there would be a large gap in the middle so it would not be viable for them, and confirmed they would only exercise their option on the land they have planning on , which would be the red outlined area.

Cllr Moulton – Within the presentation you did not mention that the site is in a Flood Risk Zone 3, which is the worst. Appreciates they have put drainage mitigation in. Looked at the map and where the existing pond location was, blue star indicates the lowest point of the site.

Cllr Barker – Concerns are it will drain into the brook.

Cllr Moulton – Area of Separation for the site.

DWH – Confirmed they have the option for the outlined blue area but they could not trigger it, as they do not have the planning for that land.

Cllr Moulton – Will the application be submitted before the local plan is finalised?

DWH – The plan is to submit the planning application in quarter 1 of this year.

Cllr Moulton – Another issue is access to the site. Modelling work had been done. Do you have the outcome of that yet?

DWH – They have done PRPM modelling and regional transport modelling that they have the outcome of that. No significant on highways safety.

Cllr Moulton – A desktop exercise does not have any relation to the actual effect is, but the planning committee will have to take that on board.

Cllr Moulton asked if they had used an external surveyor.

DWH – No.

Cllr Moulton – Swannington Incline, which is of historical value to the area. Not been mentioned.

DWH – Have had a heritage assessment for the site. No major impact raised. She will raise that with them and will double check.

Everyone local will have the opportunity to pass on comments on specific local issues to the planning committee at the time of the planning application as well.

Cllr Moulton – A 5-year supply of housing will be rectified with the finalised Local Plan.

DWH – They understand how NWLDC calculate their level of supply. DWH's consultant takes into account past over supply. NWLDC count past over supply towards the supply figure. Because the plan is older than 5 years, the consultant reverts to the standard method of calculating the housing supply figures.

Cllr Moulton – There is data re the supply of housing needed which shows the requirements are for single and 2-bedroom properties in this locality. Would that data be taken into consideration, rather than building 4 and 5-bedroom houses?

DWH – They submit a housing mix. The Council can put planning conditions on that states what the mix must be.

Cllr Moulton – Infrastructure has been mentioned in the feedback such as GP surgeries, schools etc. What provision would be made for that through the Section 106 agreement?

DWH – The site is not big enough for those services mentioned, but a contribution is made based on the number of houses and they make that payment but how those funds are spent is determined by the Council.

Resident – On design – 180 houses, 2 car parking space per house, some 3, 4 5-bedroom houses, minimum of 350 vehicles parked, until 10-15 years' time when children have grown up, may be 4 vehicles per house with the larger design houses, where are those vehicles going to park on this estate?

On highways – One exit onto Thornborough Road, 350 vehicles now, circa 900 vehicle movements per day, bottleneck at the bottom of Church Lane, where the schools turn, and vehicles are parked up, to the South there is the traffic turning into Stephenson College, and then you've got to get these additional vehicles onto the A511 which can't cope now. This is going to cause carnage at that junction, so what are you going to do about it?

DWH – The County Council has provided guidance. They follow the relevant guidance for the right amount of parking spaces per house.

Resident – The main entrance is just a dirt track. How is that going to cope?

DWH – Their transport consultant has already consulted with LCC and done the relevant assessment but as they have not submitted it to Leicestershire County Council as the planning application has not been submitted, so those results have not been seen yet.

Resident – Has vehicle movement data from the A511 work, that suggests serious issues getting this through highways.

Cllr Moulton asked if this data could be shared with the Parish Council.

Resident – Farm track access issue. Have you looked at Brownfield sites?

DWH – Not locally available big enough.

Cllr Moulton – The local plan committee look at that. Owners have to put their sites forward.

DWH – Brownfield sites have to be assessed for availability and the cost of developing the site and making the ground safe, depending on it's previous use.

Resident – Have you consulted with Severn Trent to see if the network can manage that many houses in that location?

DWH – They have a right to connect to the existing network and if it has reached capacity, the provider has to increase capacity, so Severn Trent will be consulted as part of the process.

Resident – The problem is the providers often don't get the funding to upgrade until it has gone wrong.

DWH – The problem can also be that the providers don't have a timescale of when they have to provide that upgrade either.

DWH – They have also found that it is not the development that causes the issue, as plans are put in place to allow for that, but what it can do is show stress in the system further down the line. So it needs to be looked at in terms of a wider area, and DWH are happy to have a conversation about that with the flooding teams or come to a multi-agency flooding meeting.

Cllr Moulton drew the session to a close and thanked the David Wilson Homes East Midlands representatives for their attendance and time, as well as the residents who had attended and participated.

20.22-20.27 Members of the public (except 2) and DWH left the building.

26-005 PUBLIC PARTICIPATION SESSION

No additional comments or issues were raised.

26-006 PLANNING APPLICATIONS

Members were briefed on the planning applications as per the agenda, received as a consultee to North West Leicestershire District Council.

No additional applications had been received.

Application 1**Reference:** 25/01660/TPO**Location:** Land Rear Of 21 To 63 Church Lane Whitwick Leicestershire LE67 5DN**Proposal:** Works to 1 no. Oak Tree to remove a hyper extended limb coming from the lower stem leaving a water barrier, works to crown reduce 1no. Oak Tree by 2.5 meters to reduce weight and works to reduce 1no. Oak Tree by 1.5 metres (Protected by Tree Preservation Order T416)**Application 2****Reference:** 25/01131/VCI**Location:** Whitwick Constitutional Club 8 Silver Street Whitwick Coalville**Proposal:** Amendments to conditions 3 and 4 of planning permission 21/02020/FUL which was for the change of use of first floor live in steward's accommodation into office space to be occupied by professional services to amend the permitted opening hours and to allow the use of the first floor by uses falling within Class E (c) (iii) and (e)**Application 3****Reference:** 25/01674/DEM**Location:** Garages Off The Pines Whitwick Leicestershire**Proposal:** Demolition of 7 no. detached garages

The Parish Clerk confirmed this was for information only and had been permitted that day.

8.32pm Cllr Roach left the room having registered his interest in the next agenda item.

Application 4**Reference:** 25/01746/FUL**Location:** Man Within Compass Loughborough Road Whitwick Coalville**Proposal:** Proposed external alterations including timber framed pergola, alterations to the gable end wall to form a new door opening, relocation of existing timber huts, festoon lighting, external TV screen and new fencing and steps

8.33pm Cllr Roach returned.

Application 5**Reference:** 25/01762/FUL**Location:** 45 Carterdale Whitwick Coalville Leicestershire**Proposal:** Demolition of an existing detached garage, erection of a single-storey side extension and a single-storey front and side extension and erection of new boundary treatments

Received and noted. No objections were raised.

26-007 COUNCIL MEETING MINUTES**APPENDIX B, pg 8-13**

On the motion of Cllr Audrey Barker, seconded by Cllr Elijah Bennett,

Council RESOLVED to approve the Council Meeting Minutes from the 20th November 2025 meeting, as a true record, and to be signed by the Chair.

26-008 COMMUNITY PROJECTS – CHRISTMAS LIGHTS

The Parish Clerk gave an update on work completed thus far:

The first 10 lamp post sockets have been installed by Leicestershire County Council.

10 more are still to be installed. The Clerk is pushing for this work to be completed before the end of February, so we are invoiced before the financial year end.

An action plan is still to be agreed for the lamp posts that cannot have electrical sockets installed on them.

Electrical sockets were installed on 8 business premises this year. A couple of premises were not completed this year.

Final cost was £927.00 plus vat for the 8 premises, including materials.

We still have more snowflake lights so the Clerk hopes to get more businesses involved and additional sockets installed prior to next year.

The lamp post lights will be taken down in the next 4 weeks, as we have had to wait for a contractor to do this work, with the appropriate certification and equipment.

For the budget and next year's scheme, we will need to allow for the costs for installing and removing the decorations. This has to be done by a 2-man team of qualified electricians that have a G39 certificate, in order to be able to open the lamp post cabinet to set the timers. They also need to have the correct cherry picker style lifting system to lift the 3m decorations up onto the lamp posts safely.

Members discussed the option of leaving the lamp post lights in situ after next year's display, to save on costs. The Parish Clerk will update them of the quotes for this work at a future meeting.

Received and noted.

8.37pm Cllr Peter Moulton left the meeting.

Cllr Anthony Barker was nominated to chair the rest of the meeting by the members present.

26-009 COMMUNITY PROJECTS – WOODSTOCK CHRISTMAS EVENT AT THE BLACK HORSE

Cllr Elijah Bennett gave a report on the event to members. It was very well attended by families and the games, entertainment and free present from Santa was much appreciated.

Received and noted.

26-010 COMMUNITY PROJECTS – VEHICLE ACTIVATED SIGNS (VAS)

Members were advised that the latest data for Loughborough Road from 3rd December 2025 – 8th January 2026, has been published on <https://whitwickpc.org.uk/news/>.

Received and noted.

26-011 COMMUNITY PROJECTS – VEHICLE ACTIVATED SIGNS (VAS)

APPENDIX C, pg 14

The Parish Clerk confirmed that the company that had supplied the 2 smiley face VAS cameras had examined them and could not find any fault with the camera or battery.

They had also been unable to provide the name of any other parish council that had been supplied with these cameras, as requested by members.

They had instead offered free retrofit of a 10w solar panel to each camera unit. This does not remove the requirement of battery changes (currently every week for these cameras, compared to monthly for the previous cameras), but the solar panel does extend the operational time. The solar panel works on daylight not just sunlight. The usual cost for this would be £650.00 plus vat per unit, which they are prepared to provide free of charge.

The following options were then presented to members to consider.

Option 1 – accept the offer of the solar panel to assist with battery charging.

Option 2 – request a refund for the units and repurchase a similar item from another company.

Option 3 – request 2 replacement standard VAS cameras (not smiley) and a refund for the price difference.

Members discussed the option of the solar panels, but the fact that they would need to be moved from post to post with the cameras, was not felt to be a good solution. There was also concern that this would not be guaranteed to solve the problem. If we went with another company, the brackets would also be different so you would need 2 sets of brackets on every post.

On the motion of Cllr Audrey Barker, seconded by Cllr Andy Roach,
Council RESOLVED to ask for an exchange of the smiley face VAS cameras to the original model of camera we have, with any financial difference to be reimbursed.

Cllr Audrey Barker then enquired about the additional post for Thornborough Road. Deferred for Property Management & General Purposes Committee.

26-012 COMMUNITY PROJECTS – CCTV

The Parish Clerk confirmed to members that £2000.00 had been received from NWLDC at the beginning of December towards the CCTV project.

An email received from Paul Collett at NWLDC at the end of November confirmed the position as follows:

- A purchase order has been raised to transfer funds to the parish council. FUNDS RECEIVED.
- I am arranging for installers to revisit the site and provide a quote for the camera post.
- A request will be sent to Rapid Vision Systems for a new camera quote, enabling the parish council to place an order if required.
- I will identify the quickest way to install the post and activate the camera.
- If the parish council has any suitable property for future camera locations, please advise. The park remains the priority.
- A Data Protection Impact Assessment (DPIA) will be prepared, and our legal team is drafting the SLA to allow us to operate the system on your behalf.
- A new CCTV policy covering all cameras, including parish units, is being developed.

A further updated had been received on the 8th of January 2026:

My manager and I discussed yesterday and I am resolving the post as a priority.

The DPIA process and SLA is with our legal team and we are meeting to discuss progress.

The Parish Clerk will contact Paul Collett again and chase the quote for the post installation and camera so we can get those elements of the project completed.

Received and noted.

26-013 COMMUNITY PROJECTS – DEFIBRILLATORS APPENDIX D, pg 15-19

The Parish Clerk advised members that she had approached three organisations for quotes.

Contractor 1 quote could be found in appendix D on page 15 with the additional costs for replacement parts shown on page 16.

Specification:

The unit needs to be suitable for adults and children.

The unit needs to be fully automatic, so no specialist training would be required.

The unit needs to come with a heated cabinet so it is not affected by the cold weather.

Location: Park Hall

Locations to be agreed for future defibrillators at a later date, but outlying areas would be beneficial.

The Clerk pointed out that at present there is no funding or cost code for defibrillators, so it would need to be funded from general reserves if purchased this year, and funding created during the budget process for 2026-2027, to allow for us to purchase further defibrillators and fund the necessary running costs.

Funding for initial training for the defibrillator and CPR would also be part of the project, to help take away the fear factor of using a defibrillator.

On the motion of Cllr Andy Roach, seconded by Cllr Elijah Bennett,
Council RESOLVED to approve the purchase of a defibrillator and initial first responder CPR training, for Whitwick Park Hall, at an approximate initial cost of £1500.00, to be funded by moving £1500 from General Reserves to a new Community Projects – Defibrillators Ear Marked Reserve fund for the 2025-2026 financial year.

26-014 LCC FLOOD SAX DEMONSTRATION THURSDAY 5th FEBRUARY 2026 1PM

Cllr Moulton is the Flood Action Link Councillor but the Parish Clerk suggested it would be appropriate for another councillor to attend, especially as we are planning to do a Flood Resilience Plan and event in the next few months.

Volunteered to attend: Cllr Elijah Bennett

26-015 COMMUNITY GRANTS SCHEME

APPENDIX E, pg 20-22

Reason for review:

Whitwick St John the Baptist Church want to apply for a second grant for their stonework project as the costs have escalated.

The policy says 1 grant per organisation, or purpose.

Members discussed the scheme wording and accepted the Parish Clerk's recommendation to amend the wording slightly to be 1 grant per organisation, or purpose or event, so it was easier for applicants to understand.

There is already an option for more than £250 in extenuating circumstances, which would allow the church to apply and have their application considered by the Parish Council.

Members then discussed the Parish Clerk's suggestion that there was a maximum limit per organisation of 50% of the annual grant fund budget.

Members discussed this and decided not to accept the recommendation, as each application was considered on its own merits, under the existing rules of the scheme.

26-016 POLICIES AND PROCEDURES UPDATE – COMMUNITY GRANTS AND DONATIONS POLICY

APPENDIX E, pg 20-22

Members reviewed the community grants policy in appendix E..

On the motion of Cllr Andy Roach, seconded by Cllr Audrey Barker,
Council RESOLVED to approve the Community Grants and Donations Policy 2026.

26-017 POLICIES AND PROCEDURES UPDATE – CIVIC PROTOCOL POLICY

APPENDIX F, pg 23-27

Minor name changes had been made from Manager to Clerk.

On the motion of Cllr Andy Roach, seconded by Cllr Audrey Barker,
Council RESOLVED to approve the Civic Protocol Policy 2026.

The Parish Clerk confirmed the flag flying schedule was on the end of the Civic Protocol Policy.

The Queen's birthday states consort, which need's correcting.

Flag flying guidance on the government advice website has not been updated yet, but the Parish Clerk will verify what is stated on there.

26-018 POLICIES AND PROCEDURES UPDATE – COMPLAINTS PROCEDURE

APPENDIX G, pg 28-33

Minor name changes had been made from Manager to Clerk.

On the motion of Cllr Audrey Barker, seconded by Cllr Andy Roach,
Council RESOLVED to approve the Complaints Procedure 2026.

26-019 POLICIES AND PROCEDURES UPDATE COUNCILLOR’S CODE OF CONDUCT

APPENDIX H, pg 34-56

Minor name changes had been made from Manager to Clerk.

The last major advised update to the Code of Conduct was in 2020, with a minor revision in 2021. Previous policy review was July 2022. The Clerk therefore has taken the 2022 previous parish council policy as up to date at that time.

The Parish Clerk confirmed that LRALC do not keep records of Councillors training. Each council has to keep records of who has done it. No certificate is issued either.

On the motion of Cllr Elijah Bennett, seconded by Cllr Audrey Barker,
Council RESOLVED to approve the Councillor’s Code of Conduct 2026.

26-020 CHARITIES COMMISSION

To note the annual return for Whitwick Park (King Georges Field) has been submitted and all details on the account and public register updated.

Received and noted.

At 8.58pm, Councillor Anthony Barker proposed to extend the meeting by 20 minutes as it was now 9.00pm.

On the motion of Cllr Audrey Barker, seconded by Cllr Elijah Bennett,
Council RESOLVED to extend the meeting by 20 minutes.

26-021 FSCS PROTECTION LIMIT INCREASE TO £120,000

To note from 1st December 2025 the Financial Services Compensation Scheme (FSCS) is increasing its deposit protection limit from £85,000 to £120,000 per eligible person (ie for all accounts we hold as a total). This is per organisation, so will need to review this as we have two accounts with one institution, and when the precept is paid we are above this limit.

Received and noted.

26-022 COUNTY COUNCILLOR REPORT

The Parish Clerk emailed an invitation and report request to County Councillor Boam on 6/1/26. No response received.

Received and noted.

26-023 DISTRICT COUNCILLOR’S REPORT

APPENDIX I, pg 57

This was moved forward to earlier in the agenda.

26-024 DATE OF NEXT COUNCIL MEETING

Council meeting dates had been provided in the agenda.

Thursday 29th January 2026 7pm Extraordinary Council Meeting, at Whitwick Park Hall

Thursday 19th February 2026 7pm Full Council meeting, at Whitwick Park Hall

Thursday 19th March 2026 7pm Full Council meeting, at Whitwick Park Hall

The Parish Clerk advised members to note that there was an Extraordinary Council Meeting now scheduled for the 29th January 2026, to discuss the budget and precept.

Received and noted.

26-025 FUTURE AGENDA ITEMS

To note that all future agenda items should be raised with the Parish Clerk for consideration.

Received and noted.

The Chair thanked members for attending.

Meeting Closed: 9.02 pm.

Chairman's Signature:

Chairman Name:

Date Signed:

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APPENDIX D

*DRAFT MINUTES - These minutes are draft only, until approved by the next meeting of the Parish Council.

Property and General Purposes Committee Meeting **Thursday 22nd January 2026 7pm**

Meeting Date: Thursday 22nd January 2026

Meeting Location: Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville, Leics LE67 5HB

Meeting Start Time: 7.01pm

Councillors Present: Chair Cllr Anthony Barker, Cllr Audrey Barker, Cllr Phil Casson, Cllr Andy Roach Cllr Ray Woodward.

Officers Present: Sharon Kaye, Parish Clerk

Public Attendees: 0 member of the public in attendance

26-038 APOLOGIES

The Parish Clerk informed members that Jacqui McNeice had informed the Parish Clerk that she would be standing down from the Property Management & General Purposes Committee. She thanked Cllr Moulton for the lifts to meetings he had given her, and all the committee members for their help and support over the years and also passed on her thanks to all of the parish council staff. Members requested that the Parish Clerk send a letter of thanks to Jacqui for her service and support for the Parish Council and residents, and with her work for the Committee and the village.

Cllr Peter Moulton – work commitments at NWLDC Meeting as a District Councillor.

On the motion of Cllr Ray Woodward, seconded by Cllr Audrey Barker,
members RESOLVED to accept the apologies.

26-039 DECLARATIONS OF INTEREST

Cllr Anthony Barker declared a **registerable interest** in

- all matters relating to North West Leicestershire District Council as a District Councillor for the Hermitage Ward

Cllr Audrey Barker declared a **registerable interest**

- Whitwick Historical Group as a member

Cllr P Casson had nothing to declare

Cllr A Roach had nothing to declare.

Cllr R Woodward declared a **registerable interest** as

- Whitwick Historical Group as a member
- Whitwick Quarry Liaison Group as a member

Received and noted.

26-040 PUBLIC PARTICIPATION SESSION

No members of public were present.

26-041 MINUTES**APPENDIX A**

The minutes from the 6th November 2025 PMGP meeting were presented and reviewed by members.

On the motion of Cllr Andy Roach, seconded by Cllr Audrey Barker,
members RESOLVED to approve the Property Management and General Purposes Committee meeting minutes for the 6th November 2025 as a true record, to be signed by the Chair.

26-042 WALKER FLATS ALLOTMENTS SOCIETY ACCOUNTS**APPENDIX B**

Audited financial year end accounts for the period ending 30th June 2025 from Walker Flats Allotments Society were provided to members, for the management agreement period ending 30th September 2025. The Parish Clerk thanked the Committee members at Walker Flats Allotments Society for their help and support in providing the information requested to the Parish Council staff.

The Parish Clerk was also able to confirm further details about the membership at the allotments. Of the 36 plot holders at Walker Flats, 20 are from Whitwick (56%), 12 are from Greenhill and Agar Nook (33%), 2 are from Coalville (6%), 1 from Thringstone and 1 from Ravenstone/Donington Le Heath/Normanton Le Heath/ Swepstone/Newton Burgoland area.

The Parish Clerk also made members aware that at present we are unable to provide the accounts for Thornborough Road Allotments. Communication with the committee has not drawn any satisfactory conclusion and no rent payment has been made for some time. The Parish Clerk, Deputy and PMGP Chair Cllr Barker will be taking action on this with the TRAS committee and members, and we will update members at the next meeting.

Received and noted.

26-043 WALKER FLATS ALLOTMENTS SOCIETY REBATE

£572.00 income had been received from WFAS (Walker Flats Allotments Society) on 16th January 2025, invoice 7. £286.00 50% income rebate had been paid on 31st March 2025. The office had initially thought this was for 2023-2024 income but it is actually for 2024-2025 income, for WFAS financial year end 30th June 2025. These figures have been externally audited in August 2025, and the income and supporting paperwork declared and received in full for the agreement year 1st October 2024 to 30th September 2025.

Draft figures have also been provided to the Parish Clerk for income from 1st October 2025 to current date (as they charge the rent at the beginning of the management agreement period).

We have revised the management agreement so that they have a full financial year, then the final income figure and rebate is paid, so the income figure matches their final audited accounts. Otherwise, if they re-let a plot part way through the year or have unpaid plot income, the rebate is not being paid on an accurate final income figure.

The Parish Clerk recommended that the rebate is not approved at present, but that the final year end figure will be presented to members in June or July 2026, when Walker Flats forward their final accounts, after their financial year end on 30th June 2026.

Received and noted.

The management agreement had previously been revised and approved for 2024-2025, with limited changes for 2025-2026. This agreement now includes a clear check list of the information required from the allotments society. The information and supporting documentation is then provided to the Parish Clerk, for the accounts to be externally audited and once complete, the agreement for the following year can then be issued. The 2025-2026 agreement was included for members in appendix C.

The agreement will be amended for 2026-2027 in terms of the payment dates for the rent income and rebate. Members were asked if there were any other changes members would like to be considered for the next agreement, to please let the Parish Clerk know as soon as possible, so this can be reviewed prior to the approval of the next year's agreement later this year, which will commence in October 2026.

The Parish Clerk confirmed that the income figure for signage was the Whitwick Parish Council Community Grant Scheme award.

On the motion of Cllr Andy Roach, seconded by Cllr Ray Woodward,
members RESOLVED to approve the Walker Flats Allotments Management Agreement for 2025-2026.

26-045 INSURANCE

APPENDIX D

The Parish Clerk confirmed that she had received the e-valuations of Whitwick Parish Council buildings, as previously approved for the Parish Clerk to action by Council.

She presented in Appendix D, the current valuations from our insurance policy, the e-valuations that have been received for all six buildings owned by the Parish Council, and the recommended action to take to bring our insurance valuations up to date. Each individual valuation and the supporting information regarding the breakdown of each e-Valuation was also provided in Appendix D for each building.

The final sum insured value is automatically calculated by the insurance company to include an inflation buffer in the amount insured, over and above the declared/e-valuation figures. This is because costs can increase during the insurance term period (i.e. building materials may increase from July to the following May). She advised members the figures to look at for a like for like comparison, were the declared value in our current policy versus the e-valuation value.

If we do not insure our buildings to the correct re-instatement valuation, the Parish Council would have to find the funds to pay any difference, if anything happened to a building, which would impact on our Precept request, which is funded by residents Council Tax payments. We would also be responsible for paying any VAT on the costs initially, which would also significantly impact cash flow. Therefore, it was recommended to members that we followed the e-valuation in terms of the buildings value and amend the insurance policy accordingly.

Members were also advised that we needed to review the contents cover for each building, ensuring we have covered the value of fixtures and fittings in each building, for the cost it would be to replace those items.

Members then reviewed and discussed the figures for Whitwick Park Hall, the Bowls Pavilion, the Community Office, Whitwick Park Stores, the Railway Station, the public toilets and park warden's office building.

The Parish Clerk has confirmed with our insurer if we did not re-instate the buildings on a like for like basis, we can negotiate a cash settlement with the insurer, i.e. if we moved the building to another part of the park or if we replaced the stores with a container.

According to the RICS guidance document for Reinstatement Cost Assessments (RCAs), it is recommended to update the RCA every three years.

Next valuations recommended due date is 13th July 2028.

Building	Size	Rebuild cost £K (Exc VAT)	Demolition and debris removal £K (Exc VAT)	External works £K (Exc VAT)	Professional and other fees £K (Excl VAT)	Benchmark e-valuation £K (Excl VAT)	Rebuilding rate	Professional fees	eValuation Rate
Park Hall	126 m ²	£239k	£12k	£20k	£34k	£305k	£1,897 per m ²	13%	2,421 per m ²
Pavilion	110 m ²	£210k	£11k	£14k	£29k	£264k	£1,909 per m ²	13%	£2,400 per m ²
Office	30 m ²	£78k	£6k	£17k	£12k	£113k	£2,600 per m ²	13%	£3,767 per m ²
Park Stores	45 m ²	£66k	£4k	£13k	£8k	£91k	£1,467 per m ²	10%	£2,022 per m ²
Railway Station	114 m ²	£313k	£16k	£16k	£44k	£389k	£2,746 per m ²	13%	£3,412 per m ²
Toilets and Ranger Office	34 m ²	£65k	£4k	£8k	£7k	£84k	£1,912 per m ²	10%	£2,471 per m ²

Following discussion, agreement was reached as to the declared value (Buildings) insurance figure for each building, and that for the park stores and toilet block buildings, if the changes were nominal, the Parish Clerk would action these accordingly, in agreement with the Committee Chair.

Contents valuations were then discussed per building, which would need to cover fixtures, fittings, sanitary ware, plumbing and heating, electrics, kitchens, store rooms, furniture, decoration, windows, doors, and office equipment.

The Parish Clerk confirmed that all appropriate items in the stores' buildings would be moved into the container, as it is a more secure unit.

The Parish Clerk would verify with the tenants' lease and license agreements, that contents insurance should be organised and paid for by the tenant. She would also verify with the Grounds Maintenance contractor that they had their own contents insurance for any equipment left on site. She would also request a copy of the insurance certificates and schedules to verify this each year and add this to the lease, license and grounds maintenance agreements.

Members agreed the Contents Insurance values and that further advice would be sought by the Parish Clerk in terms of the minimum values and costs, for the insurance renewal in June.

On the motion of Cllr Andy Roach, seconded by Cllr Phil Casson,

members RESOLVED to approve the following declared valuation changes for the Parish Council Commercial Combined insurance policy:

Whitwick Park Hall declared value (Buildings) be amended to £305,000.00 from £212,544.00.

Whitwick Bowls Pavilion declared value (Buildings) be amended to £264,000.00 from £165,314.00.

Community Office declared value (Buildings) be amended to £113,000.00 from £94,855.00.

Whitwick Park Stores declared value (Buildings) be amended to £60,000.00 if more than £100 saved on the annual insurance policy, but if only a nominal value saved (less than £100 per annum), it is to be amended to the e-Valuation recommendation of £91,000.00.

Railway Station declared value (Buildings) be amended to £389,000.00 from £275,521.00.

Whitwick Park Warden and Toilet Block declared value (Buildings) be amended to £60,000 if more than £100 saved on the annual insurance policy, but if only a nominal value saved (less than £100 per annum), it is to be amended to the e-Valuation recommendation of £84,000.00.

Whitwick Park Hall contents insurance to be increased from £4051.00 to £20,000.00.

Whitwick Bowls Pavilion contents insurance to be increased from £0.00 to £10,000.00.

Community Office contents insurance to be increased from £5,175.00 to £10,000.00.

Whitwick Park Stores contents insurance to be left at £0.00.

Railway Station contents insurance to be left at £0.00.

Whitwick Park Warden/Toilet Block contents insurance to be increased from £0.00 to £20,000.00.

26-046 WHITWICK PARK

The Parish Clerk read out a resident's email that had been received regarding the park being locked up too early in the afternoon so it was not open for after school or work use, and not being open in the mornings for people to use before work.

The Parish Clerk also confirmed that this item has been brought up many times before at the Community Office and has also been regularly visited on the agenda in terms of locking up the park at dusk, instead of the set seasonal times.

The park has historically been locked up due to issues with vandalism, but it was pointed out that people have still gained access to the park through alternative means, so by locking regular park users out, it was actually assisting anti-social behaviour rather than deterring it.

The potential impact on residents surrounding the park was discussed. The value of the park for all residents as a community asset that should be used as much as possible was discussed. An option of leaving the park open all the time was discussed. An option of opening the park at 7am and locking up at dusk was discussed. The new ranger system on trial with the Grounds Maintenance contractor was also reviewed.

The Parish Clerk confirmed that whatever decision members made, the ranger would still come and lock up the main driveway gates and open them again in the morning, so vehicles would not be able to access the park and the ranger would still check the site was clear of all vehicles prior to the main entrance gates being locked.

The ranger would also still check the site, all facilities and all buildings on arrival and departure, clear rubbish, empty the bins as per the standard contract conditions.

Members agreed that the decision reached should be advertised, so that residents were aware of the change, as it was overall felt to be a positive decision for residents of the whole village and members would like this actioned as soon as possible, by Monday 2nd February 2026.

On the motion of Cllr Ray Woodward, seconded by Cllr Phil Casson,
members RESOLVED to approve the trial of not locking up Whitwick Park pedestrian gates and the central double gates from the car park to the main park area, for a trial period of 6 months from the 2nd of February 2026, to cover some of the Winter and Summer months, which will be regularly reviewed during that period.

26-047 PARK HALL

The Parish Clerk confirmed she had contacted the Parish Council's current insurance provider regarding the use of bouncy castles for parties and events, particularly at Whitwick Park Hall, as we had lost some bookings due to not allowing the use of bouncy castles.

The response from our insurance broker was as follows:

"You can hire in bouncy castles & the like so long as you are checking that they have the correct public liability insurance and can comply with the conditions below.

For council run events the following condition is on your policy:

Activities and Events Exception

We will not provide cover for

(3) bouncy castles and other inflatable devices other than where hired in, and operated by the supplier

ACTIONS YOU MUST TAKE

The following Condition applies in addition to any Conditions stated in Your policy wording.

Inflatable Devices Condition

If in relation to any claim You have failed to fulfil any of the following conditions, We will not pay that claim.

You must ensure that, in connection with inflatable devices that

1. a) You have in place a system of check to ensure that the supplier(s) of the inflatable device(s) has Public and Products Liability insurance and that You keep a written record of their insurer and policy number, and
- b) the limit of indemnity under such policy is at least equivalent to the limit of indemnity under the Public and Products Liability Section of this policy.
2. the supplier must have sufficient training and knowledge to understand the procedures and rules regarding the safe use and operation of such devices.
3. the maximum number of persons allowed in or on such devices at any time will not exceed the number outlined in the manufacturers' guidelines or recommendations and such devices are supervised at all times by the supplier
4. all outdoor devices have adequate anchorage points which must be used at all times.
5. all devices are inspected:
 - a. daily prior to use, and
 - b. at least annually by a competent person and the records of such inspections checked by You and any defects or risks to health & safety have been rectified

With regards birthday parties & the like the hirer would not have cover under your insurance, they may well be covered under their household policy for example but you should be recommending a similar course of action to protect themselves.”

The Parish Clerk confirmed that the above information would be added into the hire terms and conditions. Staff would also be advised to reiterate these specific instructions to any hire enquiries for birthday parties with bouncy castles.

If the conditions above are not met, and the Parish Council office staff do not receive the requested documentation and supplier details, the booking would not proceed.

Signage would also need to be on display saying use of this equipment is at your own risk (exact wording to be verified with equipment suppliers).

The use of bouncy castles was not aimed at older age groups but would be approved initially for indoor birthday parties for the under 8s, which will be reviewed.

On the motion of Cllr Phil Casson, seconded by Cllr Andy Roach,

members RESOLVED to approve allowing bouncy castles for children's birthday parties.

26-048 PARK HALL HIRE FEES 2026-2027

APPENDIX E

The Parish Clerk presented the data in Appendix E which shows our current standard hire fee and the reduce fee offered to our regular hirer that uses the facilities for three full days a week. The history of price changes over the last five years had been provided, along with the proposed hire fee increase for 1st April 2026 to 31st March 2027, for both hire rates.

The costs for the hall include the caretaker's charge for setting up the hall, attending when the hirer arrives and at the end of the hire period, clearing the hall of furniture after an event, and cleaning the facilities. The additional administration staff wages costs are for liaising with hirers, carrying out viewings, and completing the supporting paperwork, as well as costs for advertising the facilities. There are the utilities charges which include business rates, electric for the building and heating system and water rates. Additional costs

incurred are for health and safety checks, repairs to the building, replacing and purchasing new equipment, redecoration of the building, consumables used and costs for advertising the facilities.

The Parish Clerk confirmed the current schedule of bookings and the split of hire between ad hoc bookings such as for birthday parties, and regular hire bookings.

Members asked for clarification of the minimum costs. The Parish Clerk confirmed to members that the minimum hire period for the hall was two hours, which was forecast to break even on basic overheads, depending on the time of year (with the overheads during Winter being significantly higher), and whether there were multiple bookings that day. This supported the venue being open for residents, as a community facility.

In response to hirers' requests, the Parish Clerk would also like the Council to adopt having broadband installed at Whitwick Park Hall, to improve our facilities for our hirers and to ensure the hall is comparable with other facilities in the area. This would be approximately £40 to £60 per month.

A proposal was put forward to increase the hourly rate to £20.00 an hour. Proposed only.
Another proposal was put forward to adopt the increase suggested by the Parish Clerk for £18.00 an hour, a £1 an hour, 6% increase on the existing rate. Proposed and seconded.

On the motion of Cllr Phil Casson, seconded by Cllr Audrey Barker,
members RESOLVED to approve the Park Hall Hire Fees for 2026-2027 to be £18.00 per hour for the standard hire fee (a £1 a week, 6% increase from £17.00 2025-2026 rate, with the installation of broadband at Park Hall.

Members then discussed the discounted rate for the regular hirer, that needed to cover the inflationary costs this year, as well as the costs above and broadband installation and monthly subscription hosts.

Rates were reviewed based on the differential but also then looking at the % discount and % increase.

An initial proposal of £16.50 an hour was initially dismissed.

A revised proposal of £15.50 an hour was then proposed, and seconded.

The initial proposed of £16.50 was then proposed again. No seconder so the proposal fell.

On the motion of Cllr Audrey Barker, seconded by Cllr Phil Casson,
members RESOLVED to approve the discounted Park Hall Hire Fee for the weekly 3 day hirer for 2026-2027 to be £15.50 per hour (a £1.50 a week, 10.7% increase from the £14.00 2025-2026 rate), with the installation of broadband at Park Hall.

26-049 WHITWICK PARK BOWLS CLUB LICENSE FEE 2026

The Parish Clerk confirmed that there had never been an increase in the license fee since the Parish Council had taken over management of the facilities in 2015. Park Hall hirers have had regular increases to help maintain the Park Hall building so an increase needs to be considered to maintain the pavilion building.

The building requires significant maintenance, especially on the windows and doors. The heating does not appear to be working in the building. The bowls green is also very expensive to maintain.

The Parish Clerk confirmed the current rate in place since 2015 is £1000, with the license being applicable for the six months period of 1st April to 30th September. The facility is then not used for the subsequent six months, but we still get standing charges for the utilities during the time when the building is not receiving any income.

Members raised the question of whether the building could be advertised for use over the winter period. The Parish Clerk confirmed the building smells damp and is cold so the costs that may be incurred to heat the building for potential hirers would need to be considered, especially during the colder months.

Ideas for the Bowling Club to be more financially self-sufficient were also discussed such as sponsorship, and whether the group would be able to contribute to the repairs required.

Concerns were also raised about whether the facility was used to capacity and the Parish Clerk confirmed that since the new access scheme had been introduced last year, no public enquiries had been made to play at the facility. Members appreciated it was a sports facility being provided as part of the King George V field at Whitwick Park, but it was questioned was it the best use of the facilities for the money spent, for all residents of Whitwick.

However, Members did not want the building to fall into any worse condition, and felt that a £100 increase after 11 years was a nominal amount, all things considered.

On the motion of Cllr Tony Barker, seconded by Cllr Ray Woodward,
members RESOLVED to approve the £1,100 license fee for Whitwick Park Bowls Club for the 2026 season, an increase of £100 (10%) on the previous 2025 charge.

26-050 WHITWICK PARK BOWLS CLUB LICENSE AGREEMENT 2026

The Parish Clerk confirmed the new license agreement to commence on 1st April 2026, had not been prepared as yet. If there were no significant changes besides the fee, she confirmed with members that they were happy for the license agreement to be issued for the 2026 season, on the same basis as the previous agreement, with the new rate as approved in the previous agenda item.

If there were any significant changes required or proposed, then the license agreement would be brought before the Property Management & General Purposes Committee to approve prior to issue.

Received and noted.

26-051 MAINTENANCE PLAN FOR LAND AND BUILDINGS

The Parish Clerk confirmed that the review of all the Parish Council's land assets for the asset register and grounds maintenance contract had not taken place as yet. Significant further work was required to formulate a forward plan for each land asset, and buildings and equipment on them, to formulate the forward plan for maintenance and be able to budget for it, so this item was deferred.

Received and noted.

26-052 PMGP PROJECTS BUDGET 2025-2026 RECAP

The Parish Clerk confirmed the following figures and items had been added to the budget in January 2025: £16,000 was added for Parish Projects – new village noticeboards, playground surface repairs, CCTV, defibrillators, remembrance garden design and the toilet. Cllr Barker also stated that the path from Rosslyn Road down to Holly Hayes. The Parish Clerk confirmed that had not been in the budget notes or included in the budget request last January.

The Parish Clerk confirmed the projects list was far too optimistic for the funds requested and that there should have been far more granular detail and costings for each individual project. Provisional quotes for the playground surface repairs were approximately £20,000 as was the quotes for refurbishment of just one of the toilets. The Remembrance Garden ground works will be more than that. The defibrillators have been approved at a cost of £1500 each. The CCTV was approved at £6,000 overall with a donation of £2,000.

The Parish Clerk confirmed that for each project, a reserve code should have been created with the funds allocated. We would have needed to have allocated approximately £100,000.00 for the list above.

Other work has been carried out, under repairs and maintenance codes. The village noticeboards have been completed out a cost of £2822. The Summer Planting scheme was a new item added during the year, with no budget allocated. The Memorial Garden has had £1700 spent on the design. The mural wall repair

and box guttering would come under repairs for the Remembrance Garden. Replacement and new bins have been allocated to repairs and maintenance.

The Parish Clerk advised that future planning needs to be carried out for projects already approved. A one year, three year and five year plan with some ball park costs and also priorities agreed of which projects to tackle first, would allow for better budgeting for the committee and Council, and hopefully more projects achieved. Re-allocation of existing unused funds was also recommended as there are funds sitting in cost codes that have not been used, and are still being budgeted for the following year, rather than allocating to a reserve or to other cost codes where they can be spent on existing projects. Improving our processes for Property Management & General Purposes Committee projects, so when quotes come in, ensuring everything is in place to approve it and progress the project straight away, also needs to be a priority. Too many projects are hitting a stumbling block and then grinding to a standstill.

Projects not completed this year were then reviewed: Whitwick Park toilets, Rosslyn Road footpath, play area resurfacing, CCTV, Railway Station damp, Pavilion windows and doors, community office relocation, rocking horse repair and repainting, and play area swings repaint.

Previous years' agreed agenda and budget items also needed reviewing and action completing such as the car park lighting, with clarity sought by the clerk to confirm if the approval was just for repairing the faulty lamp post, or if it was for new lighting, as the Parish Clerk proposed new lighting for the car park nearer the building as it was pitch dark. Members confirmed originally it had been just for the repair of the light on the corner near the charity donation bin, but also agreed that it was a priority to get some quotes for additional 2 lamp post lights in the main area of the car park, especially near the walkway into the hall. Resolving the post for the additional VAS camera on Thornborough Road was also outstanding, as was broadband and blinds at Park Hall. Cllr Barker also raised some additional items that had been agreed which was fencing in front of the toilet block to fence that off, and some fencing in the Memorial Garden to be able to secure the area, as well as gates on the entrance arch to the Memorial Garden (Cllr Barker was not sure if this had been approved). The fencing in the far left corner at Whitwick Park, where forced entry had occurred, was also mentioned.

Received and noted.

26-053 PMGP BUDGET 2026-2027

The Parish Clerk had many ideas but in light of the previous discussions, she advised there were enough existing work items to be completed, and that it would be wise to not recommend to Council any additional new projects for the 2026-2027 budget, but to focus on achieving previously agreed items. Members agreed.

Received and noted.

25-054 DATE OF NEXT MEETING

Thursday 5th March 2026 7pm at Whitwick Park Hall
Thursday 5th May 2026 7pm at Whitwick Park Hall

Received and noted.

26-055 FUTURE AGENDA ITEMS

To note that all future agenda items should be raised with the Parish Clerk for consideration.

Received and noted.

The Chair thanked members for attending.

Meeting Closed: 8.26 pm.

Chairman's Signature:

Chairman Name:

Date Signed:

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Whitwick Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 28/02/2026		
	Cash in Hand 01/04/2025		333,560.02
	ADD Receipts 01/04/2025 - 28/02/2026		411,517.95
	SUBTRACT Payments 01/04/2025 - 28/02/2026		745,077.97
			361,805.70
A	Cash in Hand 28/02/2026 (per Cash Book)		383,272.27
	Cash in hand per Bank Statements		
	Petty Cash	28/02/2026	0.00
	Current Unity	28/02/2026	145,030.79
	Deposit Unity	28/02/2026	13,241.48
	Investment CCLA	28/02/2026	225,000.00
			383,272.27
	Less unrepresented payments		
			383,272.27
	Plus unrepresented receipts		
B	Adjusted Bank Balance		383,272.27
	A = B Checks out OK		

APPENDIX E-2

WPC Bank Statements Summary

Income received month end date	Current	Interest		Deposit	Interest		Investment	Interest		TOTAL
		Rate	Rate		Received	Rate		Received	Rate	
2024-2025										
30/04/2024	£209,703.25	0.00%	£12,675.61	£0.00	£225,000.00	5.22%	03/04/24	£1,000.21	5.22%	£447,378.86
31/05/2024	£191,263.30	0.00%	£12,675.61	£0.00	£225,000.00	5.21%	02/05/24	£964.70	5.21%	£428,938.91
30/06/2024	£186,697.36	0.00%	£12,762.52	£86.91	£225,000.00	2.75%	04/06/24	£995.92	5.20%	£424,546.82
31/07/2024	£159,968.37	0.00%	£12,762.52	£0.00	£225,000.00	5.18%	02/07/24	£962.19	5.18%	£397,730.89
31/08/2024	£132,803.89	0.00%	£12,762.52	£0.00	£225,000.00	5.04%	02/08/24	£989.75	5.04%	£370,566.41
30/09/2024	£254,871.03	0.00%	£12,850.98	£88.46	£225,000.00	4.99%	03/09/24	£962.61	4.99%	£492,810.50
31/10/2024	£228,625.76	0.00%	£12,850.98	£0.00	£225,000.00	4.94%	02/10/24	£923.76	4.94%	£466,476.74
30/11/2024	£217,292.56	0.00%	£12,850.98	£0.00	£225,000.00	4.81%	04/11/24	£944.10	4.81%	£455,143.54
31/12/2024	£174,656.87	0.00%	£12,937.05	£86.07	£225,000.00	2.60%	03/12/24	£888.53	4.75%	£412,680.02
31/01/2025	£151,618.07	0.00%	£12,937.05	£0.00	£225,000.00	4.75%	04/01/00	£907.99	4.75%	£389,555.12
28/02/2025	£143,276.59	0.00%	£12,937.05	£0.00	£225,000.00	4.72%	04/02/25	£901.29	4.72%	£381,213.64
31/03/2025	£95,541.52	0.00%	£13,018.50	£81.45	£225,000.00	2.50%	04/03/25	£788.17	4.57%	£333,641.50
Year End - Interest received				£342.89				£11,229.22		£11,572.11
2025-2026										
30/04/2025	£248,979.97	0.00%	£13,018.50	£0.00	£225,000.00	4.50%	02/04/25	£859.91	4.50%	£486,998.47
31/05/2025	£236,471.56	0.00%	£13,018.50	£0.00	£225,000.00	4.46%	02/05/25	£825.23	4.46%	£474,490.06
30/06/2025	£220,655.00	0.00%	£13,094.65	£76.15	£225,000.00	2.25%	03/06/25	£827.73	4.34%	£458,825.82
31/07/2025	£155,084.53	0.00%	£13,094.65	£0.00	£225,000.00	4.27%	02/07/25	£790.78	4.27%	£393,179.18
31/08/2025	£134,369.88	0.00%	£13,094.65	£0.00	£225,000.00	4.23%	04/08/25	£807.85	4.23%	£372,464.53
30/09/2025	£284,633.05	0.00%	£13,168.91	£74.26	£225,000.00	4.11%	02/09/25	£783.91	4.11%	£522,876.24
31/10/2025	£229,500.50	0.00%	£13,168.91	£0.00	£225,000.00	4.03%	02/10/25	£744.34	4.03%	£467,669.41
30/11/2025	£207,100.68	0.00%	£13,168.91	£0.00	£225,000.00	4.01%	04/11/25	£765.66	4.01%	£445,269.59
31/12/2025	£204,086.66	0.00%	£13,241.48	£72.57	£225,000.00	2.10%	02/12/25	£736.19	3.98%	£442,400.73
31/01/2026	£182,962.50	0.00%	£13,241.48	£0.00	£225,000.00	3.91%	05/01/26	£746.34	3.91%	£421,203.98
28/02/2026	£145,030.79	0.00%	£13,241.48	£0.00	£225,000.00	3.85%	03/02/26	£725.95	3.85%	£383,272.27
31/03/2026					£225,000.00	3.76%	03/03/26	£649.63	3.76%	£225,000.00
Year End - Interest received				£222.98				£9,263.52		£9,486.50
Difference				-£119.91				-£1,965.70		-18%
Difference				-35%						

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Whitwick Parish Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-02-2026 and 28-02-2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Cost Centre		1 Income									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
82	18/02/2026	1090		Current Unity	BACS	Miners Bench Plaque	Peter Moulton	X	60.00		60.00
							Subtotal for Code: 1090 Grants/Donations Received		£60.00		£60.00
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
80	03/02/2026	1100		Investment Income Jan 2026	DD	Investment Income January 2026	CCLA Investment Management Limited	X	725.95		725.95
							Subtotal for Code: 1100 Bank Interest		£725.95		£725.95
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
76	02/02/2026	1300		Current Unity	BACS	MBV March 2026 Hall Hire	Meadow Barn View	X	1,274.00		1,274.00
77	04/02/2026			Current Unity	BACS	Pickering 7mar26 Hire	One Off Hirer	X	68.00		68.00
78	04/02/2026			Current Unity	BACS	McKeown 14mar26 Hire	One Off Hirer	X	34.00		34.00
79	11/02/2026			Current Unity	BACS	Limelight March 2026 Hall Hire	Limelight Performing Arts	X	204.00		204.00
81	16/02/2026			Current Unity	BACS	Zaki 15mar26 Hire	One Off Hirer	X	68.00		68.00
							Subtotal for Code: 1300 Whitwick Park Hall Hire		£1,648.00		£1,648.00
							Subtotal for Cost Centre: 1 Income		2,433.95		2,433.95
TOTALS									£2,433.95		£2,433.95

APPENDIX F-1

Whitwick Parish Council

Listing of Payments in each Code for All Cost Centres (Between 01-02-2026 and 28-02-2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Cost Centre		2 Salaries		2 Salaries		3 Administration		Supplier		Net		Vat		Total	
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Vat Type	Net	Vat	Total
Vchr.															
Subtotal for Cost Centre: 2 Salaries															
Cost Centre 2 Salaries															
Code Number 4110 4110 Stationery / Postage / Consumables															
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Vat Type	Net	Vat	Total
342	26/02/2026	EXP25013	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	S	1.48	0.30	1.78	S	1.48	0.30	1.78
342	26/02/2026	EXP25013	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	X	1.55		1.55	X	1.55		1.55
342	26/02/2026	EXP25013	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	S	2.57	0.52	3.09	S	2.57	0.52	3.09
343	26/02/2026	EXP25014	26-084	Current Unity	BACS	Clerk Apr Expenses VE Day Event	Whitwick Parish Council	X	1.59		1.59	X	1.59		1.59
343	26/02/2026	EXP25014	26-084	Current Unity	BACS	Clerk Apr Expenses VE Day Event	Whitwick Parish Council	S	4.54	0.91	5.45	S	4.54	0.91	5.45
344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	X	1.55		1.55	X	1.55		1.55
344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S	8.33	1.67	10.00	S	8.33	1.67	10.00
344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	X	1.55		1.55	X	1.55		1.55
344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S	1.01	0.20	1.21	S	1.01	0.20	1.21
344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S	5.62	1.13	6.75	S	5.62	1.13	6.75
345	26/02/2026	EXP25016	26-084	Current Unity	BACS	Clerk Jun Expenses Office Equip & Sofi	Whitwick Parish Council	S	15.78	3.16	18.94	S	15.78	3.16	18.94
345	26/02/2026	EXP25016	26-084	Current Unity	BACS	Clerk Jun Expenses Office Equip & Sofi	Whitwick Parish Council	S	31.00	6.20	37.20	S	31.00	6.20	37.20
345	26/02/2026	EXP25016	26-084	Current Unity	BACS	Clerk Jun Expenses Office Equip & Sofi	Whitwick Parish Council	X	1.55		1.55	X	1.55		1.55
346	26/02/2026	EXP25017	26-084	Current Unity	BACS	Clerk Jul Expenses Office Supplies	Whitwick Parish Council	X	4.90		4.90	X	4.90		4.90
347	26/02/2026	EXP25018	26-084	Current Unity	BACS	Clerk Aug Expenses Office Stationary	Whitwick Parish Council	S	79.90	15.98	95.88	S	79.90	15.98	95.88
347	26/02/2026	EXP25018	26-084	Current Unity	BACS	Clerk Aug Expenses Office Stationary	Whitwick Parish Council	S	26.17	5.24	31.41	S	26.17	5.24	31.41
347	26/02/2026	EXP25018	26-084	Current Unity	BACS	Clerk Aug Expenses Office Stationary	Whitwick Parish Council	X	1.65		1.65	X	1.65		1.65
347	26/02/2026	EXP25018	26-084	Current Unity	BACS	Clerk Aug Expenses Office Stationary	Whitwick Parish Council	X	10.10		10.10	X	10.10		10.10
347	26/02/2026	EXP25018	26-084	Current Unity	BACS	Clerk Aug Expenses Office Stationary	Whitwick Parish Council	S	3.62	0.73	4.35	S	3.62	0.73	4.35
349	26/02/2026	EXP25020	26-084	Current Unity	BACS	Clerk Oct Expenses Office Supplies	Whitwick Parish Council	X	1.45		1.45	X	1.45		1.45
349	26/02/2026	EXP25020	26-084	Current Unity	BACS	Clerk Oct Expenses Office Supplies	Whitwick Parish Council	X	3.60		3.60	X	3.60		3.60
349	26/02/2026	EXP25020	26-084	Current Unity	BACS	Clerk Oct Expenses Office Supplies	Whitwick Parish Council	X	1.85		1.85	X	1.85		1.85
350	26/02/2026	EXP25021	26-084	Current Unity	BACS	Clerk Nov Expenses Office Supplies	Whitwick Parish Council	X	1.85		1.85	X	1.85		1.85
350	26/02/2026	EXP25021	26-084	Current Unity	BACS	Clerk Nov Expenses Office Supplies	Whitwick Parish Council	S	8.17	1.63	9.80	S	8.17	1.63	9.80
350	26/02/2026	EXP25021	26-084	Current Unity	BACS	Clerk Nov Expenses Office Supplies	Whitwick Parish Council	X	8.75		8.75	X	8.75		8.75
350	26/02/2026	EXP25021	26-084	Current Unity	BACS	Clerk Nov Expenses Office Supplies	Whitwick Parish Council	X	1.85		1.85	X	1.85		1.85
351	26/02/2026	EXP25022	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	S	14.61	2.93	17.54	S	14.61	2.93	17.54
351	26/02/2026	EXP25022	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	X	1.85		1.85	X	1.85		1.85
351	26/02/2026	EXP25022	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	X	1.85		1.85	X	1.85		1.85
352	26/02/2026	EXP25023	26-084	Current Unity	BACS	Clerk Jan Expenses WPH Maintenance	Whitwick Parish Council	X	1.85		1.85	X	1.85		1.85
Subtotal for Code: 4110 Stationery / Postage / Consumables										£40.60	£252.14			£292.74	

APPENDIX F-2

Whitwick Parish Council Listing of Payments in each Code for All Cost Centres (Between 01-02-2026 and 28-02-2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4130 4130 Bank Charges											
Vchr. 366	27/02/2026	Statement 162	26-084	Current Unity	DD	Bank Charges January	Unity Bank	E	12.90		12.90
						Subtotal for Code: 4130 Bank Charges			£12.90		£12.90
4170 4170 Office Equipment											
Vchr. 302	06/02/2026	GB65HXBABE	26-064	Current Unity	BACS	Office Noticeboard	Amazon Business	S	24.25	4.85	29.10
Vchr. 343	26/02/2026	EXP25014	26-084	Current Unity	BACS	Clerk Apr Expenses VE Day Event	Whitwick Parish Council	S	10.62	2.12	12.74
Vchr. 344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S	88.00	21.99	109.99
Vchr. 345	26/02/2026	EXP25016	26-084	Current Unity	BACS	Clerk Jun Expenses Office Equip & Sofi	Whitwick Parish Council	S	12.48	2.50	14.98
Vchr. 349	26/02/2026	EXP25020	26-084	Current Unity	BACS	Clerk Oct Expenses Office Supplies	Whitwick Parish Council	S	21.10	4.22	25.32
Vchr. 353	26/02/2026	026-6251765-C	26-084	Current Unity	BACS	2 x USB C Plugs	Amazon Business	E	8.48		8.48
Vchr. 354	26/02/2026	Invoice GB6AZ	26-084	Current Unity	BACS	Adaptor and replacement doorbell	Amazon Business	S	49.99	10.00	59.99
Vchr. 354	26/02/2026	Invoice GB6AZ	26-084	Current Unity	BACS	Adaptor and replacement doorbell	Amazon Business	S	15.74	3.15	18.89
Vchr. 361	26/02/2026	25902	26-084	Current Unity	BACS	Clerk Expenses Feb26 Office Equipmer	Whitwick Parish Council	S	26.24	5.25	31.49
						Subtotal for Code: 4170 Office Equipment			£256.90	£54.08	£310.98
4180 4180 Software Licenses/Support											
Vchr. 334	02/02/2026	INV-15545	26-084	Current Unity	DD	Software Accounts	Starboard Systems Limited t/a Scribe	S	78.00	15.60	93.60
Vchr. 335	02/02/2026	INV-15854	26-084	Current Unity	DD	Software Bookings	Starboard Systems Limited t/a Scribe	S	40.00	8.00	48.00
Vchr. 344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S	0.66	0.13	0.79
Vchr. 345	26/02/2026	EXP25016	26-084	Current Unity	BACS	Clerk Jun Expenses Office Equip & Sofi	Whitwick Parish Council	S	35.79	7.16	42.95
Vchr. 347	26/02/2026	EXP25018	26-084	Current Unity	BACS	Clerk Aug Expenses Office Stationary	Whitwick Parish Council	S	65.69	13.14	78.83
Vchr. 362	26/02/2026	4947	26-084	Current Unity	BACS	Antivirus Software	The Coalville Computer Nerd	S	25.00	5.00	30.00
Vchr. 364	24/02/2026	GB-TI2600791	26-084	Current Unity	BACS	Clerk Expenses 15 x Email Software	Whitwick Parish Council	S	151.20	30.24	181.44
						Subtotal for Code: 4180 Software Licenses/Support			£396.34	£79.27	£475.61
4250 4250 Internet/Phone											
Vchr. 358	24/02/2026	1629936	26-084	Current Unity	DD	Mobile phone charges January 2026	SCG Connect Ltd	S	24.00	4.80	28.80
						Subtotal for Code: 4250 Internet/Phone			£24.00	£4.80	£28.80
4310 4310 Subscriptions and Memberships											
Vchr. 370	27/02/2026	MEM258136-1	26-084	Current Unity	BACS	SLCC Membership Parish Clerk	SLCC Enterprises Ltd	E	379.00		379.00
						Subtotal for Code: 4310 Subscriptions and Membe			£379.00		£379.00
4340 4340 Professional Fees											
Vchr. 344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	X	70.00		70.00
						Subtotal for Code: 4340 Professional Fees			£70.00		£70.00

Whitwick Parish Council

Listing of Payments in each Code for All Cost Centres (Between 01-02-2026 and 28-02-2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Code Number		4350 4350 Staff Training		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank													
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	X	102.00		102.00					102.00
367	27/02/2026	QL208886-1	26-084	Current Unity	BACS		ILCA Training Parish Clerk	SLCC Enterprises Ltd	S	140.00		140.00		28.00			168.00
368	27/02/2026	QL208887-1	26-084	Current Unity	BACS		GDPR Training Parish Clerk	SLCC Enterprises Ltd	S	38.50		38.50		7.70			46.20
369	27/02/2026	QL208899-1	26-084	Current Unity	BACS		FILCA Training Parish Clerk	SLCC Enterprises Ltd	S	140.00		140.00		28.00			168.00
Subtotal for Code: 4350 Staff Training													£420.50	£63.70		£484.20	
Code Number		4360 4360 Councillors Training		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
359	26/02/2026	19/5056	26-084	Current Unity	BACS		Code of Conduct Training - Cllr Elijah B	LRALC Limited	E	40.00		40.00					40.00
Subtotal for Code: 4360 Councillors Training													£40.00			£40.00	
Code Number		4390 4390 Other Administration Costs		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
348	26/02/2026	EXP25019	26-084	Current Unity	BACS		Clerk Sept Expenses NWLDC Meeting	Whitwick Parish Council	X	1.05		1.05					1.05
351	26/02/2026	EXP25022	26-084	Current Unity	BACS		Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	X	1.60		1.60					1.60
Subtotal for Code: 4390 Other Administration Cost													£2.65			£2.65	
Subtotal for Cost Centre: 3 Administration													1,854.43	242.45		2,096.88	
Code Number		4520 4520 Grit Bin Provision		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
340	26/02/2026	7954172	26-084	Current Unity	BACS		28x25kg Rock Salt	ESPO	S	194.90		194.90		38.98			233.88
Subtotal for Code: 4520 Grit Bin Provision													£194.90	£38.98		£233.88	
Code Number		4530 4530 Newsletter and Media		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
357	26/02/2026	7532	26-084	Current Unity	BACS		Community Voice February 2026	Latitude Printing t/a Community Voice	S	151.00		151.00		30.20			181.20
Subtotal for Code: 4530 Newsletter and Media													£151.00	£30.20		£181.20	
Code Number		4540 4540 Community Events and Partnersh		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
343	26/02/2026	EXP25014	26-084	Current Unity	BACS		Clerk Apr Expenses VE Day Event	Whitwick Parish Council	S	33.28		33.28		6.68			39.96
343	26/02/2026	EXP25014	26-084	Current Unity	BACS		Clerk Apr Expenses VE Day Event	Whitwick Parish Council	S	24.92		24.92		4.98			29.90
343	26/02/2026	EXP25014	26-084	Current Unity	BACS		Clerk Apr Expenses VE Day Event	Whitwick Parish Council	S	6.66		6.66		1.34			8.00
343	26/02/2026	EXP25014	26-084	Current Unity	BACS		Clerk Apr Expenses VE Day Event	Whitwick Parish Council	S	11.58		11.58		2.32			13.90
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S	26.53		26.53		5.30			31.83
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS		Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S								

Whitwick Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-02-2026 and 28-02-2026)

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344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S	40.21	8.10	48.31
						4540 Community Events and P:			£212.20	£44.57	£256.77
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		4541	4541 Remembrance Event								
344	26/02/2026	EXP25015	26-084	Current Unity	BACS	Clerk May Expenses VE80, Land & Tra	Whitwick Parish Council	S	19.99	4.50	24.49
						4541 Remembrance Event			£19.99	£4.50	£24.49

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		4542	4542 Christmas Lights								
342	26/02/2026	EXP25013	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	S	19.79	3.95	23.74
342	26/02/2026	EXP25013	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	S	27.46	5.49	32.95
342	26/02/2026	EXP25013	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	S	12.50	2.50	15.00
351	26/02/2026	EXP25022	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	S	1.74	0.35	2.09
351	26/02/2026	EXP25022	26-084	Current Unity	BACS	Clerk Dec Expenses Xmas Lights	Whitwick Parish Council	S	0.82	0.17	0.99
363	26/02/2026	100414995	26-084	Current Unity	BACS	20 lamp post electric sockets	Leicestershire County Council	S	10,795.20	2,159.04	12,954.24
						4542 Christmas Lights			£10,857.51	£2,171.50	£13,029.01
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		4560	4560 Other Community Projects								
345	26/02/2026	EXP25016	26-084	Current Unity	BACS	Clerk Jun Expenses Office Equip & Sof	Whitwick Parish Council	X	19.00		19.00
						4560 Other Community Projects			£19.00		£19.00
						4 Community Initiatives			11,454.60	2,289.75	13,744.35

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		4200	4200 Electricity								
339	16/02/2026	IN04041997	26-084	Current Unity	DD	Electric Charges 15dec-31dec25	SSE Energy Solutions	L	124.62	6.23	130.85
						4200 Electricity			£124.62	£6.23	£130.85

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		4251	4251 Internet/Phone								
379	27/02/2026	252644382	26-084	Current Unity	DD	Januarys Phone & Broadband Charges	Utility Warehouse	S	42.97	8.59	51.56
						4251 Internet/Phone			£42.97	£8.59	£51.56

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		4460	4460 Repairs and Maintenance								
356	24/02/2026	1	26-084	Current Unity	BACS	Replacement water heater	Premier Mechanical Services Ltd	E	250.00		250.00
						4460 Repairs and Maintenance			£250.00		£250.00
						5 Community Office			417.59	14.82	432.41

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		4201	4201 Electricity								
338	16/02/2026	IN04040620	26-084	Current Unity	DD	Electric Charges 15dec-31dec25	SSE Energy Solutions	L	212.56	10.63	223.19

Whitwick Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-02-2026 and 28-02-2026)

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Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
358	24/02/2026	1629936	26-084	Current Unity	DD	Mobile phone charges January 2026	SCG Connect Ltd	S	12.00	2.40	14.40
							Subtotal for Code: 4252 Internet/Phone		£12.00	£2.40	£14.40
							Subtotal for Code: 4201 Electricity		£212.56	£10.63	£223.19

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
352	26/02/2026	EXP25023	26-084	Current Unity	BACS	Clerk Jan Expenses WPH Maintenance	Whitwick Parish Council	S	41.25	8.25	49.50
							Subtotal for Code: 4461 Repairs and Maintenance		£41.25	£8.25	£49.50
							Subtotal for Cost Centre: 6 Park Hall		265.81	21.28	287.09

Cost Centre 7 Pavilion and Other Buildings											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
337	16/02/2026	IN04041822		Current Unity	DD	Electric Charges 15dec-31dec25	SSE Energy Solutions	L	95.74	4.79	100.53
							Subtotal for Code: 4202 Electricity		£95.74	£4.79	£100.53
							Subtotal for Cost Centre: 7 Pavilion and Other Buildings		95.74	4.79	100.53

Cost Centre 8 Railway Station Building											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
336	06/02/2026	67	26-084	Current Unity	BACS	Boiler service	Phoenix Plumbing and Heating	X	90.00		90.00
							Subtotal for Code: 4451 Boiler Servicing		£90.00		£90.00
							Subtotal for Cost Centre: 8 Railway Station Building		90.00		90.00

Cost Centre 10 Grounds Maintenance											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
341	26/02/2026	1412	26-084	Current Unity	BACS	February Ground Maintenance Cost	JR Landscaping & Grounds Maintenanar	S	10,968.05	2,193.61	13,161.66
							Subtotal for Code: 4710 Grounds Maintenance		£10,968.05	£2,193.61	£13,161.66

Cost Centre 12 Land											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
360	26/02/2026	83925	26-084	Current Unity	BACS	Play areas annual inspection	The Play Inspection Company Ltd	S	450.00	90.00	540.00
							Subtotal for Code: 4735 Playground Insp / Maintner		£450.00	£90.00	£540.00
							Subtotal for Cost Centre: 10 Grounds Maintenance		11,418.05	2,283.61	13,701.66

Cost Centre 12 Land											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
365	26/02/2026	33029	26-084	Current Unity	BACS	Rosslyn Road gate padlock repair	Locks2U Locksmiths	S	25.00	5.00	30.00

Listing of Payments in each Code for All Cost Centres
(Between 01-02-2026 and 28-02-2026)

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Subtotal for Code:	4465 Repairs and Maintenance	£25.00	£5.00	£30.00
Subtotal for Cost Centre:	12 Land	25.00	5.00	30.00
TOTALS		£35,503.96	£4,861.70	£40,365.66

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Whitwick Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	20/03/2026 - 20/03/2026				Confidential			20.00		20.00
379	27/02/2026	26-084	Current Unity	DD	January Phone & Broadband Charge	Whitwick Warehouse		42.97	8.59	51.56
380	20/03/2026	26-131	Current Unity	BACS	Spring Service 2026	Access Irrigation Ltd		237.00	47.40	284.40
381	01/03/2026	26-131	Current Unity	DD	Software Accounts	Starboard Systems Limited	t/a Scribe accounts	78.00	15.60	93.60
382	20/03/2026	26-131	Current Unity	DD	Water Charges 1dec25-1mar26	Water Plus		155.15		155.15
383	20/03/2026	26-131	Current Unity	BACS	Ink Toner Cartridges x 7	IJT Direct		287.50	57.50	345.00
384	20/03/2026	26-131	Current Unity	BACS	March Ground Maintenance	Cost.JR Landscaping & Grounds Maintenance		10,968.05	2,193.61	13,161.66
385	20/03/2026	26-131	Current Unity	BACS	Grant St Johns the Baptist Church	Whitwick Parish Church PCC		250.00		250.00
386	01/03/2026	26-131	Current Unity	DD taken in error	Software Bookings	Starboard Systems Limited	t/a Scribe accounts	48.00		48.00
388	20/03/2026	26-131	Current Unity	BACS	Woodstock Christmas Event 2025	Woodstock In Whitwick		125.00		125.00
389	20/03/2026	26-131	Current Unity	BACS	Refreshments Remembrance Parade	the Black Horse		125.00		125.00
390	31/03/2026	26-131	Current Unity	DD	February Phone & Broadband Charge	Whitwick Warehouse		44.09	8.82	52.91
391	20/03/2026	26-131	Current Unity	BACS	Clerk Expenses 15 x Email Software	Whitwick Parish Council		151.20	30.24	181.44
392	20/03/2026	26-131	Current Unity	BACS	Stationery	ESPO		25.70	5.14	30.84
393	20/03/2026	26-131	Current Unity	BACS	Hoover Bags	ESPO		17.50	3.50	21.00
394	27/03/2026	26-131	Current Unity	BACS	Consumables and cleaning materials	ESPO		60.80	12.16	72.96
395	20/03/2026	26-131	Current Unity	BACS	Community Voice March 2026	Latitude Printing t/a Community Voice		151.00	30.20	181.20
396	20/03/2026	26-131	Current Unity	BACS	Clerk Expenses March 2026	Whitwick Parish Council		6.20	0.50	6.70
Total								12,793.16	2,413.26	15,206.42

APPENDIX G

Prepared by: _____ Date: _____
 Name and Role

Approved by: _____ Date: _____
 Name and Role

Approved by: _____ Date: _____
 Name and Role

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Whitwick Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 18/03/2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Code Title	Last Year 2024 - 2025						Current Year 2025-2026						Next Year 2026-2027			
	Receipts		Payments		Total		Receipts		Payments		Total		Receipts	Payments	Budget	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget	Budget	
1 Income																
1050 1050 VAT Refund																
1076 1076 Precept	311,190.00	311,190.00				331,925.00	331,925.00	331,925.00			331,925.00					
1090 1090 Grants/Donations Received				420.00		60.00	60.00	60.00			60.00					
1100 1100 Bank Interest	4,500.00	11,572.11				8,742.16	8,742.16	8,742.16			8,742.16					
1200 1200 Allotment Income / Thdr 000 ough Road						1,040.00	1,040.00	1,040.00			1,040.00					
1205 1205 Allotment Inc / V	583.00	572.00				583.00	583.00	583.00			1,000.00					
1250 1250 Bowling Green and Pav 000 ite		1,000.00				1,000.00	1,000.00	1,000.00			1,000.00					
1300 1300 Whitwick Park H	6,500.00	21,784.31				12,000.00	21,709.21	21,709.21			21,709.21					
1350 1350 Other Income		80.00														
SUB TOTAL	324,813.00	346,198.42		420.00		356,548.00	363,436.37	363,436.37			363,436.37					
2 Salaries																
	Receipts		Payments		Total		Receipts		Payments		Total		Receipts	Payments	Budget	
Code Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget	Budget	
SUB TOTAL	98,500.00	93,766.12										107,647.00	127,441.47	127,441.47	127,441.47	
3 Administration																
	Receipts		Payments		Total		Receipts		Payments		Total		Receipts	Payments	Budget	
Code Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget	Budget	
4110 4110 Stationery / Postage / Consumables	750.00	393.88										937.43	800.00	937.43	937.43	
4120 4120 Printing	750.00	251.47										48.07	750.00	48.07	48.07	
4130 4130 Bank Charges	140.00	137.25										133.50	140.00	133.50	133.50	
4150 4150 Parish Website	560.00	348.00										198.00	560.00	198.00	198.00	

APPENDIX H-1

Whitwick Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 18/03/2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

4540	4540 Community Ever	1,000.00	594.11	594.11	594.11
4541	4541 Remembrance E	1,500.00	79.98	473.66	473.66
4542	4542 Christmas Lights	7,000.00	4,221.84	17,141.45	17,141.45
4547	4547 Flood Action Plan	500.00			
4550	4550 Community Grar	2,250.00	1,250.00	1,250.00	1,250.00
4560	4560 Other Communit		6,350.00	6,350.00	6,350.00
SUB TOTAL		17,022.00	16,782.82	28,021.12	28,021.12

		Current Year 2025-2026			Next Year 2026-2027		
Code	Title	Receipts		Payments		Payments	
		Budget	Actual	Budget	Actual	Budget	Budget
4200	4200 Electricity	4,000.00	1,220.31	4,000.00	2,104.22	2,104.22	
4212	4212 Water Charges		290.34	350.00	714.53	714.53	
4220	4220 Business Rates		835.83	1,100.00	751.83	751.83	
4251	4251 Internet/Phone		475.04	1,100.00	670.61	670.61	
4260	4260 Fire Extinguisher		31.25	200.00	20.05	20.05	
4270	4270 Security Servidir			200.00	97.00	97.00	
4280	4280 PAT Testing		11.57	100.00			
4460	4460 Repairs and Mai		3,504.67	1,000.00	701.06	701.06	
SUB TOTAL		9,150.00	6,369.01	8,050.00	5,059.30	5,059.30	

		Current Year 2025-2026			Next Year 2026-2027		
Code	Title	Receipts		Payments		Payments	
		Budget	Actual	Budget	Actual	Budget	Budget
4201	4201 Electricity	4,382.00	3,906.93	8,000.00	1,908.88	1,908.88	
4210	4210 Water Charges		2,890.93	900.00	4,496.22	4,496.22	
4221	4221 Business Rates		1,282.37	1,500.00	1,381.40	1,381.40	

Whitwick Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 18/03/2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

4252	4252 Internet/Phone	150.00	108.00	96.00	96.00
4261	4261 Fire Extinguisher	200.00	67.50	200.00	94.85
4271	4271 Security Servidir			70.00	70.00
4281	4281 PAT Testing	50.00	6.23	50.00	
4311	4311 Subscriptions an	400.00	248.48	70.00	70.00
4410	4410 Waste Collector				
4420	4420 Consumables	700.00	427.80	700.00	364.98
4430	4430 Electrical Certific				
4440	4440 Sewer Pump Sei	1,000.00		320.98	320.98
4450	4450 Boiler Servicing	250.00	80.00		
4461	4461 Repairs and Mai	3,000.00	1,137.15	526.46	526.46
SUB TOTAL		12,532.00	10,155.39	9,329.77	9,329.77

		Last Year 2024 - 2025			Current Year 2025-2026			Next Year 2026-2027			
		Receipts	Payments		Receipts	Payments		Receipts	Payments		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
4202	4202 Electricity	3,000.00	1,651.72	3,000.00	2,517.77	3,000.00	2,517.77				
4211	4211 Water Charges	2,500.00		2,500.00		2,500.00					
4262	4262 Fire Extinguisher				16.45		16.45				16.45
4282	4282 PAT Testing		23.14	27.00		27.00					
4462	4462 Repairs and Mai	2,000.00	500.00	4,000.00	1,721.13	4,000.00	1,721.13				1,721.13
4480	4480 Other Running C	2,000.00		2,000.00							
SUB TOTAL		9,527.00	2,174.86	9,527.00	4,255.35	9,527.00	4,255.35	4,255.35	4,255.35	4,255.35	4,255.35

Whitwick Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 18/03/2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Code Title	Last Year 2024 - 2025				Current Year 2025-2026				Next Year 2026-2027			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
8 Railway Station Building												
4283 4283 PAT Testing					20.00							
4451 4451 Boiler Servicing			80.00		100.00	90.00		90.00				
4463 4463 Repairs and Mai			2,678.48		2,000.00							
4490 4490 Repairs and Rer												
SUB TOTAL			2,758.48		2,120.00	90.00		90.00				
9 Allotments												
4464 4464 Repairs and Mai			250.00		600.00	600.00		600.00				
4470 4470 Annual Lease			600.00	300.00	520.00							
4570 4570 Grants Paid Th F			950.00		300.00							
4575 4575 Grants Paid W F			300.00	286.00								
SUB TOTAL			2,100.00	586.00	1,420.00	600.00		600.00				600.00
10 Grounds Maintenance												
4312 4312 Subscriptions an												
4710 4710 Grounds Mainte			11,000.00	14,664.02	11,000.00	110,155.50		110,155.50				110,155.50
4715 4715 Grass Cutting/St			18,500.00	17,994.80	18,500.00							
4720 4720 Litter Pick/Bin Er			1,000.00	144.00	1,000.00	12.00		12.00				12.00
4725 4725 Shrubs / Flower			22,000.00	13,315.56	27,000.00							

Whitwick Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 18/03/2026)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

4730 4730 Park Ranger Ser	49,300.00	78,758.26	49,300.00	6,274.97	6,274.97
4735 4735 Playground Insp	9,350.00	510.14	9,350.00	450.00	450.00
4736 4736 Bowling Green	7,810.00	7,092.38	7,810.00		
4737 4737 Other Grounds M	3,823.00		-10,000.00		
4740 4740 Tree Inspection /		650.00	5,000.00	1,552.00	1,552.00
4741 4741 Tree Maintenan					
4743 4743 Tree Planting					
SUB TOTAL	118,960.00	136,952.16	118,960.00	118,444.47	118,444.47

Last Year 2024 - 2025

Current Year 2025-2026

Next Year 2026-2027

Code Title	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
4465 4465 Repairs and Mai				5,491.31				3,713.41				3,713.41
4600 4600 Play Equipment			20,000.00				20,000.00					230.00
SUB TOTAL			20,000.00	5,491.31	20,000.00	3,943.41	20,000.00	3,943.41	20,000.00	3,943.41	20,000.00	3,943.41

Last Year 2024 - 2025

Current Year 2025-2026

Next Year 2026-2027

Code Title	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
4610 4610 Open Spaces Si												
4620 4620 Park Entrance In												
4630 4630 New Projects												
4631 4631 Remembrance C			3,000.00	5,690.00								
4635 4635 Climate Change												
4640 4640 Fencing - New a												
4650 4650 Projects with Gr												
SUB TOTAL			3,000.00	5,690.00	3,000.00	1,460.00	3,000.00	1,460.00	3,000.00	1,460.00	3,000.00	1,460.00

Whitwick Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 18/03/2026)

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		3,000.00		5,690.00		17,500.00		4,358.05		4,358.05	
		Last Year 2024 - 2025		Current Year 2025-2026		Current Year 2025-2026		Next Year 2026-2027		Next Year 2026-2027	
		Receipts		Payments		Receipts		Payments		Receipts	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
SUB TOTAL											
330	EMR Elections										
331	EMR Casual Elec										
332	EMR Capital Proj										
333	EMR Community										
334	EMR Whitwick Pa										
335	EMR Grit Bins										
336	EMR Community										
337	EMR Park Hall R										
338	EMR Railway Sta										
339	EMR Land Repai										
340	EMR Fencing										
341	EMR Poppies on l										
342	EMR Pavilion Ref										
343	EMR Community										
344	EMR Community										
345	EMR GDPR/Web										
346	EMR Professional										
347	EMR Trees										
348	EMR Open Space										
349	EMR Christmas L										
350	EMR Allotments F										
351	EMR Riparian OS										
352	EMR Climate Cha										
							689.85				689.85

Whitwick Parish Council
Monthly breakdown of Receipts and Payments
 All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

APPENDIX H-2

Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
PAYMENTS													
1 Income													
1050 VAT Refund													
1076 Precept													
1090 Grants/Donations Received													
1100 Bank Interest													
1200 Allotment Income / Thornborough Road													
1205 Allotment Inc / Walkers Flats													
1250 Bowling Green and Pavilion Hire													
1300 Whitwick Park Hall Hire													
1350 Other Income													
2 Salaries													
4000 Staff Salaries	6,889.48	6,918.46	7,450.52	14,666.14	6,935.85	7,538.87	6,911.30	7,543.89	6,381.16	6,272.50	6,686.80	20.00	84,214.97
4040 Employers NI	2,192.84		5,154.50	5,597.90	5,408.20	5,408.20	2,458.17		4,544.87	1,897.49	2,092.53		29,346.50
4050 Employers Pension	710.74		2,457.61	1,251.31	1,312.36	1,242.78	2,475.09		2,296.54	1,050.16	1,103.41		13,900.00
4055 Other Employment													3,000.00
3 Administration													
4110 Stationery / Postage / Consumables	46.96			160.85	215.23		42.68	23.13		196.44	252.14	313.20	1,250.63
4120 Printing								32.21		15.86			48.07
4130 Bank Charges	13.35	10.65	9.90	13.80	12.60	11.40	10.95	15.00	12.00	10.95	12.90		133.50
4150 Parish Website							198.00						198.00
4160 Mapping Software													200.00
4170 Office Equipment				91.67		416.62	3,104.17				256.90		3,869.36
4180 Software Licenses/Support	694.80	118.00	664.73	118.00	406.40	262.20	355.83	524.56	272.50	319.20	396.34	277.20	4,409.76
4250 Internet/Phone	36.00	36.00	79.44	84.06	566.62	97.07	97.95	36.00	48.59	54.00	24.00		1,123.73
4310 Subscriptions and Memberships			1,463.70	277.43	47.00		41.66				379.00		2,208.79
4320 Insurance	15,800.00			10,592.16	225.00		1,190.00			472.50			10,592.16
4330 Audit	1,500.00												1,887.50
4335 GDPR	2,030.00												2,030.00
4340 Professional Fees	2,000.00						98.00			98.00	70.00		266.00
							98.00						1,734.00

Whitwick Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
4350 Staff Training	2,000.00											420.50		1,579.50
4360 Councillors Trainir	2,000.00								50.00			40.00		1,910.00
4370 Staff Recruitment	200.00													200.00
4380 Election Costs								15.00				2.65		2,482.35
4390 Other Administrati	2,500.00													
4 Community Initiative														
4510 VAS Scheme	1,000.00		80.00											920.00
4511 VAS Compliance	500.00													500.00
4512 Defibrillators														
4513 Flood Action Plan	500.00													500.00
4514 CCTV														
4515 Air Quality Monitor														
4520 Grit Bin Provision	1,272.00										194.90			1,077.10
4525 Benches														
4530 Newsletter and Mk	2,000.00			578.00	302.00	151.00						151.00		1,937.00
4540 Community Event:	1,000.00	155.12	195.29	31.50				302.00	151.00		302.00	212.20	125.00	719.11
4541 Remembrance Ev	1,500.00							220.34	200.00	33.33	200.00	19.99	125.00	598.66
4542 Christmas Lights	10,000.00	320.00						4,669.60	299.51	67.83	927.00	10,857.51		17,141.45
4550 Community Grant	2,250.00	250.00		500.00				500.00			695.00	19.00	250.00	1,500.00
4560 Other Community					5,636.00									6,350.00
5 Community Office														
4200 Electricity	4,000.00	611.53		375.92	55.51			387.96			548.68	124.62		2,104.22
4212 Water Charges	350.00	91.60		237.14			98.79			287.00			155.15	869.68
4220 Business Rates	1,100.00	79.83	84.00	84.00	84.00	84.00	84.00	84.00	84.00	84.00				751.83
4251 Internet/Phone	1,100.00	437.31	48.02						48.67	48.77	44.87	42.97	44.09	714.70
4260 Fire Extinguisher	200.00							20.05						20.05
4270 Security Servicing	200.00								97.00					97.00
4280 PAT Testing	100.00													100.00
4460 Repairs and Maint	1,000.00	234.98			65.00		94.00	54.17	2.91			250.00		701.06
6 Park Hall														
4201 Electricity	8,000.00			110.30	86.80			553.20			946.02	212.56		1,908.88

Whitwick Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
4210 Water Charges	900.00			989.13			905.14			2,601.95				4,496.22
4221 Business Rates	1,500.00	127.40	130.00	130.00	130.00	130.00	130.00	130.00	130.00	130.00	214.00			1,381.40
4252 Internet/Phone		12.00	12.00	12.00	12.00	12.00			12.00		12.00	12.00		96.00
4261 Fire Extinguisher	200.00						94.85							94.85
4271 Security Servicing									70.00					70.00
4281 PAT Testing	50.00													50.00
4311 Subscriptions and				70.00										70.00
4410 Waste Collection														
4420 Consumables	700.00				69.80	21.95		90.10			183.13		78.30	443.28
4430 Electrical Certifica														
4440 Sewer Pump Serv	1,000.00										320.98			320.98
4450 Boiler Servicing	250.00													250.00
4461 Repairs and Maint	3,000.00				105.00		326.22			53.99		41.25		526.46
7 Pavilion and Other E														
4202 Electricity	3,000.00			560.93	102.87			700.94			647.76	95.74		2,517.77
4211 Water Charges	2,500.00													2,500.00
4262 Fire Extinguisher								16.45						16.45
4282 PAT Testing	27.00													27.00
4462 Repairs and Maint	4,000.00	150.95		988.50					143.00	438.68			237.00	1,958.13
4480 Other Running Co														2,041.87
8 Railway Station Buil														
4283 PAT Testing	20.00													20.00
4451 Boiler Servicing	100.00											90.00		10.00
4463 Repairs and Maint	2,000.00													2,000.00
4490 Repairs and Rene														
9 Allotments														
4464 Repairs and Maint	600.00						600.00							600.00
4470 Annual Lease														
4570 Grants Paid Th Rc	520.00													520.00
4575 Grants Paid W File	300.00													300.00
10 Grounds Maintenar														

Whitwick Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
4312 Subscriptions and													
4710 Grounds Maintenance			10,968.05	21,936.10	10,968.05		22,411.10	10,968.05	21,936.10	10,968.05	10,968.05	10,968.05	121,123.55
4715 Grass Cutting/Stri													18,500.00
4720 Litter Pick/Bin Emj		12.00											12.00
4725 Shrubs / Flower D													27,000.00
4730 Park Ranger Serv		6,274.97											6,274.97
4735 Playground Insp /											450.00		450.00
4736 Bowling Green													7,810.00
4737 Other Grounds Me													-10,000.00
4740 Tree Inspection / £													
4741 Tree Maintenance									1,552.00				1,552.00
4743 Tree Planting													3,448.00
12 Land													
4465 Repairs and Maint			484.85	750.00		21.66	1,480.00	801.90	150.00	25.00			3,713.41
4600 Play Equipment									230.00				230.00
13 Parish Projects													
4610 Open Spaces Sigr													-3,713.41
4620 Park Entrance Int													19,770.00
4630 New Projects													
4631 Remembrance Ge						2,382.94		22.95	492.16				2,898.05
4635 Climate Change A													1,000.00
4640 Fencing - New anc													16,000.00
4650 Projects with Grar							500.00	960.00					-1,460.00
14 Earmarked Reserve													
330 EMR Elections													500.00
331 EMR Casual Electric													
332 EMR Capital Projec													
333 EMR Community B													
334 EMR Whitwick Parik													
335 EMR Grit Bins							689.85						689.85
336 EMR Community In													-689.85

Whitwick Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
337 EMR Park Hall Rei														
338 EMR Railway Static														
339 EMR Land Repair														
340 EMR Fencing														
341 EMR Poppies on Lz														
342 EMR Pavilion Repa														
343 EMR Community O														
344 EMR Community Pi														
345 EMR GDPR/Websit														
346 EMR Professional F														
347 EMR Trees														
348 EMR Open Spaces														
349 EMR Christmas Lig														
350 EMR Allotments Re														
351 EMR Riparian OS F														
352 EMR Climate Chan														
353 EMR Defibrilators														
	356,548.00	13,428.42	13,919.39	33,400.72	62,188.40	21,088.06	19,019.89	50,503.41	22,015.78	17,301.21	39,788.80	35,503.96	12,592.99	
														Total: 340,751.03
														Variance: 15,796.97

Whitwick Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
RECEIPTS														
1 Income														
1050 VAT Refund														
1076 Precept	331,925.00	165,962.50					165,962.50							331,925.00
1090 Grants/Donations												60.00		60.00
1100 Bank Interest	10,000.00	859.91	825.23	903.88	790.78	807.85	858.17		765.66	808.76	746.34	725.95	649.63	8,742.16
1200 Allotment Income	1,040.00													
1205 Allotment Inc / Wa	583.00													
1250 Bowling Green an	1,000.00													
1300 Whitwick Park Hal	12,000.00	343.87	1,941.00	2,716.00	1,745.00	1,937.00	2,188.00	2,588.34	1,431.00	1,788.00	1,380.00	1,648.00	2,003.00	21,709.21
1350 Other Income							1,000.00							1,000.00
2 Salaries														
4000 Staff Salaries														
4040 Employers NI														
4050 Employers Pensio														
4055 Other Employmen														
3 Administration														
4110 Stationery / Posta														
4120 Printing														
4130 Bank Charges														
4150 Parish Website														
4160 Mapping Software														
4170 Office Equipment														
4180 Software Licenses														
4250 Internet/Phone														
4310 Subscriptions and														
4320 Insurance														
4330 Audit														
4335 GDPR														
4340 Professional Fees														

Whitwick Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
4350 Staff Training													
4360 Councillors Trainir													
4370 Staff Recruitment													
4380 Election Costs													
4390 Other Administrati													
4 Community Initiative													
4510 VAS Scheme													
4511 VAS Compliance													
4512 Defibrilators													
4513 Flood Action Plan													
4514 CCTV									2,000.00				2,000.00
4515 Air Quality Monitor													
4520 Grit Bin Provision													
4525 Benches													
4530 Newsletter and Me													
4540 Community Event													
4541 Remembrance Ev													
4542 Christmas Lights													
4550 Community Grant													
4560 Other Community													
5 Community Office													
4200 Electricity													
4212 Water Charges													
4220 Business Rates													
4251 Internet/Phone													
4260 Fire Extinguisher													
4270 Security Servicing													
4280 PAT Testing													
4460 Repairs and Maint													
6 Park Hall													
4201 Electricity													

Whitwick Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
4210 Water Charges													
4221 Business Rates													
4252 Internet/Phone													
4261 Fire Extinguisher													
4271 Security Servicing													
4281 PAT Testing													
4311 Subscriptions and													
4410 Waste Collection													
4420 Consumables													
4430 Electrical Certifica													
4440 Sewer Pump Serv													
4450 Boiler Servicing													
4461 Repairs and Maint													
7 Pavilion and Other E													
4202 Electricity													
4211 Water Charges													
4262 Fire Extinguisher													
4282 PAT Testing													
4462 Repairs and Maint													
4480 Other Running Co													
8 Railway Station Buil													
4283 PAT Testing													
4451 Boiler Servicing													
4463 Repairs and Maint													
4490 Repairs and Rene													
9 Allotments													
4464 Repairs and Maint													
4470 Annual Lease													
4570 Grants Paid Th Rc													
4575 Grants Paid W File													
10 Grounds Maintenan													

Whitwick Parish Council
Monthly breakdown of Receipts and Payments
 All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
4312 Subscriptions and													
4710 Grounds Maintene													
4715 Grass Cutting/Stri													
4720 Litter Pick/Bin Emj													
4725 Shrubs / Flower D													
4730 Park Ranger Serv													
4735 Playground Insp /													
4736 Bowling Green													
4737 Other Grounds Me													
4740 Tree Inspection / £													
4741 Tree Maintenance													
4743 Tree Planting													
12 Land													
4465 Repairs and Maint													
4600 Play Equipment													
13 Parish Projects													
4610 Open Spaces Sigr													
4620 Park Entrance Int													
4630 New Projects													
4631 Remembrance Ge													
4635 Climate Change A													
4640 Fencing - New anc													
4650 Projects with Gar													
14 Earmarked Reserve													
330 EMR Elections													
331 EMR Casual Electric													
332 EMR Capital Projec													
333 EMR Community B													
334 EMR Whitwick Par													
335 EMR Grit Bins													
336 EMR Community In													

Whitwick Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
337 EMR Park Hall Rei														
338 EMR Railway Static														
339 EMR Land Repair														
340 EMR Fencing														
341 EMR Poppies on Lz														
342 EMR Pavilion Repa														
343 EMR Community O														
344 EMR Community Pi														
345 EMR GDPR/Websit														
346 EMR Professional F														
347 EMR Trees														
348 EMR Open Spaces														
349 EMR Christmas Lig														
350 EMR Allotments Re														
351 EMR Riparian OS F														
352 EMR Climate Chan														
353 EMR Defibrilators														
	356,548.00	167,166.28	2,766.23	3,619.88	2,535.78	2,744.85	170,008.67	2,588.34	2,196.66	4,596.76	2,126.34	2,433.95	2,652.63	
														Total: 365,436.37
														Variance: 8,888.37

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Whitwick Parish Council
Reserves Balance up to 18th Mar 2026
2025-2026

APPENDIX I

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
EMR Elections	8,000.00				8,000.00
EMR Casual Elections					0.00
EMR Capital Projects	20,000.00				20,000.00
EMR Whitwick Park Improvements	10,000.00				10,000.00
EMR Grit Bins	2,000.00		689.85		1,310.15
EMR Community Initiatives	2,000.00				2,000.00
EMR Fencing	3,000.00				3,000.00
EMR Remembrance	500.00				500.00
EMR Community Office	20,000.00				20,000.00
EMR Community Projects					0.00
EMR GDPR/Website	4,895.24				4,895.24
EMR Professional Fees	12,744.67				12,744.67
EMR Trees	10,000.00				10,000.00
EMR Open Spaces Signage	9,064.00				9,064.00
EMR Christmas Lights	3,000.00	5,000.00			8,000.00
EMR Allotments Repairs & Renew					0.00
EMR Riparian OS Flood Risk	10,000.00				10,000.00
EMR Climate Change Action Fund	3,000.00				3,000.00
EMR Community Benches					0.00
EMR Park Hall Renewal & Repair					0.00
EMR Railway Station Building					0.00
EMR Land Repair & Renewal					0.00
EMR Pavilion Repair & Renewals					0.00
EMR Defibrillators		1,500.00			1,500.00
Total Earmarked	118,203.91	6,500.00	689.85		124,014.06
TOTAL RESERVE	118,203.91	6,500.00	689.85		124,014.06
GENERAL FUND					269,569.62
TOTAL FUNDS					393,583.68