



\*DRAFT MINUTES - These minutes are draft only, until approved by the next meeting of the Parish Council.

## **Property Management and General Purposes Meeting** **Thursday 6<sup>th</sup> November 2025 7pm**

**Meeting Date:** 6<sup>th</sup> Nov 2025

**Meeting Location:** Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville, Leics LE67 5HB

**Meeting Start Time:** 7:04 PM

**Meeting Close Time:** 7.56 PM

**Councillors Present:**

- Cllr Anthony Barker (Chair), Cllr Audrey Barker, Cllr Andy Roach, Cllr Ray Woodward, Cllr P Casson.

**Officers Present:**

- Hollie Seager, Deputy Clerk

**Public Attendees:**

- 1 member of the public

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### **25-329 APOLOGIES**

Two apologies received:

Jacqui McNeice - illness.

Cllr P Moulton – District Councillor meeting.

**RESOLVED: All members accepted and approved the apologies.**

### **25-330 DECLARATIONS OF INTEREST**

Cllr Anthony Barker declared a **registerable interest** in

- all matters relating to North West Leicestershire District Council as a District Councillor

Cllr Audrey Barker declared a **registerable interest**

- as a member of Whitwick Historical Group

Cllr Roach had nothing to declare.

Cllr Woodward declared a **registerable interest** as

- a member of Whitwick Historical Group
- in the Quarry Liaison Group
- Cllr R Woodward asked for a registerable interest as Director of Holly Hayes Wood to be removed as he has stepped down.

Cllr P Casson had nothing to declare.

## **25-331 PUBLIC PARTICIPATION SESSION**

No comments from the public.

## **25-332 MINUTES – APPENDIX A**

To approve and sign the minutes of the Property Maintenance and General Purposes Committee meeting held on Thursday 4<sup>th</sup> Sept 2025.

**RESOLVED: Members resolved to accept the minutes as a true and accurate record.**

Cllr R Woodward proposed. Cllr P Casson seconded. All voted. Carried.

## **LAND MATTERS UPDATE – King George’s Field**

*N.B. When acting as a charity trustee, it must always put the interest of the charity before the interests of the Parish Council*

To receive and note the Deputy Clerk’s report for items below:

## **25-333 BIRD MOUTH FENCING – APPENDIX B**

To approve the listed actions for the bird mouths fencing in the following areas:

1. Whitwick Park
2. Bridle Road
3. Walker Flats Allotments

**RESOLVED: Members resolved to remove the bird mouth fencing at Whitwick Park. Retain and repair the bird mouth fencing at Bridle Road, using the good materials from Whitwick Park and to agree with Walkers Flats for them to maintain the bird mouth fencing at the allotments and add this into their management agreement as their maintenance cost.**

Proposed Cllr Anthony Barker. Seconded Cllr R Woodward. All in favour. Carried.

## **25-334 WHITWICK PARK MEMORIAL GARDEN FENCING – APPENDIX C**

To approve the installation of fencing on the left side of the memorial garden backing onto the toilet/tennis court area.

**RESOLVED: Members resolved to install the security fencing to the left side of the memorial garden and plant holly bushes in front of them to mature to secure off the area.**

Cllr Anthony Barker proposed. Cllr A Roach seconded. All voted. Carried.

## **25-335 TREE SURVEY - 2026**

Upcoming tree survey Jan 2026.

Deputy clerk informed members that remedial works at priority level 2 needed to be completed within 12 months of the tree survey. As a PMGP committee we need to recommend to full council a yearly amount to put into the budget to create a Tree Maintenance fund.

**RESOLVED: Members resolved to recommend to Full Council £3000 per year into a tree maintenance fund.**

Cllr A Roach proposed. Cllr Audrey Barker seconded. All in favour. Carried.

## **25-336 TREES – WPC 005/006 ASHFORD ROAD/THOMAS ROAD OPEN SPACE – APPENDIX D**

Members were presented the Deputy Clerk report based on the arborist report. On the back of the arborist advice, members agreed to follow the arborist advice.

Tindle tree care advice per tree on land WPC 005 & 006.

- Tree 2 – Goat Willow – REMOVE – too close to property boundary
- Tree 4 – Goat Willow – REMOVE
- Tree 6 - REMOVE – goat willow, boxed in, bordering neighbouring garages and not good specimen (directly next to 7)
- Tree 7 – REMOVE – goat willow, boxed in, bordering neighbouring garages and not good specimen (directly next to 6)
- Tree 8 – wild cherry, root heaved into oak tree – REMOVE
- Tree 9 – Goat Willow – reduce to 50%

5 trees to be removed and one to be reduced as per the above overview.

**RESOLVED: Members resolved to follow the arborist advice as per the report.**

**Cllr A Roach proposed. Cllr R Woodward seconded. Cllr Anthony Barker abstained.  
Carried.**

### **25-337 WINTER PLANTING SCHEME – APPENDIX E**

To approve a small winter planting scheme.

With such good feedback from the summer one, we feel it is quite bare at the roundabout and at the mining wheel. A small winter planting scheme to be added. Will be in situ end November to April. Summer ones will then come end of May to October.

**RESOLVED: Members resolved to install a small winter planting scheme.**

**Cllr R Woodward proposed. Cllr P Casson seconded. All voted. Carried.**

### **25-338 BUDGET 2025 REVIEW – APPENDIX F**

To receive and review Deputy Clerk report on projects that were added to this year's budget recommendations to full council to complete / start.

**Received and noted by members.**

### **25-339 BUDGET 2026**

To discuss proposed maintenance and project budget and ideas for PMGP Committee for 2026, for the Deputy Clerk to obtain quotes and potential costs to bring to the January meeting for final approval and recommendation to Full Council.

- Picnic benches
- History boards – City of Dan, Memorial Garden
- Bowling green specialists
- Playground equipment – Whitwick Park and Holly Hayes
- Wooden entrance signs to village – there is currently no welcome to Whitwick sign on Spring Lane.
- Parish council branding / ownership signs
- Sign cleaning
- Painting of external park metal works
- Carr Hill Rock – play equipment
- Historical blue plaques around the village

### **25-340 DATE OF NEXT MEETING**

Thursday 20<sup>th</sup> November 2025 7pm – FULL COUNCIL MEETING

Thursday 8<sup>th</sup> January 2026 7pm – PMGP MEETING – Cllr R Woodward has gave his apologies in advance of this meeting due to holiday.

**25-341 FUTURE AGENDA ITEMS**

To note that all future agenda items should be raised with the Parish Clerk for consideration.

Deputy Clerk informed members grounds maintenance contract will be coming up for renewal.  
Please bring to January meeting notes / ideas / improvements etc to add to the next contract.

Meeting closed 19.56pm.

Chairman's Signature: ..... *ABarker* .....

Chairman Name: ..... *A. BARKER* .....

Date Signed: ..... *22-1-26* .....