



*DRAFT MINUTES - These minutes are draft only, until approved by the next meeting of the Parish Council.

Property Management and General Purposes Meeting Thursday 4th Sept 7pm

Meeting Date: 4th Sept 2025

Meeting Location: Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville, Leics LE67 5HB

Meeting Start Time: 7:04 PM

Councillors Present:

- Cllr Anthony Barker (Chair), Cllr Audrey Barker, Cllr Andy Roach, Cllr Ray Woodward, Cllr Peter Moul.

Officers Present:

- Hollie Seager, Deputy Clerk

Public Attendees:

- 2 members of the public
- Jackie McNeice (non-council PMGP member)

25-269 APOLOGIES

One apology received – Cllr P Casson due to work commitments.

RESOLVED: All members accepted and approved the apologies.

25-270 DECLARATIONS OF INTEREST

Cllr Anthony Barker declared a **registerable interest** in

- all matters relating to North West Leicestershire District Council as a District Councillor
- a registerable interest as a Director of Holly Hayes Woods
- a registerable interest as a member of Whitwick Historical Society

Cllr Audrey Barker declared a **registerable interest**

- as a member of Whitwick Historical Group

Cllr Roach had nothing to declare.

Cllr Woodward declared a **registerable interest** as

- a member of Whitwick Historical Group
- in the Quarry Liaison Group
- Cllr R Woodward asked for a registerable interest as Director of Holly Hayes Wood to be removed as he has stepped down.

Cllr P Moul declared a **registerable interest** as

- All matters relating to North West Leicestershire as a District Councillor.

Chairs signature..... *aBarker*

Date: *6-11-25*

25-271 PUBLIC PARTICIPATION SESSION

1 Member of the public asked about the work that was taking place at the Whitwick Historical Group building.

Had there been any damage to the WHG building as the foundations had been dug very low?

Cllr P Moulton confirmed there had been no damage to the WHG building after he had visited recently. The builders will be 'making good' the walkway down once work is completed.

The 2 parking spaces on the front of WHG will be Whitwick Parish Councils and a formal declaration will be built into the plans to confirm this.

25-272 MINUTES

To approve and sign the minutes of the Property Maintenance and General Purposes Committee meeting held on Thursday 4th July 2025.

RESOLVED: Members resolved to accept the minutes as a true and accurate record.

Proposed: Cllr P Moulton. Seconded: Jackie McNeice. All voted.

25-273 PARISH WARDEN REPORTS

Reports received and noted.

Cllr P Moulton queried the 'A – D' rating, with A being excellent. If we are marking them as excellent there is never any room for improvement. 'Excellent' implies the work completed has gone above and beyond. Members agreed to adopt a 1-10 scoring system for the KPI reports instead, 1 being needing extreme attention, 10 being excellent.

RESOLVED: Deputy Clerk to inform the Parish Warden and Admin can recreate the KPI scoring sheet for distribution.

25-274 GROUNDS MAINTENANCE

To receive two reports from the Clerk.

Cllr Anthony Barker and Cllr P Moulton expressed they would have liked to have attended the meeting.

Cllr P Moulton would like to have notifications of when the renovations on the Bowls Club are completed.

September it is due to be re-seeded and top dressed. Deputy Clerk will ask for JR Landscaping to inform the office when the work has been completed so we can inform Cllr Moulton.

Proposal of review of rangers on attached report:

Director 1 and his team on site 1-2 days a week, exclusively in Whitwick, with the other ranger present for the other 3 mornings, and monitor over a period of 3 months (Oct, Nov and Dec)

Ranger to still cover opening and locking up.

After the 3-month period is over, to re-report back to the PMGP committee of improvements / further discussions around ranger duties.

RESOLVED: to go with the above recommendation. Proposed Cllr Anthony Barker. Seconded Cllr R Woodward. 3 abstentions. Vote goes to Chair, and the Chair carried the initial proposal.

Proposal 2 – security on attached report:

To erect fencing around toilet block area of the park.

RESOLVED: To obtain quotes for fencing around the Whitwick Park toilet blocks to help protect from vandalism that runs round the bowling green to the far edge of the toilets.

Proposed: Cllr Audrey Barker. Seconded: Cllr P Moulton. All voted.

25-275 PLANTSCAPE QUOTE

Members agreed and approved the 2026 planting scheme as per the appendix.

Chairs signature.....*ABarker*.....

Date.....*6-11-25*².....

RESOLVED: to approve the quote and commence arrangements for 2026 install.

Proposed: Cllr Anthony Barker. Seconded: Cllr P Moulton. All voted.

25-276 NAME CHANGE OF COMMITTEE

Members disagreed to change the name of the committee and deferred this item.

25-277 WHITWICK PARK YOUTH ISSUES

Noted.

25-278 WHITWICK PARK OPENING TIMES

Members did not want to change the park closing times to 'dusk and agreed to keep them as they are.

25-279 TREE MAINTENANCE – WPC.006 Land at Ashford Road/Thomas Road

Members objected to removing the 4 trees and re-planting 4 trees near non-residential properties.

Members discussed at length, they do not like removing trees and would like a professional arborist to do a site visit for a second opinion. On advice of professional arborist and allowances within the budget, the options are to cut the tree back in line with the boundary or remove the tree.

RESOLVED: Gain professional advice from the arborist, once received make an informed decision on the appropriate action for the tree.

Proposed: Cllr P Moulton. Seconded: Cllr R Woodward. All voted.

25-280 BRIERS WAY RESIDENT ISSUES

Reports read and noted.

Cllr R Woodard proposed to remove the bench. No seconder. Proposal fell.

RESOLVED: Members agreed to uphold the previous minutes decision of 3rd Feb 2022, and the bench will remain in situ.

Members asked the Deputy Clerk to write to the resident to inform them of the decision and for her to keep a diary of any anti-social behaviour along with any reported crimes that she would be provided with a crime reference number for.

No action is to be taken on the tree at present, members are happy for the resident to prune the slight overhanging tree as they have done in previous years.

25-281 PROJECTS UPDATE

Noted by members.

25-282 DATE OF NEXT PMGP MEETING

Thursday 6th November 7pm

25-283 FUTURE AGENDA ITEMS

To note that all future agenda items should be raised with the Parish Clerk for consideration.

Meeting closed 8:35pm.

N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.

Standing Order 5.8 states: "Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted." The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being

recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.

25-276 NAME CHANGE OF COMMITTEE

Members discussed to change the name of the committee and decided to do so.

25-277 WHITWICK PARK YOUTH ISSUES

Noted.

25-278 WHITWICK PARK OPENING TIMES

Members did not want to change the park closing times to dusk and agreed to keep them as they are.

25-279 TREE MAINTENANCE - WPC 005 Land at Atrford Road/Thomas Road

Members objected to removing the trees and re-planting 4 trees near non-residential properties. Members discussed at length, they do not like removing trees and would like a professional arborist to do a tree audit for a second opinion. On advice of professional arborist and arborist within the budget, the options are to cut the tree back in line with the boundary or remove the tree.

RESOLVED: Gain professional advice from the arborist once received make an informed decision on the appropriate action for the tree.

Proposed: Cllr R. Munn, Seconded: Cllr R. Woodward. All voted.

25-280 BRIERS WAY RESIDENT ISSUES

Reports read and noted.

Cllr R. Woodard proposed to remove the bench. No recorded. Proposed fell.

RESOLVED: Members agreed to uphold the previous minutes decision of 3rd Feb 2022, and the bench will remain in situ.

Members asked the Deputy Chair to write to the resident to inform them of the decision and for her to keep a diary of any anti-social behaviour along with any reported crimes that she would be provided with a crime reference number for. No action is to be taken on the case as present members are happy for the resident to pursue the matter overhanging trees as they have done in previous years.

25-281 PROJECTS UPDATE

Noted by members.

25-282 DATE OF NEXT PMGR MEETING

Thursday 8th November 7pm

25-283 FUTURE AGENDA ITEMS

To note that all future agenda items should be raised with the Parish Clerk for consideration.

Meeting closed 8:25pm.

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Chairs Signature..... *ABarker*

ABarker

Date: *6-11-22*