



Thursday 13th November 2025

To: The Members of Whitwick Parish Council

(Chair Sue Colledge, Cllr Audrey Barker, Cllr Tony Barker, Cllr Elijah Bennett, Cllr Amanda Briers, Cllr Phil Casson, Cllr Tony Gillard, Cllr Peter Moulton, Cllr Andy Roach Cllr Ray Woodward, Cllr Michael Wyatt)

Dear Councillors,

NOTICE OF COUNCIL MEETING

I hereby give notice that the next full council meeting of Whitwick Parish Council will be held at:

**Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville,
Leicestershire LE67 5HB on**

Thursday 20th November 2025 at 7.00pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The public and press are invited to attend meetings of the Parish Council.

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

To view the full agenda, please visit www.whitwickpc.org or contact our office team for a copy on 01530 459527 or email clerk@whitwickparishcouncil.gov.uk.

Sharon Kaye
Parish Clerk

AGENDA

25-342 APOLOGIES

To receive and approve apologies for absence.

25-343 DECLARATIONS OF INTEREST

To receive any declarations of interest in regard to any agenda items.

25-344 COMMUNITY POLICING

Attendance at meeting by local PCSO or to receive and note any current report, if available.

Dates of future beat surgeries to be provided.

25-345 PUBLIC PARTICIPATION SESSION

To receive representation and questions from the public in respect of items of business on the agenda.

25-346 COUNTY COUNCILLOR REPORT

To receive a report from the County Councillor, if any.

25-347 DISTRICT COUNCILLOR'S REPORT

To receive reports from District Councillors, if any.

25-348 PLANNING APPLICATIONS

To comment on the latest planning applications, received as a consultee from NWLDC, in addition to any applications received up to the meeting date.

14/10/25 - **25/01233/FUL - 108 St Bernards Road Whitwick Coalville Leicestershire** - Erection of a single-storey rear extension, first floor hip to gable extension to rear roof slope and new dormer to the side (western) extended roof slope, rendering to the main dwellinghouse and replacement windows – comments due 28/10/25. Ward - Holly Hayes - Cllr Tony Gillard. Case officer - Kay Last.

20/10/25 - **25/01258/VCI - 288 Hall Lane Whitwick Coalville Leicestershire** - Amendments to conditions 2 and 3 of planning permission 25/00428/FUL which was for the erection of a single storey side extension with flat roof to change to the depth of the extension from 7.220 metres to 7.408 metres, increase in the height of the extension from 2.260 metres to 2.599 metres (eaves) and 2.560 to 2.999 metres (height of flat roof) with changes to the materials on the front and rear elevations from facing brickwork to brick slips to match those on the existing dwellinghouse in terms of type, texture and colour. Comments due 10/11/25. Ward - Broom Leys - Cllr Lee Windram. Case Officer - Kay Last.

27/10/25 - **25/01472/FUL - 20 King Richards Hill Whitwick Coalville Leicestershire** - Erection of single storey side extension, covered porch and conversion of existing garage to form habitable living space. Comments due 17/11/25. Ward - Holly Hayes - Cllr Tony Gillard. Case Officer - David Pratt.

25-349 COUNCIL MEETING MINUTES

To approve the minutes of the Council meeting, held on:

18th September 2025

16th October 2025

25-350 PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE MINUTES

To note the minutes of the PMGP Committee meeting held on Thursday 4th September 2025, approved on 6th November 2025.

25-351 COMMUNITY PROJECTS – VEHICLE ACTIVATED SIGNS (VAS)

To note the latest data published on <https://whitwickpc.org.uk/news/>

25-352 COMMUNITY PROJECTS – REMEMBRANCE PARADE

To receive an update from the Parish Clerk.

25-353 COMMUNITY PROJECTS – CHRISTMAS LIGHTS

To receive an update from the Parish Clerk.

25-354 COMMUNITY PROJECTS – WOODSTOCK CHRISTMAS EVENT AT THE BLACK HORSE

To receive an update from the Parish Clerk.

25-355 COMMUNITY PROJECTS – CCTV

To receive an update from the Parish Clerk.

25-356 COMMUNITY PROJECTS - DEFIBRILATORS

To receive an update from the Parish Clerk.

25-357 COMMUNITY PROJECTS – REMEMBRANCE GARDEN

To receive an update from the Parish Clerk.

25-358 LOCAL COUNCIL AWARD SCHEME

To approve the registration and fee for the Bronze level of the Local Council Award Scheme.

25-359 STAFF UNIFORM

To approve the purchase of staff uniform.

25-360 INSURANCE – COMMERCIAL COMBINED INSURANCE POLICY REPORT

To note the Parish Clerk's Insurance Policies Report.

25-361 INSURANCE – BUILDING VALUATIONS

To approve the recommended changes to building valuations for insurance policies.

25-362 INSURANCE – CYBER INSURANCE POLICY

To approve the Cyber Insurance Policy quote.

25-363 CONSULTATIONS - COMMUNITY GOVERNANCE REVIEW

To receive an update from the Parish Clerk.

35-364 FINANCE – BANK BALANCES

To note the latest bank balances and approve and sign the bank reconciliations.

35-365 FINANCE – INCOME & EXPENDITURE

To note the income and expenditure reports.

35-366 FINANCE – PAYMENTS

To approve payments to be made.

35-367 FINANCE – YEAR TO DATE BUDGET REPORT

To receive and comment on the year to date budget report.

35-368 FINANCE – EXTERNAL AUDIT

To receive an update from the Parish Clerk.

25-369 DATE OF NEXT COUNCIL MEETING

Thursday 15th January 2026 7pm at Whitwick Park Hall

Thursday 19th February 2026 7pm at Whitwick Park Hall

25-370 FUTURE AGENDA ITEMS

To note that all future agenda items should be raised with the Parish Clerk for consideration.

N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.

Standing Order 5.8 states: Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted.” The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.