



*Whitwick Community Office, 3a Market Place, Whitwick, Coalville, Leics LE67 5DT
Phone: 01530 459527 Email: clerk@whitwickpc.org.uk Website: www.whitwickpc.org.uk*

To: The Members of Property Management and General Purposes

(Chair Cllr Tony Barker, Cllr Phil Casson, Cllr Peter Moulton, Cllr Andy Roach and Cllr Ray Woodward)

Dear Chairman and committee members,

**NOTICE OF PROPERTY MANAGEMENT AND GENERAL
PURPOSES MEETING
WHITWICK PARISH COUNCIL**

I hereby give notice that the next extraordinary meeting of Whitwick Parish Council will be held at:

**Whitwick Park Hall, Whitwick Park, North Street, Whitwick,
Coalville, Leicestershire LE67 5HB on**

Thursday 5th June 2025 at 7.00pm

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

**The public and press are invited to attend meetings of the
Parish Council.**

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

To view the full agenda, please visit www.whitwickpc.org or contact our office team for a copy on 01530 459527 or email clerk@whitwickparishcouncil.gov.uk.

Yours faithfully,

Sharon Kaye
Parish Clerk

*Whitwick Community Office, 3a Market Place, Whitwick, Coalville, LE67 5DT
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AGENDA

1. ELECTION OF CHAIRMAN FOR 2025/2026

To elect the Chairman for 2025/2026 and to sign the Declaration of Acceptance of Office.

2. APOLOGIES

To receive apologies for absence.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest regarding any agenda items.

4. PUBLIC PARTICIPATION SESSION

To receive representation and questions from the public in respect of items of business on the agenda.

5. MINUTES – APPENDIX A

To approve and sign the minutes of the Property Maintenance and General Purposes Committee meeting held on Thursday 13th March 2025.

6. CHAIRS REPORT

To receive a report from the Chair, if any.

7. JR LANDSCAPING

To present an update on the maintenance contract.

8. PLANT SCAPE PLANTERS

To receive and note the update on the installation of the Parish Planters.

9. ENCROACHMENTS OF PARISH LAND – *TO BE TABLED*

To update and approve action on land encroachment.

10. BRIARS WAY STONING – APPENDIX B

To approve action on this area, to weed spray, membrane and stone.

11. PARISH WARDEN REPORTS – APPENDIX C

To present the last two months of Parish Warden reports to the PMGP Committee.

12. PLAYGROUND INSPECTION REPORTS – APPENDIX D

To present the last 6 months of Playground Inspection reports to the PMGP Committee.

13. MAINTENANCE TASK LIST AND BLOCKERS

To approve the use of a 'handyman' business to help with small maintenance jobs.
Routine maintenance tasks up to £500 under clerks delegated powers under TOR for PMGP committee.

14. BINS/BRANDING – APPENDIX E

To approve quotes for installation of 2 extra bins in the Parish branded with WPC logo.

15. LAND MATTERS UPDATE – King George's Field

N.B. When acting as a charity trustee, it must always put the interest of the charity before the interests of the Parish Council

To receive and note the Deputy Clerk's report for items below:

WHITWICK PARK

a) **APPENDIX F** - Surfacing – to approve quote for re-surfacing of the play areas.

- b) **APPENDIX G** - Driveway – to approve a quote to repair the driveway potholes
- c) **APPENDIX H** - Storage container – to approve quotes for the use of a storage container

18. BUILDINGS MANAGEMENT UPDATE – All Owned Buildings

To receive and note the Parish Clerk's report for items below:

PAVILION, TOILETS, OUTBUILDINGS AT WHITWICK PARK

- a) Repairs to Whitwick Park Toilet block – **TO BE TABLED**
- b) CCTV at toilets

19. PROJECTS UPDATE

To receive and note the Deputy Clerk's report for items below:

- a) Projects in progress/progressing
- b) Future dated projects

N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.

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All minutes are deemed as draft until formally approved and signed

MINUTES of the MEETING of the PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE held on Thursday 13th March 2025 at 7.00pm, at Park Hall, Whitwick Park, North Street, Whitwick, Coalville, Leicestershire LE67 5DB

Committee Present:

Councillor R Woodward (Chair), Councillor A Barker, Councillor P Moulton, Cllr P Casson, Cllr A Roach

Officer's Present:

Hollie Seager (Deputy Clerk) Sharon Kaye (Parish Clerk)

Public present: 1

25-090 APOLOGIES

No apologies.

25-091 DECLARATIONS OF INTEREST

Cllr Woodward declared a registerable interest as a Director of Holly Hayes Woods a registerable interest as a member of Whitwick Historical Group and a registerable interest in the Quarry Liaison Group.

Cllr A Barker declared a registerable interest in all matters relating to North West Leicestershire District Council as a District Councillor of the Hermitage Ward, a registerable interest as a Director of Holly Hayes Wood, a member of the Whitwick Historical Group, a registerable interest as a signature on Walker Flat Allotments.

Cllr P Moulton declared a registerable interest in Whitwick Historical Group as a Link Councillor and a member, Whitwick Bowls Club as a Link Councillor and as a member, Thornborough Road Allotment Society as a Link Councillor, Walker Flat Allotment Society as a Link Councillor, Whitwick Action Group as a member, and all matters relating to Northwest Leicestershire District Council as a ward member for Thornborough Ward.

Cllr P Casson had nothing to declare.

Cllr A Roach had nothing to declare.

25-092 MINUTES

RESOLVED: The minutes of the Property Management & General Purposes Committee on Thursday January 9th, 2025, approved as a true and correct record and signed by the Chairman.

Cllr A Roach proposed. Cllr R Woodward seconded. Moved.

25-093 PUBLIC PARTICIPATION SESSION

No public comments

25-094 VACANCY FOR NON-COUNCIL MEMBER TO JOIN PMGP

Advert has been out, no applicants yet. NOTED.

25-095 CHAIRS REPORT

Chair reported that he had been to Hilary Crescent to view the encroachment and that he had taken photographs that he presented to the members.

CHAIR SIGNATURE:.....

DATE:.....

25-096 JR LANDSCAPING CONTRACT

Clerk and Deputy Clerk have had a discussion regarding the contract and the costs. They have created a full spreadsheet breakdown of costs against contract / tender. Deputy Clerk and Clerk will now arrange a meeting with the Groundworks contractors to discuss and progress further. Cllr A Barker and Cllr P Moulton (as acting Chair of the council) requested to sit in on the meeting with JR Landscaping when it is arranged.

25-097 ENCROACHMENTS OF PARISH LAND – APPENDIX B

Parish online map presented to the members of the area.
Pictures taken by Deputy Clerk and Chairman presented to members.

RESOLVED: Send a solicitor's letter to the residents of the houses that have encroached on the land and a blanket letter to other residents to inform them of the action we are taking.

Cllr Roach proposed. Cllr P Moulton seconded. Moved.

25-098 FENCE PANELS – ELMS CLOSE

2 fence panels down at Elms Close, unsure if the Parish Land includes the fence boundary, however for the small cost of fixing it, Deputy Clerk recommended fixing them. Cllr P Moulton suggested to contact Land Registry and if no one has a claim to that boundary, can we apply. Deputy Clerk will action.

RESOLVED: Fix the two fence panels that are down. JR Landscaping have agreed to fit the panels with no labour charge.

Cllr A Barker proposed. Cllr R Woodward seconded. Moved.

25-099 REMEMBRANCE GARDEN SCHEME UPDATE

Informed members that Deputy Clerk and Clerk attended a meeting with Lush Design on 12th March 2025 for initial design. Lush Design will be coming to the full council meeting on 20th March 2025 to present to full council. **NOTED.**

25-100 PLANTING SCHEMES – APPENDIX D (BROCHURE)

25-101 NEW PADLOCKS

'A' padlocks are no longer fit for purpose. We need to buy new padlocks for all the 'A' we currently have. A is ONLY used around Whitwick Park. The padlocks we currently have in the office are not usable as one key does not open all and it is not physically viable to hold many different keys for each lock. Cllr P Moulton suggested to sell off the locks we currently have in the office that cannot be used. Members agreed.

RESOLVED: Cllr A Barker approved the spend for new padlocks. Deputy clerk is to forward the padlocks and the cost to all members once ordered.

25-102 STAFF SAFETY – OFFICE AND OFFSITE – APPENDIX E & F

Recommendation from staffing:

- Ring doorbell and Echo Show for the office – the office staff cannot see who is at the door of the office and would like a recording ring doorbell and camera inside so they can monitor this and also record any evidence they need of any behaviour that is not acceptable.
- Deputy Clerk mobile phone – needs a work mobile phone as getting calls from residents on her personal mobile that she has had to use. Contractors also need to be able to contact her when working from home.

RESOLVED: Ring doorbell – Cllr A Roach proposed. Cllr P Casson seconded. **MOVED.**

RESOLVED: Mobile phone – Cllr R Woodward proposed. Cllr A Roach seconded. **MOVED.**

CHAIR SIGNATURE:.....

DATE:.....

25-103 GRANTS

Grants received but not yet used.
 3 x Grit bins from MHF fund via Cllr T Gillard.
 3 approved locations.

RESOLVED: Deputy Clerk to order the 3 grit bins for the approved locations (2 x St Bernards Road and 1 x Hall Lane onto George Street)
 Complete application for an additional location (Clarke Close)
Cllr A Roach proposed, Cllr A Barker seconded, Moved.

25-104 ALLOTMENT AGREEMENTS

WFAS (Walker Flat Allotments) have sent their requested information to the Parish Office and the Clerk and Deputy Clerk have written the new management agreement, just needs to be signed by both parties.
 TRAS (Thornborough Road Allotments) have a meeting with Cllr P Moulton as link councillor on 22nd March 2025. Await further update.

25-105 BINS – APPENDIX G

More bins needed on play areas (Holly Hayes and Robinson Road) especially now summer is coming up. These sites only have small dog fouling bins, and they are regularly overflowing. Quote from NWLDC presented. Members agreed they would like GREEN bins as that differentiates between NWLDC and Parish.

RESOLVED: Deputy Clerk to get quote on green bins.

25-106 BRANDING

Whenever the parish council put something in place (a bench or a flower display etc.) we would like a branded plaque or small sign to state – ‘this item is provided to the village by the Parish Council’

RESOLVED: Members agreed. To get quotes for plaques and start displaying them.
Cllr A Roach proposed, Cllr A Barker seconded. Moved.

25-107 LAND MATTERS UPDATE – King George’s Field

N.B. When acting as a charity trustee, it must always put the interest of the charity before the interests of the Parish Council

To receive and note the Deputy Clerk’s report for items below:

WHITWICK PARK

- a) Mural wall repaint – Buber Nebz – awaiting Dan to contact us with quote for re-paint.
- b) New signage – erected, remove from agenda.
- c) New toddler slide – full park review required. Quote for new toddler slide to be obtained. DC to action.
- d) Surfaces – retrieve quotes for new surfacing where they have dilapidated. Cllr A Barker to attend meeting with company.

BUILDINGS MANAGEMENT UPDATE – All Owned Buildings

To receive and note the Parish Clerk’s report for items below:

PARK HALL

- a) Thermostat position – awaiting engineer to move, should be sometime this month.
- b) Outside sockets – work is booked at the Parish Office and at Park Hall for this month.
- c) Blinds at windows and doors – **APPENDIX H**

CHAIR SIGNATURE:.....

DATE:.....

To position blinds at the windows and French doors of Park Hall, numerous tenants had requested it. **REJECTED** by all members as had already been voted on at full council within the last 6 months.

PAVILION, TOILETS, OUTBUILDINGS AT WHITWICK PARK

- d) Repairs to Whitwick Park Toilet block –

Deputy Clerk presented the quotes for the toilets.

RESOLVED: Deputy Clerk to get a costing for 1 toilet block to be refurbed. 1 quote for anti-vandal, and 1 in standard fit.

COMMUNITY OFFICE

- e) Outside Sockets – taking place this month.

- f) Toilet light sensor / indoor socket – taking place this month.

OLD RAILWAY STATION

- g) Boiler update

RESOLVED: No longer re-siting the boiler at WHG until the current boiler breaks due to the extra piping, upheaval and cost. All agreed.

25-108 PROJECTS UPDATE

To receive and note the Parish Manager's report for items below:

- a) Projects in progress/progressing
- b) Future dated projects

Deputy Clerk presented a spreadsheet of current projects in progress and what is lined up for future PMGP projects. She will email to all councillors to view.

The chair declared the meeting closed 8:50pm.

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CHAIR SIGNATURE:.....

DATE:.....



**Building
Supplies**



Bank Details:
Account No: 88327000
Sort Code: 60-01-20

CASH SALE ACCOUNT
07756 869746
WHITWICK PARK HALL
NORTH ST
LE67 5HB

Brunel Way
Stephenson Industrial Estate
Coalville
Leicestershire
LE67 3HF
Tel: 01530 812128 Fax: 01530 830158

Station Avenue
Loughborough
Leicestershire
LE11 5DZ
Tel: 01509 264711 Fax: 01509 264723

CASH SALE ACCOUNT

www.prbuildingsupplies.co.uk
Email: info@prbuildingsupplies.co.uk
sales@prbuildingsupplies.co.uk
accounts@prbuildingsupplies.co.uk

Document

Quotation

Del Acc	Quote Date	Doc No
CAS001	02/06/25	1569739
Order No	Salesman	Ord Date
1569739	10	02/06/25
Inv Acc	Delivery Method	
CAS001	DELIVERED	
Terms		
CASH SALE		
Customer Order Reference		
QUOTE		

Part No	Quantity	Description	Unit	Price	Disc	Net Amount	V
AGG003C011	5.00	BULK (BAG) 20mm COTSWOLD CHIPPINGS INCLUDING NON RETURNABLE BULK BAG LARGE BAG CONTAINS A MINIMUM WEIGHT 850KG HALF BAG CONTAINS A MINIMUM WEIGHT 425KG	EA	55.00	0.00	275.00	2
DEX001	1.00	DELIVERY CHARGE	EACH	15.00	0.00	15.00	2
GROW-GWF45	3.00	Woven Geotextile Fabric - 4.5m x 11m Groundtex Woven Geo Fabric	PACK	34.95	0.00	104.85	2



Code	1	2	3
Rate %	0.00	20.00	5.00

Sub Total	394.85
Carriage	0.00
V A T	78.97

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue – can be emailed.)

OPEN SPACE ID	004	011	012	003	010			
VISUAL CHECK	Yes/ No 00/11/11	Yes/ No 00/11/11	Yes/ No 00/11/11	Yes/ No 00/11/11	Yes/ No 00/11/11	Yes/ No or N/A	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
Does the area look clean and tidy?	Y	Y	Y	Y	Y			
Are notices on display?	N/A	Y	Y	Y	Y			
Do fencing and gates (if any) look secure?	Y	Y	Y	Y	Y			
Has the grass been mown?	N/A	N/A	N/A	N/A	Y			
Is the area free from litter and bins empty?	Y	Y	Y	Y	Y			
Special features/hazards eg. trees, brook	✓	✓	✓	✓	✓			
Any other issues?	✓	No	Yes	No	No		0.04 - 3 SATURDAY MORN IN 35K EAM (GATE)	

Signed:  Name: Martin Powell Date: 19/03/25

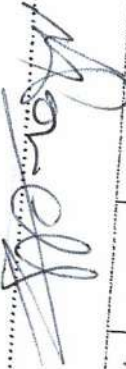
This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

ALSA 2 2025

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue can be emailed.)

GRT BIN	011	010							
VISUAL CHECK	Yes/ No or N/A	Yes/ No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
Any issues?	NO	NO							

Signed: 

Name: MARTIN BASSETT

Date: 19/03/25

Area (2) INDENTATION

Return this form to the Parish Manager at the next meeting.

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

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OPEN SPACE ID	0.21	0.002	0.030	0.018	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
VISUAL CHECK	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A					
Does the area look clean and tidy?	Y	Y	Y	Y	Y				
Are notices on display?	N/A	Y	Y	Y	Y				
Do fencing and gates (if any) look secure?	Y	Y	Y	Y	Y				
Has the grass been mown?	N/A	N/A	N/A	N/A	N/A				
Is the area free from litter and bins empty?	Y	Y	Y	Y	Y				
Special features/hazards eg. trees, brook	✓	✓	✓	✓	✓				
Any other issues?	No	No	No	No	No				

Signed:  Name: MARTIN POWELL Date: 26/03/25

Return this form to the Parish Manager at the next meeting.

This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

AREA 3 Inspection

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

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Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue – can be emailed.)

OPEN SPACE ID	0.001	0.009	0.020	0.007	0.005	0.028		
VISUAL CHECK	Yes/ No 0.001A	Yes/ No 0.009A	Yes/ No 0.020A	Yes/ No 0.007A	Yes/ No 0.005A	Yes/ No 0.028A	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
Does the area look clean and tidy?	Y	Y	Y	Y	Y	Y		
Are notices on display?	N/A	N/A	N/A	N/A	N/A	N/A		
Do fencing and gates (if any) look secure?	Y	Y	Y	N/A	N/A	N/A		
Has the grass been mown?	N/A	N/A	N/A	N/A	N/A	N/A		
Is the area free from litter and bins empty?	Y	Y	Y	Y	Y	Y		
Special features/hazards eg. trees, brook	Y	Y	Y	Y	Y	Y		
Any other issues?	No	No	No	No	No	No		

Signed: 

Name: Martin Russell

Date: 02/04/25

Return this form to the Parish Manager at the next meeting.
This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

Next 4 Inspections

WITTMACK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP / MONITORING OF GROUNDS MAINTENANCE CONTRACT

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GRT BIN	0-007	0-005									
VISUAL CHECK	Yes/ No	Yes/ No	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)		
Any issues?	No	No									

Signed:

[Signature]

Name: *Martin Bush*

Date:

AKEX 4 Investigations

Return this form to the Parish Manager at the next meeting.

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

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Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue – can be emailed.)

OPEN SPACE ID	0.17	0.13	0.25	0.19	0.23	0.15	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
VISUAL CHECK	Yes/ No 0.17/2	Yes/ No 0.13/2	Yes/ No 0.25/2	Yes/ No 0.19/2	Yes/ No 0.23/2	Yes/ No 0.15/2		
Does the area look clean and tidy?	Y	Y	Y	Y	Y	Y		
Are notices on display?	N/A	N/A	Y	N/A	Y	N/A		
Do fencing and gates (if any) look secure?	N/A	N/A	Y	Y	No	N/A	0.23 - 2 FENCE PLANKS STILL DOWN	
Has the grass been mown?	N/A	N/A	N/A	N/A	N/A	N/A		
Is the area free from litter and bins empty?	Y	Y	Y	Y	No	Y	0.23 LITTER BIN FULL	
Special features/hazards eg. trees, brook	✓	✓	✓	✓	✓	✓		
Any other issues?	No	No	No	No	No	No		

Signed:  Name: Martin Russell Date: 09/04/25

Return this form to the Parish Manager at the next meeting.


This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

ALFA ① TO SPEAK

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue can be emailed.)

GRT BIN	①	②							
VISUAL CHECK	0.25 Yes/ No or N/A	0.25 Yes/ No or N/A	0.23 Yes/ No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A			
Any issues?	No	No	No						
IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.								ACTION TAKEN BY Parish Manager (sign and date)	

Signed:  Name: Martin Barrett
 Date: 09/04/25
 Return this form to the Parish Manager at the next meeting.

Next ① Inspection

This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

OPEN SPACE ID	004	0.11	0.12	0.03	0.10		IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
VISUAL CHECK	Yes/ No Open/A	Yes/ No Open/A	Yes/ No Open/A	Yes/ No Open/A	Yes/ No Open/A	Yes/ No or N/A		
Does the area look clean and tidy?	Y	Y	Y	Y	Y			
Are notices on display?	N/A	N/A	Y	Y	N/A			
Do fencing and gates (if any) look secure?	Y	Y	Y	Y	Y			
Has the grass been mown?	N/A	N/A	N/A	N/A	N/A			
Is the area free from litter and bins empty?	No	No	Y	Y	Y		0.04 12.4.11 3.30 PM 0.11 + LITTER BIN FULL PARISH GROUND	
Special features/hazards eg. trees, brook	✓	✓	✓	✓	✓			
Any other issues?	No	No	Y	No	No		0.12 Major FENCES Piling WORK ON PARISH LAND	

Return this form to the Parish Manager at the next meeting.

Allet
②
Traction

WHITTMICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue can be emailed.)

GRT BIN	0.11	0.10								
VISUAL CHECK	Yes/ No or N/A	Yes/ No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)		
Any issues?	No	No								

Signed: [Signature] Name: Mrs Prouse

Return this form to the Parish Manager at the next meeting.
 Date: 16/04/15
Atta (2) Issues

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue -- can be emailed.)

OPEN SPACE ID	0.21	0.02	0.30	0.18	Yes/No or N/A	Yes/No or N/A	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
VISUAL CHECK	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A				
Does the area look clean and tidy?	Y	Y	Y	Y				
Are notices on display?	N/A	Y	Y	N/A				
Do fencing and gates (if any) look secure?	Y	Y	Y	Y				
Has the grass been mown?	N/A	N/A	N/A	N/A				
Is the area free from litter and bins empty?	Y	Y	Y	Y				
Special features/hazards eg. trees, brook	✓	✓	✓	✓				
Any other issues?	No	No	No	No				

Signed: *M. Powell* Name: *Margie Powell* Date: *23/04/25*

Return this form to the Parish Manager at the next meeting.

This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

Area 3 Inspection

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue – can be emailed.)

OPEN SPACE ID	0.001	0.009	0.007	0.008	0.020	0.005	0.006	0.028	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
VISUAL CHECK	Yes/No 0.001	Yes/No 0.009	Yes/No 0.007	Yes/No 0.008	Yes/No 0.020	Yes/No 0.005	Yes/No 0.006	Yes/No 0.028		
Does the area look clean and tidy?	Y	Y	Y	Y	Y	Y	Y	Y		
Are notices on display?	N/A	Y	N/A	N/A	N/A	N/A	N/A	N/A		
Do fencing and gates (if any) look secure?	Y	Y	N/A	Y	Y	N/A	N/A	N/A		
Has the grass been mown?	Y	N/A	Y	Y	Y	Y	N/A	N/A		
Is the area free from litter and bins empty?	Y	Y	Y	Y	Y	Y	Y	Y		
Special features/hazards eg. trees, brook	✓	✓	✓	✓	✓	✓	✓	✓		
Any other issues?	No	No	No	No	No	No	No	No		

Signed: [Signature] Name: Maria Foster Date: 30/04/25

This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

Return this form to the Parish Manager at the next meeting.

AREA 4 INSPECTION

PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP / MONITORING OF GROUNDS MAINTENANCE CONTRACT
Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue can be emailed.)

GRIT BIN		0.007		0.005													
VISUAL CHECK		Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No
Any issues?		No	No														
IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.																ACTION TAKEN BY Parish Manager (sign and date)	

Signed:

[Signature]

Name:

Martin Powell

Date:

30/04/25

Return this form to the Parish Manager at the next meeting.

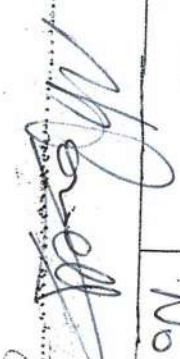
First 4 Inspection

WHITWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT

This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue – can be emailed.)

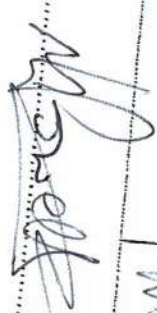
OPEN SPACE ID	0.17	0.13	0.25	0.19	0.23	0.15	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
VISUAL CHECK	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A		
Does the area look clean and tidy?	Y	Y	Y	Y	Y	Y		
Are notices on display?	N/A	N/A	Y	N/A	Y	N/A		
Do fencing and gates (if any) look secure?	N/A	N/A	Y	Y	NO	N/A	0.23 FENCE PROTECTS STILL DOWN	
Has the grass been mown?	N/A	N/A	N/A	N/A	N/A	N/A		
Is the area free from litter and bins empty?	Y	Y	Y	Y	Y	Y		
Special features/hazards eg. trees, brook	✓	✓	✓	✓	✓	✓		
Any other issues?	No	No	No	No	No	No		

Signed:  Name: Alex Bristol Date: 12/03/25

Return this form to the Parish Manager at the next meeting. This is a visual check to monitor that the contractor is maintaining the Parish Council's parks, play areas and public open spaces in accordance with the Grounds Maintenance Contract. If any issues are found, please advise the Parish Manager by email as quickly as possible

WORTHWICK PARISH COUNCIL PERIODIC VISUAL CHECK OF LAND IN THE PARISH COUNCIL'S OWNERSHIP /MONITORING OF GROUNDS MAINTENANCE CONTRACT
Please alert the Parish Manager of any issues immediately and return this form as soon as possible. (Photos may be helpful to clarify the location and the issue can be emailed.)

	①	②						
GRT BIN	0.25	0.25	0.23					
VISUAL CHECK	Yes/ NO or N/A	Yes/ NO or N/A	Yes/ NO or N/A	Yes/No or N/A	Yes/No or N/A	Yes/No or N/A	IS ANY FOLLOW UP ACTION REQUIRED? Suggestions please.	ACTION TAKEN BY Parish Manager (sign and date)
Any issues?	No	No	No					

Signed: 

Name: Martin Russell

Area ① Infection

Return this form to the Parish Manager at the next meeting.
Date: 12/03/25

Hollie Seager

From: Alex Hayes - Glasdon UK Limited <alex.hayes@glasdon-uk.co.uk>
Sent: 28 May 2025 11:18
To: Hollie Seager
Subject: RE: External - RE: External - RE: Bins

Good morning Hollie,

Please see below pricing for Mini Plaza and non standard graphics.

Mini Plaza, Complete with liner, concrete foundation fixings, and 2no non standard graphics = £227.71
For orders under £250.00, a £12.50 delivery charge applies.

Please note, there are multiple options for this bin, so this is the standard price based on the above.

If you would like a more accurate price, then we would need to know the specification required as per the website (Link: [Mini Plaza® Litter Bin with Free Delivery - Glasdon UK](#))

If you have any further queries, then please don't hesitate to contact me 😊

Many thanks,

From: Hollie Seager <deputy@whitwickparishcouncil.gov.uk>
Sent: 28 May 2025 10:08
To: Alex Hayes - Glasdon UK Limited <alex.hayes@glasdon-uk.co.uk>
Subject: External - RE: External - RE: Bins

BE AWARE OF PHISHING EMAILS

This email originated from outside of Glasdon

Could this be a phishing attempt? Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hollie Seager

From: Sharon Mitchell <sharon.mitchell@broxap.com>
Sent: 22 May 2025 11:27
To: Hollie Seager
Subject: RE: Broxap Ltd: New Quote Request # Q15.00011056
Attachments: Terms and Conditions of Sale - JBV27Oct2023.pdf



Reducing Carbon Footprint



Hi Sharon

Many thanks for your enquiry, please find below price as requested,

2 x 90ltr Maelor trafflex litter bin in pearl Green, standard spec.
£205.00 per bin

Optional extra's
Customer logo £25.00 each

Carriage £79.00

Lead time 5wks.

“Please ask about our “VALUE FOR MONEY PROMISE” where we will beat ANY like-for-like product prices. If you think you have a better equivalent offer, please get in touch and we’ll beat it!”

****Excludes offloading we can provide a tail lift truck upon request for the standard carriage charge listed on your quotation (this needs to be requested at point of order), please note if either a fork lift or hi-ab is required we need to be made aware before point of order to confirm a cost****

Hollie Seager

From: Laura Jackson <laura.jackson@broxap.com>
Sent: 27 May 2025 14:18
To: Hollie Seager
Subject: RE: Broxap Ltd: New Quote Request # Q15.00011080
Attachments: Terms and Conditions of Sale - JBV27Oct2023.pdf



Reducing Carbon Footprint



Hi Hollie,

Please see below prices.

2x Derby Standard Litter Bins = **£319.00each**

Flat top no ashtray

Gold vinyls

Green RAL 6005 Bin

2x Fixing Kits = **£9.95each**

Additional Logo

Customer logo = **£40.00per logo (artwork to be provided)**

Carriage = **£89.00**

1x Single Pallet

Carriage cost excludes offloading, please note if offloading is required we need to be made aware at point of order to confirm a cost

Lead time: 5 weeks

Please let me know if you need anything else.

VALUE FOR MONEY PROMISE – we will beat ANY like-for-like product quote! If you have a lower-priced offer, we will beat it!

PLEASE NOTE: ALL PRICES ARE EX. VAT



Cr.surfacing LTD
23 Abbotts Oak Drive
Whitwick
COALVILLE
LE67 4SB
United Kingdom

VAT Number: 405654211

Hollie Seager
United Kingdom

Sales Quote

Sales quote Number: 212
Sales quote Date: 28th May '25
Valid For: 30 Days
Account: HOLL01
Sales Quote Reference: Patches Whitwick park

Qty	Description	Rate	Total
1	break out existing potholes sweep and clean and apply coat emulsion supply and hand lay 60mm of 10m dense surface course 125pen apply pitch seal joint	2,450.00	2,450.00

Total Net Amount: £2,450.00

VAT @ 20%: £490.00

Sales quote Total: £2,940.00



Gillett Surfacing Ltd

Whitwick Parish Council
North Street
Whitwick
LE67 5DT

QGRS25/1704
17th April 2025

F.A.O Hollie Seager

Whitwick Park Driveway

Break out existing potholes
Sweep Clean and apply tack coat emulsion
Supply and hand lay 60mm of 10mm Dense Surface Course 125 pen
Apply pitch seal joint

Lump Sum: £ 750.00 + VAT

Yours Sincerely

Darrell Gillett
Managing Director

Registered Office: Suite B4, Swan House, The Park, Market Bosworth, Warwickshire Cv13 0LJ
Tel: 07860625861 or 07715394047



Email: gillettroadsurfacingltd@gmail.com

Reg No: 10639384 V.A.T. No: 265 6542 82

Sales - Quote

Ms. Cathy Tibbles
Whitwick Parish Council
3A Market Place
, Whitwick
LE67 5DT

Quote No. SQ307756-1
Sell-to Contact No. 770123
Quote Date 29-05-2025
Expiration Date 28-06-2025

Salesperson Stephanie Bray
Email stebra@kompan.com

Project Name EN369518 Whitwick Park

No.	Description	Quantity	Unit of Measure	Unit Price	Amount
EN-SURFACING	Bespoke Safety Surfacing Quotation band repair -24LM steel climber -27LM slide and swing -14LM flat swing	70	Squ. Metre	60.00	4,200.00
EN-WP70BLACK 150	Supply & Install Black Wet Pour 70mm -rocking horse hole -swing wear pads -	16	Squ. Metre	81.43	1,302.88
EN-RBOND 70 101 -150	Supply & Install Bonded Rubber Mulch @ 70mm Depth includes trench edge -supernove -active trail	15	Squ. Metre	98.58	1,478.70
EN-REG BASE WP MUL	Regulate Subbase for Wet Pour / Rubber Mulch	30	Squ. Metre	10.86	325.80
EN-MOT100	Supply & Lay Type 1 Mot Stone 100mm including Geotextile membrane	20	Squ. Metre	34.09	681.80
EN-DIG SURFACE O60MM	Dig Out Surface > 60mm Subbase Insitu Excludes Disposal (Rubber Skip Required)	30	Squ. Metre	28.72	861.60
EN-INSTALLATION	Ad Hoc Installation Kompan engineer -to remove wetpoure -dig out soil -stone up -whack area	1	Pieces	624.00	624.00
EN-SKIP	Skip Hire 8 Cy Mixed Waste (Not Rubber)	1	Pieces	521.43	521.43
Total GBP Excl. VAT					9,996.21
20% VAT					1,999.24
Total GBP Incl. VAT					11,995.45

KOMPAN Ltd | Serenity House, Shirwell Crescent, Furzton Lake | Milton Keynes, MK4 1GA | Great Britain | Phone No. 01908 201002
E-Mail kompan.uk@kompan.com | www.kompan.co.uk

VAT Registration No. 382219257
IBAN GB33NDEA40487806411173 | SWIFT Code NDEAGB2L (Nordea Bank | Bank Account No. 06411173 | Bank Branch No. 40 48 78)

Payment Terms Net 30 days

The colour and surface texture of products and surfacing manufactured with the recycled content are influenced by the differences within the used recycled, raw materials. Therefore, minor differences in the visuality and texture not only occur, but are to be expected.

Customer responsible for offloading; however KOMPAN can provide a quotation for a Hiab delivery upon request.

All pricing is inclusive of MCD

KOMPAN Standard Invoicing & Payment Terms *effective from 10/10/2022.

Please see below the standard invoicing and payment terms offered by KOMPAN. If your project has specific invoicing or payment criteria, please discuss this with us at the time you place your order.

Public Sector Customers:

Full value of the project will be invoiced upon project completion, payable within 30 days from invoice date.

Private Sector Customers:

For all new customers, a request for credit terms can be made when placing your order.

If successful, the Customer will be invoiced 50% of the KOMPAN equipment value for standard and variant products at the point of order and requires pre-payment prior to release into production. The remaining 50% of equipment value and 100% of freight is invoiced upon dispatch from the factory, payable within 30 days from invoice date.

Bespoke products created by KOMPAN Design Studio are invoiced 100% at the point of order and require pre-payment prior to release into production.

The remaining order value will be invoiced upon project completion, payable within 30 days.

If credit terms cannot be offered, then the Customer will be invoiced for 100% of the KOMPAN equipment value at the point of order, having 5 days to make payment to secure order being placed with the factory.

The remaining order value will be invoiced upon project completion, payable within 30 days from invoice date.

House Builders/Developers:

Invoiced for 100% of the KOMPAN equipment value at the point of order, having 30 days to make payment to secure order being placed with the factory.

The remaining order value will be invoiced upon project completion, payable within 30 days from invoice date.

Please note order value is only valid for 30 days.

Product Catalogues



Main Catalogue



Quotation-071482

Organisation:

Whitwick Parish Council

Project/Site Reference:

Whitwick Park, North Street, LE67 5HA.

Date: May 28, 2025



Quotation-071482

Hollie Seager
Whitwick Parish Council
16a Foan Hill
Swannington
Coalville
LE67 8RD

Date: May 28, 2025

Quotation Valid Until: 27/06/2025

Site name/Project reference: Whitwick Park, North Street, LE67 5HA.

Abacus Playgrounds Ltd, North Office, 11 Enterprise Way,
Jubilee Business Park, Derby, DE21 4BB. United Kingdom.
Tel: +44(0)800 587 0290 E-mail: sales@abacuspgh.co.uk
Web: www.abacuspgh.co.uk Registration No:06304841
Company Number: 02992616



Qty	Code	Unit	Description	Price	Total Discount	Total Price
1.00	T1	EA	Ground works HERAS fencing approx. 120LM worth Red & yellow swing bays - remove wetpour band approx. 60mm depth from under swings (so we can install a coloured wear band) - 2.4m x 6.6m & 2m x 6.6m = total 29m ² Trim trail - remove 75m ² existing rubber mulch assume 60mm average - then dig off 100mm earth including grass matting, stone up 100mm ready for new surfacing Supernova - remove 27m ² existing rubber mulch assume 60mm average - then dig off 100mm earth including grass matting, stone up 100mm ready for new surfacing All removals to be disposed off site	£10,313.00		£10,313.00
1.00	T1	EA	Surfacing Please note : Black EPDM is a recycled product and as such is susceptible to accelerated wearing and possible staining. Please refer to our terms and conditions on the reverse of this quotation for further details. To Supply and Lay a total of 131m ² of EN1177 certified Wet Pour Rubber Surfacing. Red & yellow swing bays - approx. 60mm depth standard coloured wear band - 2.4m x 6.6m & 2m x 6.6m = total 29m ² Trim trail - 75m ² - 40-80mm depth as required in black EPDM. Supernova - 27m ² - 40mm depth in black EPDM. Where edgings are omitted from the project and a channel cut is required into existing ground (to allow for our product to be ramped into), we cannot accept responsibility for any degradation of the surfaces adjacent to our installed product. ***COST WITH MULCH INSTEAD OF BLACK EPDM (COLOUR WEAR BANDS ON SWINGS TO REMAIN) = £9,239*** ***COST WITH STANDARD COLOUR WETPOUR THROUGHOUT = £10,462***	£8,592.00		£8,592.00



Subject to Abacus Playgrounds (North) Conditions of Sale

Current Manufacturing Lead Time To be confirmed at time of order

Sub Total	£18,905.00
Project Discount	£0.00
Total Net Amount	£18,905.00
Total Tax Amount	£3,781.00
Quotation Total	£22,686.00

Abacus Playgrounds Ltd, North Office, 11 Enterprise Way,
Jubilee Business Park, Derby, DE21 4BB. United Kingdom.
Tel: +44(0)800 587 0290 E-mail: sales@abacuspgh.co.uk
Web: www.abacuspgh.co.uk Registration No:06304841
Company Number: 02992616





21' x 8' Anti Vandal Changing Room – SC-08

£3,000

21' x 8' Anti vandal changing room

Nationwide delivery available at extra cost. Please enquire for a cost for transport.

For further information or to arrange a viewing, please click on the “Enquire Now” button below.

Ref. – SC-08

ENQUIRE NOW

Land Deeds

Address	LT No:
77 Tressal Road	no LT number?
Land at back of 77 Tressal Road	219099 Owned and transferred to property owner Margaret Carter (77 Tressal Road 11th April 1989) Paperwork in filing cabinet under 0.12
79 Tressal Road	357229 seems ok - should have gap behind (unadopted land)
81 Tressal Road	421968 Looks to have one long plot
83 Tressal Road	182597 Deeds and land title saved in folder - owned by Andrew Forrest
Land at back of 83 Tressal Road	105783 Deeds and land title saved in folder - owned by Andrew Forrest - bought on 4th Dec 2001, go back to NWLDC to get deeds when sold in 2001
85 Tressal Road	168479 Deeds and land title saved in folder - EXPANDED, on unclaimed land, NOT WPC LAND, does join our boundary
87 Tressal Road	528279 Deeds and land title saved in folder - EXPANDED, on unclaimed land, NOT WPC LAND, does join our boundary
Land at back of 87 Tressal Road	556954 Cant find info on gov.uk (problem with service) think theres a fresh application in
WPC Footpath 0.12 Hilary Crescent	396023 Saved in folder

Land to right of footpath	532886 & 408256
Land off Hall Lane, opp Coalville Rugby Club	496134 also own the driveway land upto the rugby club
Land to east side of Hall Lane	314942
Land at Coalville Rugby Club	314953

Key for plans

- RED SOLID LINES - BOUNDARY LINES
- SOLID GREEN - DEED TITLE HAS CHANGED OWNERS RECENTLY
- HATCHED GREEN - NOT INCLUDED IN TITLE PLANS - OWNED PROPERTIES

TABLED



Building Supplies



CASH SALE ACCOUNT
[REDACTED]
WHITWICK PARK HALL
NORTH ST
LE67 5HB

Brunel Way
Stephenson Industrial Estate
Coalville
Leicestershire
LE67 3HF
Tel: 01530 812128 Fax: 01530 830158

Station Avenue
Loughborough
Leicestershire
LE11 5DZ
Tel: 01509 264711 Fax: 01509 264723

www.prbuildingsupplies.co.uk
Email: info@prbuildingsupplies.co.uk
sales@prbuildingsupplies.co.uk
accounts@prbuildingsupplies.co.uk

CASH SALE ACCOUNT

Document
Quotation

Del Acc	Quote Date	Doc No
CAS001	02/06/25	1569739
Order No	Salesman	Ord Date
	10	02/06/25
Inv Acc	Delivery Method	
	DELIVERED	
Terms		
CASH SALE		
Customer Order Reference		
QUOTE		

Part No	Quantity	Description	Unit	Price	Disc	Net Amount	V
AGG003C011	5.00	BULK (BAG) 20mm COTSWOLD CHIPPINGS INCLUDING NON RETURNABLE BULK BAG LARGE BAG CONTAINS A MINIMUM WEIGHT 850KG HALF BAG CONTAINS A MINIMUM WEIGHT 425KG	EA	55.00	0.00	275.00	2
DEX001	1.00	DELIVERY CHARGE	EACH	15.00	0.00	15.00	2
GROW-GWF45	3.00	Woven Geotextile Fabric - 4.5m x 11m Groundtex Woven Geo Fabric	PACK	34.95	0.00	104.85	2



Code	1	2	3
Rate %	0.00	20.00	5.00

Sub Total	394.85
Carriage	0.00
V A T	78.97



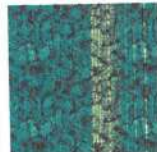


Table

Monthly Inspection Reports - Play Areas - List of items that need attention

Area	Asset	Findings	Creation date	Resolve by date	Risk Level
Whitwick Park	Blue & White Multi-linked Fitness equipment	Moving Parts - Crushing	09/07/2019	16/07/2019	Medium
	Blue & White Multi-linked Fitness - Equipment Surface	Area of Movement - No Surface	09/07/2019	08/08/2019	Medium
	Climbing Unit	Surface Other / Miscellaneous	09/07/2019	09/10/2019	Low
	Horse Rocker	Structural Integrity	09/07/2019	08/08/2019	Low
	Horse Rocker	Materials - Deterioration	09/07/2019	09/10/2019	Low
	Horse Rocker		09/07/2019	09/10/2019	Low
	Junior Multiplay with slide Finish	Bolts Protruding	12/07/2019	12/10/2019	Low
	Swings	Other - Additional links have not been removed (all chains).	12/07/2019	11/08/2019	Low
	Skate Park - Rail Fixtures - Fixings and fasteners	corroding	12/07/2019	11/08/2019	Low
	Teenage Meeting Place - Surface Concrete	Not in Good Condition	30/06/2020	30/07/2020	Low
	Fitness - Chest Press Adjustment Mechanisms - Accessible	Cap missing on handle	12/07/2019	12/10/2019	Very Low
	Goal Posts - Surface Other	Dip under astroturf	31/12/2019	30/01/2020	Very Low
	Sit Up Bench Item - Repair/s - Minor	Plastic of sit up bench slight gouge at either end. Needs sanding smooth	24/04/2022	19/05/2022	Very Low
	Supernova	Surface Ground Eroded	24/04/2022	11/08/2022	Very Low
	Purple Agility Equipment	Surface uneven	24/04/2022	11/08/2022	Very Low
Hilary Crescent	Swings	Restraints missing from dissabled swing	18/09/2024	no date on report	Medium
	Swings	Rubber tiles parting. Monitor.	13/07/2019	13/10/2019	Low
	Make it Rain Panel Finish	Corners/Edges/Projections - Sharp (vandalism?)	24/11/2023	no date on report	Very Low
Holly Hayes	Multiplay	Cap missing - entrapment of finger risk	13/07/2019	12/08/2019	Low
	Motorbike rocker	Broken bolt - needs replacing	13/07/2019	12/08/2019	Low
Green Lane/Hermitage Road	Swings	Other - chain wear - to monitor	13/07/2019	13/10/2019	Low
	Swings - Surface	Over-riding - Edge deterioration over 100mm	16/05/2023	08/08/2023	Very Low
Robinson Road	Spring Rocker Item	Cap missing	18/09/2020	no date on report	Very Low
	Swings - Surface	Cracked	09/05/2022	no date on report	Very Low
	Gate	Hinge bolt damaged	22/06/2024	no date on report	Very Low
	Multiplay surface	Small hole in surface - cut back and repair	23/08/2021	no date on report	Very Low

Whitwick Parish Council
 3A Market Place
 Coalville
 Leicester
 LE67 5DT
 United Kingdom

Quotation date: 5 June 2025
 Quotation number: 57597 / v1
 Page: 1 / 2

Line No.					
1		7m2 Black Wetpour for swings @ 40mm thick Supply and install 7m2 of black wetpour surfacing @ 40 mm depth. * Note, there will be no warranty against the join of the existing to new wetpour.	Unit Price	Quantity	Total
BSK57597-2			£ 606.00	1	£ 606.00
2		Sow Grass Seed - Per m2 Supply and install * Use excavated soil for refill *	Unit Price	Quantity	Total
GW018			£ 9.00	47	£ 423.00
3		77m2 Green Rubber Mulch Surfacing Supply and install 56m2 of 40mm deep green mulch under the supernova and low level trail Supply and install 21m2 of 70mm under the circular climber to account for the 1.85m FHF. Groundworks - 49m2 of 100mm MOT due to boggy land under the trail. Geotextile membrane and trench edge. Groundworks - 28m2 at 50mm MOT under the supernova. Geotextile membrane and trench edge. Please note rubber mulch has a 12-month UV guarantee. The 5-year guarantee refers to structural. Due to the recycled nature of rubber mulch and the way it is manufactured, it is difficult to guarantee colour fastness of the product, and this can result in colour transfer. There are several variables affecting exactly how long the colour of the surface will last, taking into account elements such as UV light, heavy usage, and other environmental conditions.	Unit Price	Quantity	Total
BSK57597-1			£ 9,600.00	1	£ 9,600.00
4		Removals Removals include: 28m2 of 40mm rubber mulch surfacing under Supernova 28m2 of grass matting surfacing under Supernova 7m2 of 40mm wetpour surfacing under the 2 flat swing seats only 75m2 of rubber mulch surfacing under Wicksteed trail	Unit Price	Quantity	Total
BSK57597-3			£ 5,385.00	1	£ 5,385.00
5		Post Installation Playground Inspection ESP provide the Post Installation Inspection (PII) Free of Charge to be undertaken by an independent qualified inspector from the Playground Inspection Company.	Unit Price	Quantity	Total
MAIN05			£ 0.00	1	£ 0.00

- ✓ Free Playground Design
- ✓ Over 20 Years Experience
- ✓ 100% of Customers Would Use ESP Again

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Quotation date Quotation number Page
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Line No.

6
SITE-JH



Site Set-Up

Temporary Heras Fencing

Unit Price	Quantity	Total
£ 350.00	1	£ 350.00

7
DEL-3



Delivery Charge

Unit Price	Quantity	Total
£ 500.00	1	£ 500.00



Your price: £ 16,864.00

All amounts exclude VAT

If you are effected by the changes to VAT Reverse Charge for Building & Construction Services, Please contact us at - finance@esplay.co.uk

Acceptance

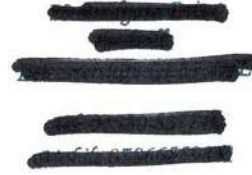
I sign in acceptance of the above quotation and commit to it as a sales order. I hereby authorise ESP to proceed with the preparation of plans, specifications, manufacturing, installation and any other works required so that the content of this accepted quotation / sales order can be delivered. We understand that the itemised contents of this acceptance supersedes any prior design visualisations provided by ESP. We accept that ESP may levy a cancellation charge of 25% of the order value in the event of the order being cancelled by the customer more than 14 days before the agreed commencement date and a cancellation charge of 45% of the order value in the event of the order being cancelled by the customer within 14 days of the agreed commencement date. Any such charge is non-negotiable and is solely at the discretion of the company. ESP's full terms and conditions of sale which are incorporated into this quotation can be found at www.esplay.co.uk/terms

Signed: _____ Name: _____ Position: _____ Date: _____

Invoicing E-mail: _____ Tel Number: _____

Bradgate Plumbing Services

*Registered installer service and repair of domestic un-vented hot water storage
Systems and general plumbing installation and repair
And service agent for Heatrae Sadia Santon*



Revised Estimate for whitwick park toilet cabin

30/05/2025

The estimate for a total disabled stainless steel refit would be around £9,980.00

The estimate for a renovation of disabled toilet work keeping original porcelain would be around £5,950.00

If you have any questions then don't hesitate to contact me on any of the above phone numbers

Kind regards

Neil Colwell

Bradgate Plumbing Services

Registered installer service and repair of domestic un-vented hot water storage
Systems and general plumbing installation and repair
And service agent for Heatrae Sadia Santon

CITB Registration Number 00944484

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Estimate for whitwick park toilet cabin

25/02/2025

Having visited the site and viewed the damage mainly to the female toilets and looking at the type of damage that has been caused you are looking at two options. One is to go down the route and replace all the porcelain items for stainless steel anti-vandal and replace all the cubicles stalls and doors or option two which will be the most cost effective is go down the route of renovation

On inspection I noticed that none of the porcelain was actually broken it has literally just been pulled off the wall and this also extend the life of the item there and creating less waste at the same time.

The walls that are damaged and have been damage and repaired in the past that are gypsum based to be removed and disposed of. there is some wall insulation visible were the walls have been rip out of the female toilet so will reuse and increase the wall insulation where necessary and re-clad the walls with 12mm thick hardwood plywood with thickening and bracing where items such as wash hand basin are to be hung etc. These will be coated on the inside to prevent from damp and cold conditions causing any mould on the inside of the panels and a decorative coating on the outside then coated with an anti vandal lacquer. Cubicles/stalls doors and box-in to be constructed from 25mm hardwood plywood again a decorative coating with the lacquer coating, using plywood to construct the cubicles/stalls doors and box-in will provide superior strength than off the shelf doors and partitions. I would self construct using stainless steel hinges and indicator catches coat hooks etc.

All soil and waste pipes will be repaired and or replaced all toilet pans will have new pan connectors rubbers seals flush valves and inlet valves and the seats in the female and disabled toilets replaced.

All pipe work that is currently in copper to be replaced with john guest speedfit plastic pipe and fittings this will lessen the risk from frost damage this will be lagged clipped and boxed in to prevent malicious damage.

All box-in in will have maintenance access points, I will pipe all supply pipe work [cold only to female gents and caretakers cabin] with individual supplies that are on their own isolation valve via a manifold off the cold mains in the disabled toilet this makes each unit independent from each other so that any issue in one unit does not affect the usage of the other units

Under wash hand basins will be constructed custom made maintenance cupboards these will be independent of each other so that if one of the wash hand basins gets broken and you wish to replace with stainless or smaller this option is there without major work again all the wash hand basins will be fitted with new non concussive taps new waste fitting etc. There will be isolation valves fitted to all sanitary ware and utilities these will be accessible and easy to use without the need of specialist tools

The hot water heater in the disabled toilet will be relocated on to the back wall so that can also have a maintenance cupboard constructed around it. The gent's toilet cubicle partition walls will be replaced using the reclaimed partition wall from the female toilets again keeping costs and waste down

Checking and re-commissioning of the hot water heater in the disabled toilet and the caretakers cabin.

In the toilets will be fitted toilet roll holders made out of stainless steel and will hold normal sized toilet rolls and stainless steel refillable soap dispensers

The existing florescent lights replaced with slim-line led battens with motion detection switches removing the need of pull cords which are currently broken, The flooring can be cleaned and any scratches sealed saving on costly replacement

work carried out will be both on and off site order of work will be disabled toilet first because this is where the rising mains supply comes in then the gents leaving the female toilets till last this can act as on site work and storage area preventing the costly hire of site storage/work area and fencing, I will utilise the handrail on the access slope area to erect temporary work barrier this will be plastic and cable tied to the handrail with an access barrier at the bottom of the ramp.