



Whitwick Community Office, 3a Market Place, Whitwick, Coalville, LE67 5DT
Phone: 01530 459527 Email: clerk@whitwickpc.org.uk Website: www.whitwickpc.org.uk

11th April 2024

Dear Councillor,

NOTICE OF MEETING – WHITWICK PARISH COUNCIL

I hereby give notice that the next meeting of Whitwick Parish Council will be held at Whitwick Park Hall, North Street, Whitwick, LE67 5HB on

Thursday 18th April 2024 at 7.00pm

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The public and press are welcome to attend meetings of the Parish Council.

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Sharon Kaye', is written in a cursive style.

Sharon Kaye
Parish Manager

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest in regard to any agenda items.

3. MINUTES

To approve and sign the minutes of the Council meeting, where available, held on:

Thursday 16th November 2023

Thursday 21st December 2023

Thursday 25th January 2024

Thursday 21st March 2024

4. COMMUNITY POLICING

Attendance at meeting by local PCSO or to receive and note any current report, if available.

Dates of future beat surgeries to be provided, if available.

5. PUBLIC PARTICIPATION SESSION

To receive representation and questions from the public in respect of items of business on the agenda.

6. WHITWICK BOWLS CLUB RENT

To agree and approve the annual rent for Whitwick bowls club, after receiving a report from the PMGP committee, in regards to the discussion with Whitwick Bowls Club regarding increasing the annual rent in line with inflation, and the subsequent recommendation to keep the annual rent at the same level of £1000 per annum.

7. CCTV POLICY

To agree to adopt a new CCTV policy in line with Kegworth Parish Council CCTV policy as recommended after the CCTV presentation in January (existing Parish Council policy to be reviewed and merged).

8. PARK HALL HIRER

To receive and comment on hirer outstanding credit for a cancelled hire fee, that has been offered to be used as a donation to the Parish Council. Amount £18.75.

9. HR

a) To receive and note new employment law changes that came into force in April 2024.

b) To receive and note minimum wage increases that came into force in April 2024.

10. GRANT APPLICATIONS

a) Scouts D-Day Celebrations

b) Walkers Flat Allotments Halloween Event – application made November 2023, agenda item out of time 14th December 2023

c) Citizens Advice Leicestershire – application made 16/11/23, agenda item out of time 14th December 2023

11. EVENTS 2024

a) **Woodstock Easter Event – 24th March**

To receive and note a report on the event that received grant funding, if any.

b) **Christmas 2024**

To receive and note a report, if any.

12. COMMUNITY PROJECTS

13. Vehicle Activated Signs (VAS) – To receive and note the production of data from the last location on Leicester Road has been circulated and published at <https://whitwickpc.org.uk/news/> Signs were moved to the next location Loughborough Road on Friday 5th April 2024.

14. THE FUTURE OF THE FORMER HERMITAGE LEISURE CENTRE SITE

To receive and note a report, if any.

15. DRAFT NWLDC LOCAL PLAN 2020-2040

To receive and note a report, if any.

16. PROCUREMENT AND TENDER PROCESS – GROUNDS MAINTENANCE CONTRACT

a) KPI Audit Meeting

To receive and note a report, if any.

b) Grounds Maintenance Contract to be signed and issued.

To receive and note a report, if any.

17. FINANCE

a) Payment Card – Parish Manager awaiting bank access to be able to move this item forward.

b) Bacs Payments – Parish Manager awaiting bank access to be able to move this item forward.

18. PLANNING AND LICENSING MATTERS

a) **Licensing applications and decisions**

To receive and comment, if any.

No licensing applications in Whitwick this month.

b) **Planning applications**

To receive and comment on applications, if any, as a consultee to NWLDC

No applications received this month.

c) **Planning decisions**

To receive and note planning decisions approved by NWLDC

24/00237/FUL Installation of Air Source Heat Pump to side of dwelling - 189 Loughborough Road Whitwick Coalville Leicestershire - Permitted.

d) **For information**

To receive and note planning information from NWLDC, if any

19. CHAIR'S REPORT

To receive a Chair's report, if any.

20. DISTRICT COUNCILLOR'S REPORT

To receive reports from District Councillor's, if any.

21. COUNTY COUNCILLOR'S REPORT

To receive reports from County Councillor, if any.

22. ACCOUNTS FOR PAYMENTS AND FINANCE

a) To receive and note details of income as provided.

- b) To approve payment of expenses as provided.
- c) To receive and note details of the latest income and expenditure account, and the summary of earmarked reserves, as at 31st March 2024.
- d) To receive and note the latest bank balances as at 31st March 2024:
Unity Current Account - £87,739.87, Unity Deposit Account - £12,675.61, CCLA Public Sector Deposit Fund £225,000.00.

23. PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE

To receive the minutes of the PMGP Committee meeting, where available, held:

Thursday 7th March 2024

Thursday 4th April 2024

EXCLUSION OF PUBLIC AND PRESS

As the following agenda item includes confidential information it is likely to be considered with members of the public excluded from the meeting in accordance with The Public Bodies (Admissions to Meetings) Act 1960 and the Local Government Act 1972 sections 100 and 102 for the reason that the nature of the business of the Parish Council is of a confidential nature.

24. STAFFING

- a) To receive the minutes of the Staffing Committee meeting, where available, held:
11th March 2024
- b) To receive and comment on SLCC locum and LRALC recruitment service options.
- c) Parish Manager toil update
- d) Parish Manager contract

25. PARISH MANAGER'S REPORT

To receive a Parish Manager's report, if any.

26. DATE OF NEXT MEETING

16th May 6.30pm Annual Parish Meeting

16th May 7.00pm Annual Council Meeting

N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.

Standing Order 5.8 states: "Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted." The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.