



Website: www.whitwickpc.org.uk

21st December 2023

To: The Chairman and Members of the Property Management and General Purposes Committee

(copied to all Parish Councillors for information)

Dear Members

I hereby summon you to attend a Meeting of the **Property Management and General Purposes Committee** to be held at **7.00 pm on Thursday 4th January 2024 at Park Hall, Whitwick Park, North Street, Whitwick**, for the purpose of transacting the following items of business.

Yours faithfully

Tracey McLean
Acting Parish Manager

Members of the public are welcome to attend and observe the meeting. Questions may be asked only under the public questions item if matters fall within the remit of the Committee.

Restrictions apply on capacity in the building for public seating

AGENDA

3434	APOLOGIES FOR ABSENCE
3435	DECLARATIONS OF INTEREST
	To receive declarations of interests in respect of items on the agenda. Members are reminded that they must declare whether the interest is a 'disclosable pecuniary interest' (in which case you must leave the meeting while that item is under discussion) or a 'registerable interest' (where you may remain in the meeting, vote and speak on the matter unless to do so would compromise your impartiality or other obligations set out in the Code of Conduct).

3436	MINUTES
	To approve the minutes of the previous meeting held on Thursday 7th December 2023. .
	<i>Members' instructions are requested.</i>
3437	PUBLIC QUESTION AND ANSWER SESSION
	<i>Members' instructions are requested.</i>
3438	GUEST SPEAKER: PAUL COLLETT
	<ul style="list-style-type: none"> To provide information relating to CCTV Systems
	<i>Members' instructions are requested.</i>
3439	TREE MAINTENANCE
a)	<ul style="list-style-type: none"> WPC 0.12 Provision of trees – update to be provided
b)	<ul style="list-style-type: none"> WPC 0.08 – Overhanging tree onto resident property – update to be provided Storm damage – fallen tree
	<i>Members' instructions are requested.</i>
3440	PARISH PROJECTS – WORKING PARTY/LINK COUNCILLOR REPORTS
a)	Allotments Link Councillor – Thornborough Rd
b)	Allotments Link Councillor – Walkers Flats – Update required
	PROJECTS:
	Acting Parish Manager to provide a progress update/discussion to take place on:
	<ul style="list-style-type: none"> Car Parking Signs for Whitwick Park Memorial Arch Provision of Memorial Tree in Memorial Garden LCC Grit Bin provision Application for UKSPF Grant/update on broadband Members Highway Funding – suggested alterations to pathway at Church Lane Renewal of Grounds Maintenance Contract Free Trees Litter picking scheme
	<i>Members' instructions are requested, with agreement on any matters to refer to Council.</i>
3441	LAND MATTERS – KING GEORGES FIELD

	<i>N.B When acting as a charity trustee, it must always put the interests of the charity before the interests of the Parish Council.</i>
	WHITWICK PARK
	Acting Parish Manager to provide an update on land matters (or discussion to take place) regarding items previously agreed for action and consideration by Members to be given to any additional items:
	<ul style="list-style-type: none"> • Repairs to toilet doors • Bowls green • Vandalism to rocking horse • Damaged barriers near to skate park • Damaged wire fence next to memorial wall • Playground inspection results – Update on removal of basketball hoop
	PARSONWOOD HILL RECREATION GROUND
	<ul style="list-style-type: none"> • Consider re-siting of vehicle access gates
	<i>Members’ instructions are requested.</i>
3442	LAND MATTERS – EXCEPT KGV LAND
	ALLOTMENTS
	<ul style="list-style-type: none"> • TRAS – Overhanging tree on allotment plot
	RECREATION/OPEN SPACES
	<ul style="list-style-type: none"> • Footpath behind Tressall Road – Standing Water • Investigate possible encroaching onto parish land at Tressall Road
	<i>Members’ instructions are requested.</i>
3443	BUILDINGS MANAGEMENT
	Acting Parish Manager to provide an update/review/discussion of repairs and maintenance issues and consideration by Members to be given to any additional items :
	PARK HALL
	<ul style="list-style-type: none"> • Well Pump • Window blinds • Hot water point

	COMMUNITY OFFICE
	<ul style="list-style-type: none"> • Damp problem in office • Repair required to emergency office light • Pests in roof space
	PAVILION/TOILETS, OUTBUILDINGS and OLD RAILWAY STATION
	Old Railway Station
	<ul style="list-style-type: none"> • Damp problems/ongoing work
	<i>Members' instructions are requested.</i>
3444	OTHER MATTERS FOR FUTURE AGENDA
	Members to suggest other matters for consideration at the next meeting
	<i>Members' instructions are requested.</i>
	<p>N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.</p> <p>Standing Order 5.8 states: Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted." The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.</p>