



Website: www.whitwickpc.org.uk

5 June 2015

To: The Chairman and Members of the Property Management and General Purposes Committee

(Cllrs Barker, Howe, Moulton and Woodward)

Dear Councillor

I hereby summon you to attend a Meeting of the **Property Management and General Purposes Committee** to be held at 2pm on **Thursday, 11 June 2015** at the **Youth Club Building, Whitwick Park** for the purpose of transacting the following items of business.

Yours faithfully

Clerk to the Council

AGENDA

Apologies for Absence

Declarations of Interest

1. LEICESTERSHIRE YOUTH OFFENDING SERVICE

To meet Julian Robertson, newly appointed Community Safety Worker at the Youth Offending Service who wishes to introduce himself to the Council and discuss any potential projects or ventures that he may be able to assist with.

2. YOUTH CLUB BUILDING

- (a) To report receipt of £3,100 from the former youth club trustees. Members will recall this is to be earmarked for use towards the building.

- (b) To consider the latest position with regard to the planning application for change of use and what action to take in respect of redecoration, refurbishing and reopening and management of the premises as a community hall.
- (c) To report that in previous years, Whitwick Community Enterprise have used the building over Party in the Park weekend to put all their kit in ready to set up on the day. They have said that they do not anticipate using the building for anything else.
- (d) To report on discussions with tutors from Stephenson College regarding what they can do to help with the refurbishment and redecoration. However, due to the limitations of the academic year, work would not commence before mid-October.

3. LAND AT KING RICHARDS HILL/CRUSADER CLOSE

Further to the previous meeting of the Council, to report that Severn Trent Water have no records of any complaint having been made about a public sewer in the vicinity of the large tree. Indeed, they have no records of a sewer crossing the Parish Council's land.

4. GEORGE STREET ALLOTMENTS

The Clerk to report receipt of an approach from two allotment holders regarding the possibility of providing a communal building and water tank on the site. Members are reminded that the Council has previously agreed to pursue self management of both allotment sites.

Recommended: That the Council have no objection to the site being developed with such facilities in the future and that allotment holders be advised to form a constituted group affiliated to the National Allotment Association to enable further consultations to be carried out on how to take this forward, including accessing grants for the purpose.

5. EXCLUSION OF PRESS AND PUBLIC

Members are requested to consider the following item in confidential as it deals with financial information relating to contractual negotiations for the supply of goods and services

6. OFFICE CONVERSION COSTINGS

- (a) To receive a breakdown of estimated costs (copy attached)
- (b) To consider quotations received and to **recommend** a preferred contractor.
- (c) The County Council's formal offer of a grant has now been received. The

offer and terms are available to view on the private Members' Area of the website. To consider whether work can commence up to the value of the County Council's grant, pending results of the other grant applications. We did not get sufficient votes to go through to the final round of the Aviva Community Fund and responses from the Co-op and Awards for All are still awaited.

- (d) To consider recommending that a lead councillor be appointed to oversee the works and that delegated powers be given to this councillor and the Clerk to take any necessary decisions on a day-to-day basis to ensure successful delivery of the project within the approved specification and budget.

7. GROUNDS MAINTENANCE

The Clerk to give an update on discussions with APSE (report attached).