



Website: www.whitwickpc.org.uk

26 November 2020

To: The Chairman and Members of the Property Management and General Purposes Committee

(Cllrs Barker, Moulton, Straw and Woodward; Ms Colledge, Mrs Barker)

(copied to all parish councillors for information)

Dear Members,

I hereby summon you to attend a Meeting of the **Property Management and General Purposes Committee** to be held **VIRTUALLY** at **7.00pm** on **Thursday, 3 December 2020** (*under Local Authorities (Coronavirus) Flexibility of Local Authority Meetings (England) Regulation effective 04.04.2020*) for the purpose of transacting the following items of business.

Yours faithfully

Cathy Tibbles, PSLCC
Parish Manager

N.B. THIS IS A PUBLIC MEETING AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. If members of the public do not wish to appear on camera you should turn off your video setting. **Please can everyone read the advice and important information at the end of this agenda (last page)** including how to join the meeting.

This meeting is being held over the internet and NOT IN PERSON AT PARK HALL

<https://us04web.zoom.us> –

Meeting ID: 858 4949 5263 Passcode: 01112011

VIRTUAL MEETING AGENDA

Members of the public are welcome to attend and observe the meeting. Questions may be asked under the appropriate item if matters fall within the remit of the Committee.

Members asked to state their name and introduce themselves at the beginning of the meeting to identify that they are present. The Parish Manager will sign the attendance register for you.

2333. APOLOGIES FOR ABSENCE

2334. DECLARATIONS OF INTEREST

To receive declarations of interests in respect of items on the agenda. Members are reminded that they must declare whether the interest is a 'disclosable pecuniary interest' (in which case you must leave the meeting

while that item is under discussion) or a 'disclosable non-pecuniary interest' (where you may remain in the meeting, vote and speak on the matter unless to do so would compromise your impartiality or other obligations set out in the Code of Conduct).

2335. PUBLIC QUESTION AND ANSWER SESSION

2336. MINUTES

To approve the minutes of the previous meeting held on 5 November 2020 (see attached).

2337. PARISH PROJECTS - WORKING PARTY/LINK COUNCILLOR REPORTS

To consider progress since the last report/meeting and/or any recommendations for approval and opportunities for discussion/questions from members (see information enclosed/to follow/to be tabled):

- a) Playground Working Party
- b) Bowls Link Councillor
- c) Allotments Link Councillor – Thornborough Road
- d) Allotments Link Councillor – Walkers Flats

PROJECTS

1. Whitwick Park Gates – Access Problem – *access restriction suggested of 4 bars each side, with an upright post to prevent climbing at a cost of £160, painted black and fitted;*
2. Whitwick Park Entrance improvements – *comparative quotations received (confidential information to follow to members only when received);*
3. The steps aside of Park Hall leading up to the grass area – *site meeting held on 19 November and works clarified that will give wider disabled exit improvements;*
4. New Signage for the Pavilion/Green/Parking/Tennis Courts – *action required by Parish Manager, offer of assistance received;*
5. Installation of Benches throughout the Village – *LCC has requested more information for licence application for Loughborough Road & Perran Avenue (Hall Lane) so response is being prepared;*
6. Repairs to the Old Station Building – *repair work to roof to be completed;*
7. Installation of the Miners Memorial Seat in front of the Wheel – *design information sent to LCC by Parish Manager and confirmation received that Licence application is required – draft nearly finalised for submission and assistance received; LCC fee is waived until Christmas;*
8. Park Hall Heating serviced ready for the winter – *service being undertaken on 3 December;*
9. Grit Bins – *lock problem at one location; checking still underway;*
10. New Flag Pole – *installation completed on 26 November; policy to be displayed on website and flag flying dates to be displayed on gate;*
11. Memorial Garden in Whitwick Park – *site meetings delayed by lockdown - to be confirmed.*
12. Play equipment for the Holly Hayes & Hilary Crescent Play Areas

13. Fencing for Car Hill Rock – *quotes attached company A ?price to follow, Company B £5220, company C £1623.33 and a second option to follow*);

Members' instructions are requested, with agreement on any matters to refer to Council.

2338. LAND MATTERS – KING GEORGES FIELD

NB When acting as a charity trustee it must always put the interests of the charity before the interests of the Parish Council. As Trustees, members to note the action list is awaiting updating and also consider:

WHITWICK PARK

- a) the "Why I Love My Park" poster competition is underway, involving children and other park visitors; next 'Park Brew' coffee event is Sunday 20 December, hopefully with a crime prevention focus with Cllr Woodward (Community Safety Champion) and PCSO in attendance;
- b) possible Street Art project on the skatepark, in conjunction with some of the regular users to be progressed in New Year (possibly via Park Brew event);
- c) Tennis Courts use– requested by the Chairman;
- d) Trespass in park – attended twice by PCSO's since last meeting and youths evicted from park;
- e) Vandalism to neighbouring properties;
- f) progress update by the Parish Manager on land matters previously agreed for action;

PARSONWOOD HILL (part)

- g) no other new matters for consideration;

2339. LAND MATTERS – EXCEPT KGV LAND

Members to note the action list is awaiting updating and also consider:

ALLOTMENTS

- a) any matters requiring attention/action by or for the management committees for Thornborough Road and Walkers Flats Allotments;

RECREATION/OPEN SPACES

- b) solicitor has been engaged for enforcement action of boundary infringement at one open space;
- c) progress update by the Parish Manager on land matters previously agreed for action;

Members' instructions are requested.

2340. BUILDINGS' MANAGEMENT

Members to note the action list is awaiting updating and also consider:

PARK HALL:

- a) date being agreed by new company for the overdue periodic electrical inspection (to include all 4 buildings);
- b) new external notice board is being installed to help promote the building

- and our hirers activities;
- c) review of building repairs and maintenance issues;
- d) review of external areas;

COMMUNITY OFFICE:

- e) following guidance, the Parish Manager would continue to work mostly from home; the Community Office would only accommodate visitors by prior arrangement, once the lockdown exit arrangements were clear (Tier 3 just announced and being assessed); new PPE shields purchased for staff;
- f) review of building repairs and maintenance issues;

PAVILION/TOILETS, OUTBUILDINGS and OLD RAILWAY STATION:

- g) review of building repairs and maintenance issues;

Members' instructions are requested.

2341. OTHER MATTERS FOR FUTURE AGENDA

Members to suggest other land matters for consideration at the next meeting.

Members' instructions are requested.

Date of next virtual meeting: Thursday 7 January 2021 at 7 pm

PARISH COUNCIL VIRTUAL MEETING - HOW TO JOIN

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You can join the meeting at: <https://us04web.zoom.us> – click on 'Join a Meeting' and enter the Meeting ID and the Passcode shown on the front of this agenda.

This will take you to the parish council meeting (being admitted to a 'waiting room' until the meeting is ready to start). Public participation is limited to the item for Public Questions only. If anyone is unable to access the internet then join by phone by dialling any of these numbers (but then use Meeting ID and passcode as above):

+44 203 481 5240 United Kingdom +44 203 901 7895 United Kingdom
+44 131 460 1196 United Kingdom +44 203 051 2874 United Kingdom

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community involvement or if the meeting moves into confidential session. If you object to being recorded please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a public meeting and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.