

**MINUTES of the MEETING of WHITWICK PARISH COUNCIL held on THURSDAY 4 OCTOBER 2018 at 7 pm at Park Hall, Whitwick Park, off North Street, Whitwick.**

Present: Councillor R Woodward (Chairman)

Cllrs A Barker, S Colledge, D Howe, P Moulton, T Pulford, L Spence and J Straw.

In Attendance:

Mrs C Tibbles, Parish Manager

No Members of the public

**739. APOLOGIES**

Received from Cllrs R Adams, D Everitt and T Gillard. Members noted that Cllr Adams had been willing to attend but due to an earlier declaration of interests, was not taking part in items 743 and 744.

**740. DECLARATIONS OF INTEREST**

Cllrs Adams and Everitt had previously declared a conflict of interest in items 743 and 744 and as District Councillors had withdrawn from the process.

**741. PUBLIC QUESTION AND ANSWER SESSION**

None.

**742. EXCLUSION OF PRESS AND PUBLIC**

**Resolved:** That having regard to the confidential nature of the business to be transacted under Items 743/744 and the need to consider commercially sensitive information, publicity in respect of which would be prejudicial to the public interest, **the press and public be now excluded from the meeting in pursuance of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended.**

**743. WORKING PARTIES**

**Resolved that the report of the Tender Working Party be noted, giving details of the training undertaken and the evaluation process followed in accordance with the published contract specification that led to a recommendation being made for the council to consider.** The Parish Manager detailed the process followed that had included independent assessments being made of the quality aspects of the tenders received. On reaching the required threshold of 30 or more points out of 40 maximum points, tenders were then allocated points according to the pricing aspects submitted. This was in accordance with the recognised 'most economically advantageous tender' process.

**744. GROUNDS MAINTENANCE CONTRACT AWARD**

**Under confidential terms and in line with the procurement requirements under OJEU, members RESOLVED that the recommendation of the working party report dated 2 October 2018 be accepted for the award of the Grounds Maintenance Services Contract WPC/GMSC/001.18.**

**N.B. All Minutes are deemed as draft until formally approved and signed.**

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**The contract would take effect from 1 April 2019 for a period of three years, with a possible two year extension.** The requisite notices would be issued and the compulsory 10 day standstill period would be followed.

Full signature of Chairman: ..... Date: .....

The meeting terminated at 8.10 pm.

*Date of next council meeting: Thursday 20 October 2018 at 7 pm*