



Website: www.whitwickpc.org.uk

MINUTES of an EXTRAORDINARY MEETING OF WHITWICK PARISH COUNCIL held on Thursday 20th July 2023 at 7.00 pm at Park Hall, Whitwick Park, off North Street, Whitwick

Present: Councillor S Colledge (Chair)

Cllrs A Barker, A Briers, L Collins, A Greenwood R Woodward, M Wyatt

In Attendance:
Tracey McLean, Acting Parish Manager

1 member of the public

	The Chair on behalf of the Council welcomed the Acting Parish Manager back to work. Cllr Woodward also reiterated the Chair's sentiments.	
		ACTION
3310	APOLOGIES FOR ABSENCE	
	It was RESOLVED to accept and approve apologies from Cllrs Casson, Gillard, Moulton, Roach and Wyatt. Apologies had been submitted by email by Cllr Casson, but had not been seen prior to the meeting.	
3311	DECLARATIONS OF INTEREST	
	Cllr Briers had nothing to declare.	
	Cllr Barker declared a registerable interest in any matters relating to North West Leicestershire District Council, as a Director of Holly Hayes Woods, a member of Whitwick Historical Society and a registerable interest as a signatory at Walkers Flats Allotment Group.	
	Cllr Woodward declared a registerable interest as a Director of Holly Hayes Woods and as a member of Whitwick Historical Group.	
	Cllr Colledge declared a registerable interest in all matters connected to Whitwick Historical Group as a member, a registerable interest in Whitwick Royal British Legion as a member, a registerable interest in	

	Whitwick Action Group as a member on any matters relating to planning, a pecuniary interest as a member of Woodstock in Whitwick committee, a potential pecuniary interest as an immediate neighbour of the old Hermitage Leisure Centre site and a registerable interest as a point of contact for Meadow Barn View.	
	Cllr Collins declared a disclosable pecuniary interest as a trustee member of Whitwick Historical Group.	
	Cllr Greenwood declared a registrable interest as a point of contact for Meadow Barn View.	
3312	LAND & PROPERTY	
a)	Repair required as a matter of urgency to sprinklers on bowls green at Whitwick Park.	
	Members RESOLVED : to accept the quotation of £835.00 (w/o VAT) for a new sprinkler and swing joint. Quotation from the specialist company includes time already spent on site to identify the issue.	
b)	Quantity of padlocks to be ordered.	
	Members RESOLVED : to accept the quotation of £809.40 (w/o VAT) for 20 No. additional padlocks and keys to be purchased as a matter of urgency, to ensure safety of land and property is not compromised.	
	When the Council is to enter into a contract and the value is below £3,000 and above £100, the Acting Parish Manager or RFO shall <u>strive</u> to obtain 3 estimates.	
3313	PLANNING – COMMENTS REQUIRED	
	a) REF 23/00763/FUL – 146 Hermitage Road – Demolition of the existing dwelling and erection of two dwellings with associated infrastructure. Comments due by 28 th July. – RESOLVED to recommend that the application be refused on the following grounds: This area of Hermitage Road is mainly 3-4 bed detached and semi-detached houses in line with each other. Placing a property behind another property is completely out of character with the surrounding dwellings. The safety of both highway users and public transport users are points to consider regarding the proposed new vehicular access point. The number of vehicles using the new access point in	

	<p>such proximity to a bus stop (which is used regularly by residents wanting to travel to both Loughborough and Leicester), combined with the closeness of the two proposed semi-detached properties to the road and permanently sited speed warning sign on the lamp post, should be considered. The Council believes it will result in an increased risk of accidents to both motorists and pedestrians alike because of reduced visibility combined with increased traffic movement. We are aware of concerns raised by residents and the District Councillor has been asked to call the application in.</p>	
	<p>b) REF: 22/01366/OUT – 86 Leicester Road – Erection of five No. three bedroom dwellings. (Outline – access and layout included). Amendments made to this application, due to be considered at the Planning Committee scheduled for 20th July. Extension to deadline requested.</p> <p>Whitwick Parish Council have already RESOLVED to recommend that the application be refused, recorded in previous minutes dated 17th November 2022. In addition, the Chair has forwarded her personal objections and recommended that the application for development be refused.</p>	
	<p>c) REF: 23/00634/FUL – St Catherine’s Villa, Oaks Road – Demolition of existing dwelling and erection of replacement dwelling and associated works (Deadline 12 July) – Deadline extended to 21st July 2023 – RESOLVED to recommend that the application be refused on the following grounds:</p> <p>The existing house is of considerable local historic value and it would be a travesty if it was demolished. The existing building has already been hugely sympathetically restored to provide a perfectly serviceable home.</p> <p>The building is also within the boundary of the Charnwood Forest Area and to demolish it would be tantamount to environmental vandalism. It has been recommended that the District Councillor call the application in.</p>	
<p>3314 OFFICE STAFF ASSISTANCE</p>		
	<p>Members considered what measures could be applied to assist with office workload.</p>	
	<p>Members RESOLVED that:</p>	
	<ul style="list-style-type: none"> • Cllr Collins to assist with financial training (on a voluntary basis) one morning per week on a temporary basis 	

	<ul style="list-style-type: none"> • Rialtas Financial Training to be undertaken by the Acting Parish Manager and Administration Assistant. An overview of the system to also be provided for Cllr Collins. This was to ensure cover could be provided for holiday periods and and sickness cover. • Acting Parish Manager to explore the possibility of a 'remote clerk' via SLCC to assist with the preparation of agendas and the typing of minutes. • To advertise for a temporary 'Committee Clerk' via LRALC's round robin email communication, to provide cover for holiday periods and sickness cover. • Acting Parish Manager and Administration Assistant temporary employment contracts (due to end 30th September 2023) to be extended for a further 6-month period (31st March 2024) until recruitment process has taken place. • Date for a Staffing Committee meeting to be arranged as soon as possible. <p>The Acting Parish Manager thanked the Administration Assistant for the work that she had carried out during the Acting Parish Manager's absence.</p>	
3315 FINANCIAL MATTERS		
a)	Authorise payment of staff wages – month 4 July 2023	
b)	Authorise payment of June invoices	
	Members RESOLVED: to approve payments of £6,962.74 (including the authorisation of wages Tax 4), as listed.	
DATE OF NEXT MEETING: Thursday 21st September 2023		

Meeting ended at 7.45 pm

FULL SIGNATURE OF CHAIR: DATE: