



Thursday 9th July 2026

To: The Members of Whitwick Parish Council

(Chair Sue Colledge, Cllr Audrey Barker, Cllr Tony Barker, Cllr Elijah Bennett, Cllr Amanda Briers, Cllr Phil Casson, Cllr Tony Gillard, Cllr Peter Moulton, Cllr Andy Roach Cllr Ray Woodward, Cllr Michael Wyatt)

Dear Councillors,

NOTICE OF COUNCIL MEETING

I hereby give notice that the next Full Council meeting of Whitwick Parish Council will be held at:

**Whitwick Park Hall, Whitwick Park, North Street, Whitwick, Coalville,
Leicestershire LE67 5HB on**

Thursday 16th July 2026 at 7.00pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The public and press are invited to attend meetings of the Parish Council.

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

To view the full agenda:

- 1) Please visit www.whitwickpc.org
- 2) Contact our office team for a copy on 01530 459527
- 3) Email clerk@whitwickparishcouncil.gov.uk
- 4) Use this QR code



Sharon Kaye
Parish Clerk

3a Market Place, Whitwick, Coalville, Leicestershire LE67 5DT

Phone: 01530 459527 Email: clerk@whitwickparishcouncil.gov.uk Website: www.whitwickpc.org.uk

AGENDA

26-293 APOLOGIES - To approve apologies for absence.

26-294 DECLARATIONS OF INTEREST - To receive any declarations of interest, regarding any agenda item.

26-295 COMMUNITY POLICING -

- a) Attendance at meeting by local PCSO, or to receive and note any current report, if available.
- b) Dates of future beat surgeries to be provided

26-296 PUBLIC PARTICIPATION SESSION - To receive representation and questions from the public in respect of items of business on the agenda.

26-297 COUNTY COUNCILLOR REPORT - To receive a report from the County Councillor, if any.

26-298 DISTRICT COUNCILLOR'S REPORT - To receive reports from District Councillors, if any.

26-299 PLANNING APPLICATIONS - To comment on the latest planning applications from NWLDC, received as a consultee, including any applications received up to the meeting date.

Application 1 - Reference: 26/00753/FUL **Location:** 1 Robinson Road Whitwick Coalville Leicestershire LE67 5EZ **Proposal:** Erection of a detached outbuilding (Retrospective Application)

Application 2 - Reference: 26/00488/FUL **Location:** Coalville Rugby Club Hall Lane Whitwick LE67 5PF **Proposal:** Retrospective change of use of car park to allow motorcycle lessons and training and the continued siting of 8 storage containers for storage use (B8)

Application 3 - Reference: 26/00630/FUL **Location:** 65A Church Lane Whitwick Coalville Leicestershire LE67 5DN **Proposal:** Erection of one detached dwelling (retrospective - amended scheme)

26-300 GRANT APPLICATION – WOODSTOCK IN WHITWICK - To approve a grant application from Woodstock in Whitwick for their summer music festival – **APPENDIX A**

26-301 FINANCE – BANK BALANCES - To approve the month end reconciled bank balance figures for quarter 1, April, May and June 2026. – **APPENDIX B**

26-302 FINANCE – INCOME – To receive and note the receipts reports for quarter 1 April, May and June 2026 – **APPENDIX C**

26-303 FINANCE – EXPENSES - To receive and note the payment reports for quarter 1 April, May and June 2026 – **APPENDIX D**

26-304 FINANCE – PAYMENTS TO APPROVE - To approve the payments to be made for July 2026.

26-305 FINANCE – YEAR TO DATE BUDGET AND SPEND REVIEW - To consider the quarter 1 budget vs actual spend report.

26-306 FINANCE – STATEMENT OF INTERNAL MONITORING QUARTER 1 FINANCE CHECKS - To receive and note the report regarding the quarter 1 April to June financial checks.

26-307 POLICIES – CIVIC PROTOCOL POLICY - To approve the updated Civic Protocol Policy.

26-308 POLICIES – MEMORIAL POLICY – To approve the Memorial Policy.

26-309 COMMUNITY PROJECTS – VEHICLE ACTIVATED SIGNS (VAS) - To note the latest data has been published on <https://whitwickpc.org.uk/news/>.

26-310 COMMUNITY PROJECTS – CCTV - To receive an update from the Parish Clerk.

26-311 POLICIES – CCTV - To approve the mobile CCTV policy.

26-312 CYBER SECURITY – To receive an update from the Parish Clerk about cyber security and training.

26-313 COMMUNITY OFFICE – To review and comment on Community Office options.

26-314 LOCAL PLAN - To receive an update from the Parish about the public consultation event.

26-315 COMMUNITY GOVERNANCE REVIEW

To receive an update from the Parish Clerk about the unparished area of Thringstone and the public consultation event..

26-316 LEGACY GRANT FUND

To review and agree current Council initiatives that may be applicable for a Legacy Grant Fund application. Riain Brennan-Byrne bench to consider

26-317 PROPERTY MANAGEMENT AND GENERAL PURPOSES COMMITTEE MEETING MINUTES

To receive and note the Property Management and General Purposes Committee meeting minutes from 7th May, 4th June and 2nd July 2026.

26-318 STAFFING COMMITTEE MEETING MINUTES - To receive and note the Staffing Committee meeting minutes from 5th June and 29th June 2026.

26-319 COUNCIL MEETING MINUTES – To approve the minutes of the Council meetings held on 21st May, 9th June, 18th June, 25th June 2026.

26-320 EXCLUSION OF PUBLIC AND PRESS - To approve the exclusion of the public for the next agenda items:

As the following agenda item includes confidential information it is likely to be considered with members of the public excluded from the meeting in accordance with The Public Bodies (Admissions to Meetings) Act 1960 and the Local Government Act 1972 sections 100 and 102 for the reason that the nature of the business of the Parish Council is of a confidential nature.

26-321 STAFFING MATTERS - To receive a staffing report.

26-322 DATE OF NEXT COUNCIL MEETING - Thursday 17th September 2026 7pm Full Council meeting at Whitwick Park Hall.

26-323 FUTURE AGENDA ITEMS - To note that all future agenda items should be raised with the Parish Clerk for consideration.

N.B. THIS IS A COUNCIL MEETING HELD IN PUBLIC AND THERE IS A STATUTORY RIGHT FOR ANYONE TO RECORD IT. Please can everyone read this advice and important information.

Standing Order 5.8 states: Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted.” The Council asks to be notified prior to the start of the meeting so that councillors and members of the public are aware. Please note the Chairman has the right to ask the recording be stopped if the Chairman reasonably believed that the meeting is being disrupted because of the recording, if the recording is preventing the public participating or is inhibiting community involvement or if the meeting moves into confidential session. If you object to being recorded, please notify the Chairman or Parish Manager. We will endeavour to ensure that your objections are respected. However, we are not able to guarantee this. This is a meeting held in public and there is a statutory right for anyone to record it. Anyone at the meeting may use Twitter, Facebook or similar social media provided that the Chairman does not consider their actions are disrupting the proceedings of the meeting.

TO REVIEW THE ITEMS BELOW PLUS ADD IN ANY ADDITIONAL ITEMS:

26-255 GRANT DONATION LETTERS RECEIVED

To receive an update from the Parish Clerk regarding two grant donation offers received.

26-257 LAPTOP QUOTE

To approve a quote for a replacement laptop for the Parish Clerk.

26-TBC POLICIES – PROCUREMENT POLICY – NOT YET

To approve the new Procurement Policy.

TO CREATE – incorporating all notes – may need to be reviewed externally first for second set of more knowledgeable eyes.